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2001

TOWN REPORT



**MILFORD
NEW HAMPSHIRE
2001**

~~Cover Photo - The Milford Community House~~

Photograph by Gail Maloney Photography, Hollis, NH.

Reprinted with the thanks and appreciation of the Milford Board of Selectmen

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2001

~ Community House ~

Many people, especially newcomers to the Town of Milford, may wonder about the handsome, white, clap-boarded and pillared building at the corner of Elm and Union Streets in its dominant position overlooking Union Square. It is a building of considerable service to the community although it is not Town property. A benefactor, Albert E. Pillsbury , left the building for the “benefit of” the Town but not “to” the Town. It has been that way for over 90 years.

The building is commonly referred to as “The Community House” but its official title is the “Livermore Community House,” named after Squire Livermore, the man who had it built in 1842 by men who owed him money for his law practice.

Members of Squire Livermore’s family lived in the House until 1910 when it was purchased at auction by Albert Pillsbury (a Milford man who was a successful Boston lawyer and who gave Milford the bandstand, the home for the aged, and other gifts). The building was not occupied for several years and had begun to deteriorate. In 1928 members of the Women’s Club and the Garden Club decided to “take over” this wonderful structure and restore it. Among other things, they saw to the installation of running water, bathrooms, and a heating system.

For over 70 years, the Community House has been in the care of a self-perpetuating Board of Trustees who have continued to make additional improvements to the building as needed.

Today, the Community House is a center of activity for several groups including the Rotary Club, the Lions Club, the Women’s Club, the Garden Club, the Keyes Art Group, the Methodist Church, and many other groups and individuals. Additionally, the rooms or the lawns can be rented for various functions such as fairs, sales, anniversaries, wedding receptions, etc.

The Community House Trustees would be happy to have anyone who is interested attend any of their meetings. Any officer or trustee can provide further information.

Bill Ferguson

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~~~MILFORD, NH TOWN OFFICERS~~~

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Richard H. Mace
Nancy A. Amato**

**Term Expires 2002
Term Expires 2003
Term Expires 2003
Term Expires 2002
Term Expires 2004**

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~DIRECTOR OF PUBLIC WELFARE~

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~RECREATION DIRECTOR~

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Barbara J. Pendleton

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Kathleen Fitzpatrick

~HOST HOMES PROGRAM COORDINATOR~

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~TOWN TREASURER~

Allen G. White

~DEPUTY TOWN TREASURER~

Daniel Yohe

~ DIRECTOR – MILFORD AREA COMMUNICATION CENTER ~

Nelson Taylor

~~~MILFORD, NH TOWN OFFICERS~~~

~CHECKLIST SUPERVISORS~

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Kevin Taylor	Term Expires 2003
Elaine Farrington	Term Expires 2006

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Kendall A. Hawes	Term Expires 2002
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Allen White	Term Expires 2003

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Rosario Ricciardi	Term Expires 2003

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Kevin Ingram, Vice-Chairman	Term Expires 2003
Heather Ciardelli, Secretary	Term Expires 2003
David Parker	Term Expires 2004
James D'Amato	Term Expires 2002
Robert Burke	Term Expires 2004
Debra Tallarico	Term Expires 2002
Travis Nadeau, Alternate	Term Expires 2002
Bill Parker, Alternate	Term Expires 2004
Robert E. Courage, Selectmen's Representative	
Caroll Carbonneau, Recreation Director	

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Timothy Barr	Term Expires 2003
Bert Becker	Term Expires 2002
Mary Burdett	Term Expires 2004
Denise Clark	Term Expires 2002
Chris Costantino	Term Expires 2004
Sandra Hardy	Term Expires 2003

~~~MILFORD, NH TOWN OFFICERS~~~

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Lee F. Mayhew**

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Joseph Stella
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**Laurie Burnham
Terry Nostrand
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Rodney DellaFelice
Pierce Rigrod
Audrey Frazier
Robert Walsh, Alternate
Chris Guida, Alternate
Richard Medlyn, Alternate
Chris Costantino, Alternate
Judy Gross, Alternate
Rita Carroll, Conservation Coordinator
Nancy Amato, Selectmen's Representative**

**Term Expires 2004
Term Expires 2004
Term Expires 2002
Term Expires 2003
Term Expires 2004
Term Expires 2003
Term Expires 2004
Term Expires 2002
Term Expires 2003
Term Expires 2004**

~PLANNING BOARD~

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Noreen O'Connell
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Larry Anderson
Marion Vallier
Thomas Sloan, Alternate
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**Term Expires 2002
Term Expires 2002
Term Expires 2004
Term Expires 2003
Term Expires 2003
Term Expires 2003
Term Expires 2004**

~ZONING BOARD OF ADJUSTMENT~

**Leonard Harten, Chairman
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Robert Levenson
Kathleen Maher
Steve Bonczar, Alternate
Kevin Taylor, Alternate
Harry Tong, Alternate
Christine Sturges, Alternate
John E. Ruonala, Selectmen's Representative**

**Term Expires 2003
Term Expires 2002
Term Expires 2003
Term Expires 2004
Term Expires 2004
Term Expires 2002
Term Expires 2002
Term Expires 2003
Term Expires 2004**

~~~MILFORD, NH TOWN OFFICERS~~~

**~DOWNTOWN ONGOING IMPROVEMENT TEAM~
~(DO-IT)~**

**Gemma M. Dreher, President
Frank Manley, Immediate Past President
Jim D'Amato, Vice-President
Kent Chappell, Treasurer
Chuck Worcester
Robert Courage, Board of Selectmen
Andrea Galligher, Downtown Coordinator**

**Judy Gross
Jack Ruonala
Noreen O'Connell
Bill Parker
Mark Constable
Janet L. Spaulding
Donna Mombourquette**

**~TOWN HALL AUDITORIUM RESTORATION COMMITTEE~
~(THARC)~**

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Katie Chambers, Vice-Chairman/Treasurer
Carol Drescher, Secretary**

**Louise Callahan
Sue Holcombe
Augusta Law**

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~(M.I.D.C.)~**

**Alvan Hicks, President
Tom Brennan, Vice-President
Mike Cole, Treasurer
Michael Monks
Paul Amato
William Parker, Ex-Officio
Lee Mayhew, Ex-Officio**

**Mel Reeve
Stephen Boucher
Jack Rounala
Gemma Dreher
Bob Sager
Robert Courage**

~JOINT LOSS MANAGEMENT COMMITTEE~

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Fred Douglas
Kevin Lynch
Caroll Carbonneau, Vice-Chairman
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Eric Schelberg
Art Bryan
Nelson Taylor
Bill Ruoff
Lee Mayhew, Ex-Officio**

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Phyllis Baker
Steven Rougeau
David Boucher, Chairman
Steven O'Keefe
Alan Locicero
Tim Beers
Shirley Wilson, Secretary
Maria Brown
Bob Courage, Ex-Officio**

TOWN OF MILFORD

OFFICE OF THE SELECTMEN



~ 2001 ANNUAL REPORT ~

Your Board of Selectmen spent many hours during this past year on the budget process. We will not be able to continue to provide the services you need without your support. While studying these budgets, we find that the growth of the Town has put much upward pressure on the year-to-year budgets which the Selectmen have had to contend with. This year's Board of Selectmen has been made up of many long-time Milford residents who have served on many committees over the years and who understand the community's problems. **Bob Courage** served for many years as Director of the Department of Public Works. **Dick Mace** has been a long-time Selectman who has seen the Town grow with its problems. **Jack Ruonala** has served the Board well for many years. **Dick D'Amato** has served on the Board of Selectmen for five (5) years. **Nancy Amato**, a newcomer to the Board, brought to us many good ideas. We can tell you that all of the members of the Board attended the budget meetings with the Town Administrator and Town staff, providing much input. We worked diligently as a team, dealing with the many issues relating to the growth of the Town and the resulting budget in order to accomplish our mission of service to the community. The Board was interested in providing your Town with good long-term management ideas that will last into the future and we feel that we have accomplished this.

This year, we have had many meetings trying to look at the long-range effect of the growth of the Town on budgets and what the community might expect from its government. Needless to say, people have voted for many programs that need to be funded annually. We find that funding for these programs, along with the unexpected that happens, almost leads to a budget deficit.

We feel we have accomplished much in the last couple of years by good planning, which has been needed. We have also provided for successor management which is very important.

Another item that is important – but to which not much attention had been paid in the past – is the revenue side of the budget. We have increased fees, improved tax collections, and are continually looking at other revenue sources – all of which helps your taxes.

This was a very active and productive year for your Board of Selectmen and Town departments. The Board set specific goals and initiatives for the year. The following is a list of those items with a brief summary of our progress and/or resolution for each one:

-Three-Year Financial Plan. This initiative was expanded from last year's innovative approach that includes three-year budget and revenue forecasting. A management document was developed that provided for the phasing in of capital expenditures so as to minimize the tax impact in any given year.

-MRI Police Department Report. We have continued the implementation of the recommendations contained in this report which pertain to administration and operational procedures. The Police Chief has pursued the financial feasibility of achieving State accreditation for this department. Accreditation can be more easily achieved with a new facility. The Selectmen are very pleased with the progress that our command staff has made in these areas.

-Impact Fees. We have been studying methods to shift the burden of costs associated with new residential development away from taxpayers and on to applicants who seek building permits. The Planning Department has included an Article in the 2002 Warrant for voter consideration to adopt an Ordinance that will legally allow the Town to assess and collect such fees.

-Fletcher Site Cleanup. Negotiations are currently ongoing with regard to the method of cleanup of this Superfund site. We are hopeful that the actual cleanup work will be underway in the not-too-distant future.

-Town Administrator Transition. Lee Mayhew, our first Town Administrator, will be retiring on December 31, 2002 after 18½ years of service to Milford. Katherine Chambers, our current Finance Director/Assistant Town Administrator, will be assuming that position effective January 1, 2003.

-Road Management-Resurfacing Plan. Drafted by our new Public Works Director and approved by the Board of Selectmen, this plan provides an inventory and assessment of the seventy-five (75) miles of Town-maintained roads. The plan also includes a maintenance schedule and cost estimates that will be required to support this program on an annual basis.

-BROX Land. This site is comprised of 125 ± acres of prime industrial land. We are currently in the process of drafting documents that will assist in enabling the Town to market this parcel. Additionally, we have performed testing of this site for use as a potential additional water supply for the Town. These tests have proven very successful to date and will be finalized in 2003.

-Salary Study. Municipal Resources, Inc., a private consulting firm, was selected to review, evaluate and make recommendations to the Board regarding the Town's current wage scale plan. This study indicated that only a few positions in various pay grades would require adjusting to be in line with other communities of our size. Additionally, as a result of this study, we have instituted a new pay plan and labor grade classification to more-accurately depict our labor grade schedule.

-New Police Facility. After considering several sites within the Town, the Board agreed that the parcel of land where the current Police Station is located is the most-appropriate site on which to construct the new facility.

-Pennichuck Water Works Standby Water Supply. Selectmen are in negotiations with Pennichuck for contract renewal. This utility supplies water to the Town of Milford on an "as-needed" basis through an intermunicipal connection with their system.

-Solid Waste Program. The Town Administrator and the Public Works Director have been directed to begin a review of our waste disposal operation and make recommendations so as to increase efficiency, expand our recycling programs, and consider all options that could result in cost savings. This report is due in 2002.

OTHER SIGNIFICANT ISSUES:

Our emergency services – comprised of the Ambulance Service, Emergency Management, the Health Officer, the Fire Department and the Police Department – are experiencing increased demands as the community continues to grow. The tragic events of September 11th have necessitated our staff to draft a detailed Emergency Preparedness and Response Plan for the community. Our Town Administrator is coordinating this effort.

Significant progress was made by our Land Researcher, Lorraine Carson, in updating our Town road files. This work requires numerous hours reviewing volumes of old Town records. The end product is very beneficial to our Planning and Public Works departments.

Long-range planning studies on water, sewer, and highway infrastructure are currently underway. These reports will identify deficiencies and provide recommendations for improvements to meet the needs of the community for future years.

Our Assessing Department had a very busy year due to the continuing growth in Town. Total assessments increased by approximately 20 million dollars.

We continue to monitor the unpaid tax situation and can report that substantial progress was made this year. Additional work remains to be done in this area. If a citizen is experiencing difficulty in this area, we are willing to offer a payment plan to work towards the repayment of these unpaid taxes.

Staff and volunteer members of the Ambulance Service continue to provide dedication and professionalism as they strive to provide the very best care for our citizens. The Fire Department continues to amaze us with the timeliness of the volunteers' response to fire calls. The department was able to purchase two thermal-imaging cameras which allow the firefighters to "see" individuals that may be trapped in a fire. This department remains a strong organization with many dedicated volunteers.

The Planning Department was occupied with many new development projects. In addition, the Planning Board and staff guided long-range planning efforts such as the Town-Wide Traffic Study, the Route 101-A and Route 101 corridor studies, the Impact Fee Study, and the ongoing review of zoning subdivision and site plan regulations.

The 12th Annual Great Pumpkin Festival was held in October. This wonderful community event is where memories are made every season. Our thanks to the Downtown Ongoing Improvement Team (DO-IT) and all of the volunteers who donate their time and effort in making this event such a tremendous success.

The Board received notice in November from Senator Judd Gregg's office that the House and Senate had approved the Housing and Urban Development Appropriation Bill. Included in this Bill was a Federal Grant for the Town of Milford in the amount of \$500,000. Unlike other grants, this Grant does not require any local match and is to be used for downtown safety improvements. Tentative projects for these funds include resizing the Oval traffic islands; sidewalk improvements on South, Nashua, School and Middle Streets; a sidewalk extension to the MCAA Field on North River Road; and a foot bridge over the Souhegan River.

Two of our staff with over fifteen (15) years of service to the Town retired this year. We wish Pat Home, who served as the Town's Welfare Director, and June Ramsey, who served as Administrative Assistant to the Public Works Director, the very best – you will both be missed. Additionally, two members of our Board members – Bob Courage and Dick Mace – will not be seeking re-election this year. This Board has worked well and has created many programs with all departments which we feel will benefit your Town in the years to come.

Lastly, the Board wishes to take this opportunity to thank the Town staff and the many volunteers, who serve in various capacities and on various committees, for their dedicated service to this community.

As we have worked many hours in presenting what we feel is a fair budget and many hours looking at growth problems in the Town, we hope that you have confidence in this experienced Board of Selectmen to support our budget. We have already cut many dollars from the budget and feel strongly that we are presenting a fair budget to you, the voters, which we will need to support the services of this Town.

We urgently ask for your support of our budget.

Respectfully submitted,

THE MILFORD BOARD OF SELECTMEN

Robert E. Courage, Chairman

John E. Ruonala, Vice-Chairman

Richard D. D'Amato, Selectman

Richard H. Mace, Sr., Selectman

Nancy A. Amato, Selectman



MILFORD AMBULANCE SERVICE

1 UNION SQUARE • TOWN HALL • MILFORD, NH 03055

PHONE (603) 673-1087 • FAX (603) 673-2273

~ 2001 ANNUAL REPORT ~

Milford Ambulance Service continued its important charge of providing ambulance coverage for the Town of Milford in a proud and professional manner during 2001.

Activity: The Service responded to a total of 974 calls, an increase of 49 calls over 2000, or an increase of 5%. Of the 1,087 patients evaluated and/or treated, 859 patients were transported to a hospital of their choice with 228 patients refusing transport. The surrounding communities of Amherst, Brookline and Wilton provided mutual aid ambulance coverage to Milford on 24 occasions when both of the Service's ambulances were unavailable due to either rendering assistance or out of service for maintenance.

One request for medical aid involved a crew returning life to a patient who experienced a sudden cardiac arrest. Through prompt recognition, assessment and action – combined with rapid initiation of defibrillation and advanced life support treatment – the patient was successfully revived. After spending a few days in the hospital, the patient was back at home with no noted detrimental effects from the incident.

Billing & Revenue: Of \$378,080 in generated revenue, the Service collected \$231,331 through December 31, 2001. These funds were deposited in the general fund, offsetting the overall cost of providing ambulance coverage to the taxpayer. The net budget impact for 2001 is estimated to be approximately \$73,000.

Membership & Training: Volunteers, encompassing National Registered Emergency Medical Technicians at the Basic, Intermediate and Paramedic levels, continue to be the backbone of the Service. During 2001, the volunteer staff covered over 39,456 hours of call shift time in a professional and compassionate manner. Additionally, mandatory continuing education exceeded 1,400 hours. Continuing education covered such topics as patient assessment and intervention, cardiac care, airway control, cervical spine immobilization and more.

In 2001, the Service recruited eight new members to offset the loss of four members. The new attendants completed, or are in the process of completing, a Field Training Program (FTP). The FTP is a Service-initiated program designed to orient new members to Milford Ambulance Service operations and assisting the trainee in applying their new EMT skills in the field.

During 2001, volunteer staffing saw a net positive increase, thereby allowing for stabilization and reduction of the need for the volunteer staff to be scheduled for more hours while being able to maintain coverage of the Service's two ambulances. Efforts geared toward recruitment and retention continue.

Community Education: The Service taught several Cardio-Pulmonary Resuscitation (CPR) courses during the year. Many citizens took advantage of this life-saving training.

Beginning in September, the Service sponsored a National Registry Emergency Medical Technician – Basic (NREMT-B) course with the objective of attracting volunteer members when the course concludes in January 2002. The 120-hour class combines classroom instruction and practical skill labs that certify the students in patient assessment, cardiac arrest management, fracture management and splinting, bleeding control and airway management.

Additionally, five of the Service's volunteer NREMT-Basics upgraded their skill level to the Intermediate level through an 80-hour in-house course. Attendants trained at the Intermediate skill level receive expanded knowledge in the area of cardio-pulmonary function and hemodynamics, including blood-gas interaction and training in intravenous cannulation, fluid administration and limited medication administration. This skill enhancement provides a greater depth of capability and highlights the commitment of the members of the Service to the citizens of Milford.

The Service, in conjunction with the Fire Department and fourth grade Elementary and Middle School teachers, coordinated and instructed the fourth through seventh grade students on safety as outlined in the National Fire Protection Association - Risk Watch Program curriculum. The curriculum includes lessons on choking, suffocation and strangulation prevention, poisoning, injury and fall prevention, bicycle, motor vehicle, water and firearm safety. The program was well received by both the teachers and students.

Facility: Toward the end of the year with the permission of the Board of Selectmen, the Service expanded the administrative office by subdividing the general meeting room located immediately adjacent to the administrative office. The expansion provides temporary relief to one aspect of the Service's infrastructure requirements. This action was necessary to alleviate distractions and overcrowding caused by many personnel, equipment and records being present in the office at one time. Additionally, the expansion fosters a positive working environment for ambulance personnel, which results in better productivity. The expansion was accomplished by purchasing office wall partitions and additional office furniture. By using an office partition wall, the walls can be removed, thereby allowing the room to be returned to a meeting room in the future.

While the Town Hall facility that the Service occupies meets the current needs of the Service, continued future growth in the area of requests for medical aid will eventually require consideration of a third ambulance. At present, the ambulance bay currently cannot house another vehicle. As such, when the time arises to consider a third ambulance, the citizens of Milford will also need to consider options for facilitating ambulance infrastructure and operation requirements.

In closing, the tragic events of September 11, 2001, and the subsequent anthrax incidents, affected everyone in this country. As Milford Ambulance Service is an emergency medical service provider, the members of the Service, as well as our colleagues in the Fire and Police Departments, were saddened by the needless deaths of our fellow colleagues and innocent victims of these attacks. Our hearts and thoughts go out to all of the families who lost loved ones as a result of the attacks.

Rest assured that our resolve is strong and we will continue in our duty of providing the best care possible in light of a changing world.

To the personnel of the Milford Ambulance Service – Thank you for the dedication, professionalism and quality pre-hospital emergency healthcare that you consistently provide and practice.

On behalf of Milford Ambulance Service, I would like to thank the Town and my many colleagues for their continued support during 2001. The Service will continue to provide quality emergency pre-hospital care while continuing to earn your respect, trust and support in 2002.

Respectfully submitted,

Eric Schelberg, Director

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Request for Medical Aid Monthly Analysis - 2001

During 2001, Milford Ambulance Service responded to 941 of 965 requests for medical aid in Milford. The 24 requests that the Service was unable to respond to were responded to by mutual aid ambulance services. Additionally, Milford Ambulance Service provided mutual aid ambulance coverage to the other communities on 33 occasions.

The following graphic is a monthly breakdown of said requests:

* The number in parenthesis is included in the monthly total and indicates the number of mutual aid assists by MAS to other communities.

<i>Month</i>	<i>Monthly Total</i>	<i>Mutual Aid to Milford</i>
<i>January</i>	83 (1)*	3
<i>February</i>	69 (3)	2
<i>March</i>	80 (6)	3
<i>April</i>	74 (1)	0
<i>May</i>	99 (3)	1
<i>June</i>	83 (2)	4
<i>July</i>	78 (5)	3
<i>August</i>	97 (4)	4
<i>September</i>	83 (2)	1
<i>October</i>	81 (1)	1
<i>November</i>	81 (1)	1
<i>December</i>	66 (4)	1
<i>Total:</i>	974	24

Total requests for medical aid in Milford in 2001: 965

Total requests for Mutual Aid to other communities in 2001: 33

Amherst/Mont Vernon: 17 Brookline: 1 Wilton/Lyndeborough: 15

Total Patient Contacts: 1087 Transports: 859 No Transports: 228

Complaint Analysis – 2001

Cardiac	118
Cardiac Arrest	4
Respiratory	81
CVA	12
Seizure	26
Diabetic	15
Abdominal	69
Syncope	20
OD (Drugs/Alcohol)	27
Fractures	30
Bleeding/Shock	66
Head Injury	111
Burns	3
Psychological	32
Unresponsive	15
General Weakness	24
Generalized Pain	110
Other	96
No Transport	228
Total:	1087



Location Analysis – 2001

Home/Residence	408
Physicians Office	41
Milford Medical Center	59
Commercial/Industrial	28
School	9
Nursing Home	50
Hospital	2
Other	490
Total:	1087



TOWN OF MILFORD

ASSESSING DEPARTMENT



~2001 ANNUAL REPORT~

The final revaluation figures were given to the Department of Revenue Administration in early September and the Selectmen accepted the appraisal of our community. A tax rate was set on October 10th and the new tax bills went out on October 26, 2001.

The Selectmen have certified the new assessment and sales information for the 2001 Equalization Municipal Sheets Certificate mandated by the Department of Revenue Administration. A true measure of the revaluation has not been determined by the DRA and will not be known prior to the printing of this report.

The Town of Milford continues to grow – which is evident in the number of permits to be addressed for the new tax year. The Assessing Department records show 360 building permits scheduled for site review and project another 120 before the beginning of the new tax year on April 1, 2002. Twenty-three percent (23%) of the known permits are new construction.

The current total of parcels is 5,161 of which 5,011 are taxable. Sixty-seven percent (67%) are residential-type properties in this corporate Town of 24 square miles in land area.

The Town-wide revaluation is an event but the maintenance of the total inventory is ongoing. Your Assessing Department will strive to make sure our Town has the most up-to-date and accurate values for setting the tax rate each and every year.

Respectfully submitted,

Gregory A. Heyn, Assessor

The following statistics were the basis of the 2001 property taxes:

Total Property Taxes Assessed	\$20,473,526
Less: War Service Credits	\$ (66,950)
Total Property Tax Commitment	\$20,406,576

Net Town Valuation with Utilities (for local rate calculation)	\$741,439,470
Net Town Valuation without Utilities (for state education tax calculation)	\$728,416,670

Tax Assessed	Net Valuation	Rate
\$ 4,426,817 +	\$728,416,470 =	\$ 6.08 per thousand, state education tax
<u>\$16,046,709</u> ÷	<u>\$741,439,670</u> =	\$21.64 per thousand, local property taxes
\$20,473,526		



~ ANNUAL REPORT ~

As you are all aware, when you drive through Milford it appears that someone is either building a new home or renovating their existing home. This is the comment I hear and I must agree. Many residents and building owners, over the past year, have made many home improvements. They have taken advantage of the low interest rates that are presently available to upgrade their existing homes into what they always wanted.

New home construction was less than the previous year, a total of 64 new homes have been granted compared to the 96 from 2000. The size of the homes is as large as the previous year.

For the first time since I have been the Building Inspector, I have issued building permits for multi-family dwellings. Presently, two – 30-unit apartment buildings are under construction at Woodland Heights at the end of Powers St. These two buildings had been previously approved in 1974 by the Planning Board. The plan, being properly approved and recorded and meeting the requirements of State Law, the two buildings have vested rights making them exempt from the Town of Milford Zoning and Site Plan Regulations adopted by the Town.

Elderly housing site plan proposals have been approved this past year. Presently, a single 30-unit building is under construction off James St. and the first phase of elderly housing is under construction off Tonella Rd. and will consist of single-family units and townhouses, triplexes and quadruplexes. At the end of 2001, combining the number of elderly units and multi-family units totals 90 new units presently under construction.

Health Department

This department answers many different complaints and concerns. This year's main issue was restaurant complaints involving cleanliness to food preparation and handling of food. The Town of Milford is not a self-inspection Town for restaurants. Each year, the State inspects each restaurant for compliance with State Regulations. Our function as health officials is to investigate each complaint and order corrective action and report back to the State as to what, if any, corrective action was ordered. If the complaint is not corrected properly, then the State will send out an investigator to follow-up on whatever action was required to correct the health violation.

West Nile Virus is still a health concern. As you are aware, West Nile Virus is a concern in the warmer months when the mosquitoes are alive and active. It is my understanding that the State will be collecting birds again this year. Please call my office to make arrangements to have the bird picked up or drop it off at my office. The State will stop by once a week to pick up the birds for testing. Handouts regarding this matter and how to prevent the spread of the West Nile Virus can be picked up at the Town Hall and will be distributed throughout the school system.

Since the September 11, 2001 disaster, my role as Health Officer has increased. Chemical and biological threats are a concern throughout the State. The NH Department of Public Health has been active in developing a plan and meeting with all Health officials, public and private, to ensure training the public awareness of possible terrorist attacks. Your Selectmen are very aware of the same issue and have ordered department heads to review and update the Town Emergency Plan.

As head of the Building and Health Departments, I wish to thank you for your cooperation this past year.

Respectfully submitted,

Kevin A. Lynch
Code Administrator/Building Inspector/Health Officer

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BUILDING PERMIT STATISTICS

Type of Permits	Total	Estimated Cost of Construction
Single-family	64	\$ 10,556,300
Misc. Residential (additions/renovations)	200	3,280,057
New manufactured homes	7	183,995
Multi-family	3 bldgs. 90 units	2,412,000
New Com./Ind.	5	1,561,320
Misc. Com./Ind.		
Additions, renovations, remodeling	36	5,015,311
TOTAL		\$ 23,008,983
.....		
Electrical	222	
Plumbing	117	
Driveway	65	
Signs	18	
.....		

Single-family homes – Previous years

1989 -- 96	1995 -- 60
1990 -- 37	1996 -- 37
1991 -- 46	1997 -- 56
1992 -- 52	1998 -- 72
1993 -- 37	1999 -- 62
1994 -- 55	2000 -- 96

TOWN OF MILFORD

DEPARTMENT OF EMERGENCY MANAGEMENT



~ EMERGENCY MANAGEMENT ANNUAL REPORT ~

The Federal Emergency Management Agency (**FEMA**) and the State of New Hampshire Office of Emergency Management (**NHOEM**) govern the Milford Office of Emergency Management (**OEM**). Milford's **OEM** is responsible for providing logistical support to **FEMA**, **NHOEM**, the local government, and the various Town departments.

Historically, Milford's **OEM** has maintained a low profile. The **OEM** has planned contingencies and resources for the Town in the event of an emergency and has provided supplementary aid to other departments during Town festivities. In the wake of the September 11th terrorist attacks, the role and responsibilities of Emergency Management Offices across the country have moved to the forefront in the nation's efforts to protect and respond to future events.

While Milford is not likely to face a direct threat or attack, Milford and southern NH would be impacted by a significant event in Boston or Albany. Additionally, the **OEM** Team may be activated for more-likely, local disasters involving fires, floods, accidents of large magnitude, and storms.

I am pleased to report that a new team of dedicated personnel has been gathered to revive the **OEM**. The expertise each member brings to this organization will allow us to advance the efforts of the **OEM**. New plans are being written, new equipment is being implemented, and new goals are being drafted. The **OEM** is stepping forward to take our place in serving the community and those of our neighbors.

I am confident that 2002 will be a safe and secure year for Milford's residents. Rest assured, however, that the Milford Office of Emergency Management is ready to serve if called upon.

Respectfully submitted,

Steven Rougeau
Director



MILFORD FIRE DEPARTMENT

~ANNUAL REPORT~

Richard J. Pauley
Fire Chief

It is again my great pleasure to submit the Annual Report of the Milford Fire Department for 2001. Your Fire Department continues to move forward as the result of the dedication and hard work of many individuals within the Department and the community as a whole. As last year, this report will outline where the Fire Department has been successful and attempt to present areas that need attention in the future.

ACTIVITY LEVEL

The Milford Fire Department responded to 998 requests for assistance during 2001. This is an increase of 122 calls as compared to the year 2000. In 2001, we performed more than 9,600 man hours of activity in requests for assistance (emergency and non-emergency) and training. Over the last year, we have seen a couple of close calls where fires have occurred in residences that were not protected by working smoke detectors. Fortunately, no life loss resulted, however, I can not emphasize enough the need for a minimum of one working smoke detector on each level of your home. I encourage any resident who has a question with respect to the placement and operation of smoke detectors or who might have general fire prevention questions to call us anytime as *we are here to serve you*. In addition, over the last year, we have seen an increase in the number of accidental fires involving candles in the home. If you use candles in your home, please make sure they are placed on a firm and flat surface away from combustibles and out of reach of children and pets. And always take the extra time to make sure all candles are extinguished before leaving your home.

At the present time, the only two full-time uniformed positions on the Department are the Chief and Fire Inspector. As a result of an overwhelming increase in the administrative and clerical workload of the Department, we have requested that the Department's administrative assistant's position move from 34 hours to 40 hours per week in 2002. Again, it should be recognized that the Town of Milford is the largest community in the State (in terms of population and land area) that is still served by a predominantly on-call Fire Department. Quite simply, the on-call members of this Department are the backbone of the Milford Fire Department and their dedication to this community is nothing short of outstanding. As a result of having a responsive and available call force, the Town saves more than \$500,000.00 annually in full-time payroll and operating costs. However, as the Town continues to grow and the demands on this Department increase and change, the need for additional full-time fire and rescue personnel will be necessary at some point. The Board of Firewards and I will continue to work diligently at maintaining an effective and responsive on-call Department to the extent that acceptable response times and manning levels are maintained.

TRAINING

All Department members are required to be a minimum of State Level 1 certified and rescue certified within two years of joining. Each member is required to make a minimum of two drills a month (company training and rescue related) in addition to periodic Department-wide drills and continuous miscellaneous training activities. In addition, two members earned State Firefighter Level 1A certification this past year. Overall, the members of this Department participated in over 2,300 hours of training in 2001.

This past year the Board of Selectmen requested that all departments submit a three-year budget plan so as to address the present and future needs of the community. In accordance with this request, next year (in the 2003 operating budget) we will be requesting a third full-time uniformed position, that of Training Officer. This position is currently part time, filled by an on-call member of the Department, and is responsible for providing quality-based fire and rescue training for the organization. This includes constant curriculum review, lesson plan development, record keeping, and the maintenance of critical pieces of tools and equipment. The amount of time needed to fulfill the responsibilities of this position has increased dramatically over the last few years and, accordingly, it will be necessary to bring this position to full time in 2003. In addition, this position will be multi-task orientated and will provide additional daytime coverage for fire prevention, suppression, and rescue duties.

FIRE PREVENTION

The Fire Prevention Division continues to be extremely busy throughout the year. In 2001, this Department issued 392 alarm system permits, 266 gas permits, 18 oil burning permits, 6 other mechanical permits, 16 blasting permits, 33 miscellaneous permits, and 372 outdoor burning permits. In addition, 245 other life safety and fire prevention inspections/contacts were conducted. We continue to work with property owners in the community to address life safety and fire prevention deficiencies in their occupancies through a three-to-five year compliance action plan program. As last year, our public education programs were highly successful with monthly lesson plans in the elementary and middle schools involving the "Learn Not to Burn" and "Risk Watch" safety education curriculums. In addition, we provided annual fire extinguisher training to business and industry occupancies upon request and enthusiastically supported the annual Pumpkin Festival through open house and educational activities.

EQUIPMENT

We have completed year two of our replacement program for new self-contained breathing apparatus (SCBA) with integrated voice communication and personal alert safety alarms and now have a total of 26 new units in service. With the approval of the 2002 operating budget we hope to purchase 14 more units and have finished the complete changeover of SCBAs one year ahead of schedule.

In July we took delivery of a new "AMKUS" rescue tool that replaced our sixteen year old "Jaws of Life". This new unit is a hydraulic extrication tool which is primarily used to cut and pry open vehicles that are involved in accidents. We have used this new tool several times and it has proven its effectiveness in terms of ease of operation and increased capabilities at motor vehicle accidents.

At the 2002 Town Meeting, we are requesting your approval of a Warrant Article (Article 21) in the amount of \$60,000.00 to replace our existing low band radio system. This Warrant Article requests the withdrawal of \$37,000.00 in an existing Capital Reserve Fund with the balance of \$23,000.00 to be raised by taxation. Our current system is over 35 years old and has failed on numerous occasions during fire and rescue-related incidents. During a recent structure fire, the radio system completely shut down for approximately five minutes thereby not allowing the incident commander the ability to ask for additional fire apparatus, an ambulance, and more personnel to the scene. The failures of our existing radio system are occurring on a daily basis and have created a very dangerous situation for Fire Department personnel and the general public. I am respectfully requesting your approval of this Warrant Article which will enable MACC base to dispatch us on new UHF frequencies and provide for new mobile and portable radios, and, pagers for the Department.

FACILITY AND APPARATUS

I am pleased to report that Engine 4 – our 1987 Pierce Pumper/Tanker – returned to service after being sent out for cosmetic body work (rust removal), pump repair, and, minor upgrading of its storage and compartment space. This work was authorized at the 2001 Town Meeting and I am very optimistic that this work will result in extending the service of this truck two to four years beyond its originally planned 20 year life span.



At the 2002 Town Meeting, we are requesting your approval of a Warrant Article (Article 9) in the amount of \$375,000.00 to replace Engine 2, a 1980 Mack Pumper. This request is necessitated by the significant deterioration of this piece of apparatus in terms of body rot and rust, compartment door failures, pump issues (leaks and front suction deterioration), etc. The replacement of the 1980 Mack is in accordance with the Town's established Capital Improvement Program and is desperately needed at this time. We are proposing the purchase of a new 1500 gallon per minute pumper with a 1000 gallon tank through a five-year, lease-purchase program.

The space needs of the Fire Department continue to hamper our ability to operate as efficiently and effectively as we should. In the Spring of 2002, we will be taking delivery of a second forestry unit which will require two pieces of equipment to be stored outside, exposed to the elements. In addition, the Department's Fire Alarm truck continues to be housed at the Public Works garage. Further, we have outgrown our office area and, as previously reported, a training classroom, living quarters, and additional storage and office space are needed. It is absolutely critical that the space needs of this Department be

addressed as soon as possible. Through discussions with the Board of Selectmen the leadership of this Department agreed not to put forward a proposal to expand the Fire Station at the 2002 Town Meeting. This decision was made in hopes that the Town will focus on the need to replace the existing Police Station with a new facility. We recognize that the Town needs a new Police Station and are hopeful that this Article is approved in 2002. However, we must address the acute space needs of the Fire Department as soon as possible and will be looking for your support in this regard in 2003.

CONCLUSION

As your Fire Chief, this has been one of the most interesting and challenging years of my career. The continued growth of the Town and increased demand for services that comes with this growth, in combination with ever changing world events, requires constant self-examination by emergency services providers. Again, *your* Fire Department will continue to do its very best to respond to your needs and expectations as the future unfolds. We have accomplished a great deal in the last few years in terms of increased fire prevention and public education services, improved firefighter training, and new and replacement equipment purchases. I very much appreciate the support of the community as has been evident by these accomplishments. However, there is still a great deal to do and issues that need to be addressed in the near future include replacement of our failing radio system, Engine 2 replacement, the expansion of the Fire Station, and the possibility of additional full-time personnel during the weekdays.

I would like to thank the Board of Firewards for their continued confidence and assistance, as well as the Board of Selectmen for their continuous support of this Department. In addition, the assistance of the Town Administrator and my fellow Department heads is very much appreciated.

In closing, I would again like to recognize the outstanding service that our call members make to the Town of Milford. This Department is made up of highly-dedicated individuals whose commitment to, and concern for, the community is unwavering. As I outlined in the beginning of this report, the call members of this Department are its backbone and, quite simply, we could not operate without them. To my Department members, I thank each and everyone of you for another year of outstanding service and great success. The members of the Milford Fire Department join me in wishing all in the community a happy and safe 2002.

Respectfully submitted,

Richard J. Pauley, Jr., Fire Chief

Milford Fire Department

2001 Incident Report

Calls by Situation Found	Total
Building fires	13
Chimney fires	6
Vehicle fires	13
Brush fires	19
Outside structure	8
Appliance fire	15
Illegal burn	29
Good intent call	48
Controlled burn	12

Mutual Aid Given

Building fires/brush fires/misc.	28
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Rescue Calls

Medical assist/ambulance assist	41
Motor vehicle accidents	68
Extrications other than motor vehicle accident	5
Police assist	10

Hazardous Condition Calls

Alarm activation/smoke removal	58
Bomb threat	1
Building collapse	2
Carbon monoxide alarm	17
System malfunction	71
Unintentional/false/malicious	62
Electrical/heating/water	50
Fuel spills/leaks/washdown	23
Hazardous materials/explosions	6
Suspicious package/mail item	9
Lightening strike	9
Standby	1

Service calls

Assist public/nonemergency	373
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Total Calls for 2001	998
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Increase of 122 calls compared to year 2000

Milford Area Communication Center

1 Union Square, Town Hall, 4th Floor, Milford, NH 03055

~ ANNUAL REPORT ~

The Milford Area Communication Center, nicknamed *MACC Base*, had a successful year 2001. The Center remained active throughout the year, maintaining a vigil over all of the area emergency response agencies and their personnel. It steadfastly remained available at all times as the public's direct link to emergency services and information. The Center provides centralized emergency dispatch services for the towns of Amherst, Greenville, Lyndeborough, Milford, Mont Vernon and Wilton. These services include emergency radio and telephone communications for ambulance, fire, police, public works and emergency management agencies within those towns.

After an exhaustive search for a new Director, the Board of Governors appointed then senior dispatcher and Acting Director, Nelson Taylor, as the new Director of Communications in March. Soon thereafter, Matthew Pervere was appointed as the new senior dispatcher.

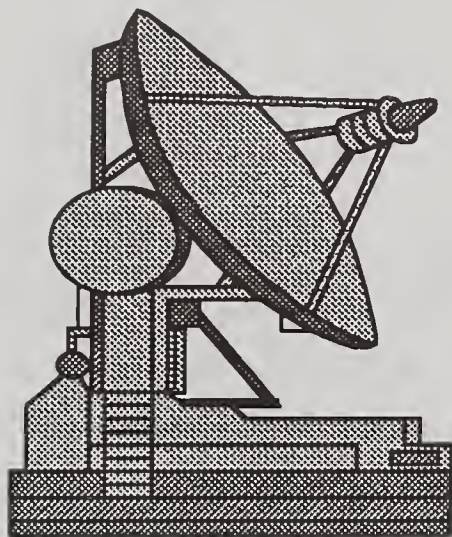
The main room at the Center was completely redecorated this year, including a long-overdue carpet replacement. The result is a warm and inviting atmosphere in which the dispatching staff seems much more comfortable.

In May, a six-year veteran dispatcher of *MACC Base*, Joseph Ross, died unexpectedly. Joe was an integral cog in the machinery of the Center, a good friend to his fellow dispatchers, emergency field personnel and to the public, and his loss has had a deep impact on all. Joe's humor and professionalism will be greatly missed.

On September 11th, *MACC Base* dispatchers watched in horror with the rest of the world as cataclysmic events unfolded in New York, Washington, D.C., and Pennsylvania. A high state of alert became the norm at the Center even as dispatchers volunteered to go to New York City during their days off and aid their counterparts there in handling the resulting flood of emergency calls.

MACC Base received a much-needed upgrade in computer systems during the course of the year and continues to stand by at year's end for delivery of the final version of the computer-aided dispatch (CAD) program that is supposed to streamline logging operations. An additional computer system was added that provides a direct data downlink from the E911 answering system. This system provides our dispatchers with the location, name and telephone number of most 911 calls, as well as a statewide

mapping system (although all communities are not yet fully represented with this mapping). The added benefit of this additional computer is that it came at no additional cost to the Center – the costs of equipment and maintenance being paid by all phone users in New Hampshire through a monthly tariff on their phone bills. E911 continues to upgrade and improve this system and comprehensive photo mapping is on schedule to be added in the near future.



A very recent addition to the Center's equipment inventory is the DTN weather system, which provides comprehensive satellite-based weather conditions and forecasting in real time. This particular system will be fully operational after the first of the year, when all dispatchers are properly trained in its use. This system will help virtually all emergency agencies in preparing for weather-related problems. It will be especially helpful to highway and emergency management agencies in predicting the deployment of manpower and precious municipal resources.

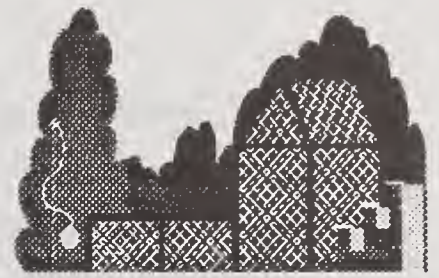
A major concern of the Board of Governors and Director Taylor is the staffing level of qualified dispatchers at the Center. After losing a number of fully-trained dispatchers to other fields and agencies, it was decided to undertake a comprehensive study of the wages and benefits at the Center to draw contrasts and comparisons to similar agencies. Although no changes in the FY2002 budget exist or are anticipated, the *MACC Base* Board of Governors has indicated that a reallocation of funding may be possible to address inequities during the coming year.

The Board of Governors, the management and the dispatchers look forward to another year of service to the six communities in the Souhegan Valley and to all the emergency service agencies served by the Milford Area Communication Center.

Respectfully submitted,

Nelson Taylor, Director

~ REPORT OF THE PARKS and RECREATION COMMISSION ~
~ PARKS and RECREATION DEPARTMENT ~



2001 completes the fifth full year of operation of the Parks and Recreation Department. It has been exciting to work with several organizations and volunteers in conducting new recreational activities and special events for Town residents.

Mission Statement... The Parks & Recreation Commission has three goals which presently guide its direction. First, provide a variety of quality, self-supporting recreation and leisure programs for all age groups, needs, and interests within the community. Second, utilize the existing parks and recreation facilities within the town to their best advantage establishing formal partnerships between the town, schools and other facility providers. Third, develop long-range master plans for existing and future recreation facilities and recreational programming.

THANKS...The Parks and Recreation Commission and Department wish to recognize all of the community organizations, merchants, industries, businesses and individuals for their unselfish support of recreation and sport activities within the Town. We salute the literally hundreds of volunteers who gave a most precious gift to our community and its people - THEIR TIME! We are proud and inspired by your dedication and sense of caring for the community.

ACCOMPLISHMENTS for 2001 are noted below:

1. Organized and conducted town-wide special events, with the assistance of several organizations, town departments and business sponsorships; Easter Egg Hunt, Halloween Parties, Diamond Skills Baseball Competition, Splash Bash (new for 2001), Water Carnival, ice rink and Pumpkin Festival. Pleased to co-sponsor Milford Concerts of the Nashua Chamber Orchestra, the Ubaka Hill African Drum workshops and dance, Community Gathering of Unity & Peace and health programs with St. Joseph Hospital, Community Health Education and Wellness Division.
2. The Public Works Dept. and DO-IT assisted with the organization and implementation of the revitalized Earth Day and Town-Clean-up Day, coordinated by the Recreation Department.
3. A special thanks to the Arthur L. Keyes Foundation for funding new fencing around Keyes Pool and future expansion and renovation of the Keyes Pool Bathhouse.
4. Continued the operation of the Summer Band Concert Series at Emerson Park. The 11 concert series was well attended, with bands performing superbly. Thanks to the Masonic Lodge, Parks Department, and Police Department for their assistance with the concert logistics!
5. Formed the Keyes Playground Improvement Committee to raise funds to replace some of the existing deteriorating Playground Equipment at Keyes Field.

6. Developed and supervised programs and activities for residents of all ages, as summarized in the attendance chart. Successfully continued a unique and innovative summer camp merger "Camp Souhegan" with the Boys and Girls Club at Keyes Field. Continued summer youth specialty weeks, extended youth trips and Milford-On-Wheels trip programs, Senior Citizen activities, health and fitness programs; fun for all ages!



7. Hosted at Keyes Park this summer were: the Granite State Swim Association State Swim Meet, the Rotary Swim Meet, Olde Tyme Circus at Keyes Park with the Knights of Columbus, and Rotary Senior BBQ.
8. Completed the installation of new sod/hydroseed, diamond mix and irrigation at the Keyes Baseball Field, as approved from the Athletic Field Rehabilitation Warrant Article.
9. Installed fencing around the Skate Park. Investigated park security, addressed security and park supervision by hiring a Park Ranger this past summer. Hired and supervised landscape contractor for grass cutting, due to the short staffing in DPW this year.
10. Continued development of the General Frank E. Kaley Park, updated development costs for phase one (play field #1, parking and access drive).
11. Updated the 5-year plan for Athletic Field Rehabilitation & Improvement Projects, as well as recreation facility management plan with Keyes, Shepard, Kaley, Adams Parks, and Elm Str. Field.

RECREATION REVOLVING FUND... The purpose of this fund is to receive all fees and donations, and expend charges for programs and activities, keeping most recreation activities self-supporting. These funds are carried over each year. The Commission's plan regarding the use of the fund balance is: Programs and Publicity 20%, Special Events 25%, Facility Projects 30%, Scholarships 5%, and Retained Management Reserve 20%.

As noted, it is the *Policy* of the Parks & Recreation Commission to conduct programs at a low cost to Milford residents, while attempting to be self-supporting. Some special events and activities remained free to the public, funded through the Recreation Revolving Fund, such as the Easter Egg Hunt, Halloween & Christmas events, some Senior Citizen programs, Water Carnival, Splash Bash, Pumpkin Festival activities and ice rink operations. 40% of the wages for the Recreation Administrative Assistant and 75% of this past summer's Park Ranger's wages were funded by the Revolving Fund. Also, several facility improvement projects were completed with Revolving Fund monies which included electrical repairs, park bench, skate park fencing, ice rink expenses and supplies for the Earth Day & Town Clean-up activities. For year 2001, the total amount of taxpayer savings for the three areas listed above (wages, facility projects and programs) totaled approximately \$13,700.

RECREATION ATTENDANCE FIGURES for 2001

A summary of the department's programs is listed giving participation figures and number of programs offered. Please give us your input and suggestions, as well as volunteer assistance so we may develop and execute a well-rounded slate of programs.

PROGRAMS & ACTIVITIES	NUMBER OF PROGRAMS OFFERED	NUMBER OF PARTICIPANTS
<u>Youth Programs</u>		
Summer Programs	30	547
Swimming Lessons	79	542
Special Events	10	1685
Trips	5	32
Classes, Vacation & Other	54	2226
Sub-Total:	178	5032
<u>Senior Citizen Programs</u>		
Trips	11	128
Programs & Classes	29	680
Sub-Total:	40	808
<u>Adult and Family Programs</u>		
Health and Fitness	10	653
Trips	6	92
Classes & Other	3	12
Sub-Total:	19	757
<u>Special Events</u>		
Holiday (Christmas, Halloween, Easter, 7/4)	4	1157 (no July 4 th . in 2001)
Dances & Performances	16	1057
Other (Earth Day, Pump. Fest., Concerts)	17	3420
Sub-Total:	37	5634
<u>Facility/Other Programs</u> (these figures are <i>NOT</i> in the Grand Total below)		
Pool: Resident Tags issued		2425 (- 5%)
Non-Resident Pass entries		188 (- 50%)
Ice Rink (open skating & hockey)		no tally
GRAND TOTAL for 2001		
	274 (-9%)	12,231 (+ 3%)

PROGRAM GOALS for 2002

1. Foster cooperation and coordination efforts between community groups, organizations and schools regarding programs and facility use (ongoing).

2. Continue providing new, year-round activities, trips, special events, and quality services to the community, organizations and residents, within our resources, and for all ages. Examples being a more comprehensive trip program, additional adult-related activities, broadening youth offerings, improvements in holiday special event programming.
3. Continue to coordinate hosting of the GSSA State Swim Meet, Circus, July 4th fireworks and other special events at Keyes Field.
4. Further encourage community organizations to get involved in the Earth Day & Town Clean-up activities and Keyes Playground Improvement fundraising and equipment installation.
5. Evaluate and improve summer youth programming in conjunction with Boys & Girls Club (Summer Day Camp, Youth Trips, Teen Activities).
6. Foster communication and marketing methods with the public making it easier to contact and register for recreational activities.

FACILITY GOALS for 2002

1. Continue to coordinate efforts to fundraise, purchase and install new playground equipment at Keyes Field, with the help from volunteers, community groups and businesses in the Town.
2. Continue the development of Kaley Park and other Town Parks and Recreation facilities.
3. Seek funding for Year 2 of the Athletic Field Rehabilitation & Improvement Plan. Projects planned for 2002 are Keyes Softball Fields infields, Baseball Field and Adams Park fencing, bleachers and design & construction plans for Keyes Field..
4. Purchase and install amenities for the Town Parks - replacement due to vandalism or age (picnic tables, bleachers, grills, drinking fountain, park benches, fencing, etc).
5. Repaint the Keyes Pool, implement improvements to the Keyes bathhouse, replace ventilation and exhaust ductwork. Electrical improvements to main service at Keyes.
6. Continue work on the Recreation Facilities Improvement Projects Plan.



The Recreation Staff and Commission recognize the many challenges that lie ahead and will make every effort to provide quality activities to Milford residents at minimum cost while remaining primarily self-supporting for programs and activities.

Respectfully submitted,

Caroll J. Carbonneau, Director

Reed MacNeilage, Chairman

TOWN OF MILFORD

PLANNING AND COMMUNITY DEVELOPMENT

~ 2001 ANNUAL REPORT ~



Despite the signs of slowdown in both the regional and national economy, Milford continued its steady trend of growth and development in 2001. Several new residential subdivisions obtained final approval, resulting in approximately seventy new lots. The design of these developments incorporated large areas of open space set aside to preserve and connect significant and valuable open areas, one of goals of the **1999 Master Plan Update**. New subdivisions also reflected a change in density, based upon the voter-approved increase in the minimum lot size in the Residence "R" district from just under one acre to a minimum two acre calculation.

Commercial development this past year centered on redevelopment of existing sites, as opposed to developing on vacant land. This will likely be the trend in land use change in the coming years, as vacant parcels zoned for commercial and industrial uses become scarce. There were several proposals introduced for elderly housing (ages 55 and over) and renovation of existing businesses (for example, Milford Lumber relocating to the vacant Milford Ford dealership on Mont Vernon Street). Many existing businesses also received approval for small expansions.

As the community continues to build-out and the easy-to-develop land disappears, the Planning and Community Development Department has focused on providing the necessary support and tools to the Planning Board on issues relating to long-range traffic management and access, water resource planning and protection, historic and community character preservation, the capital improvements program, impact fee feasibility, and other issues that will guide the future land use of Milford. This coming year will see the Department's work program centered on guiding the analysis and rewriting of the subdivision and site plan regulations (concentrating on updating the design standards for landscaping, community character, roads, parking, and signage); revisions to the Zoning Ordinance (including the inclusion of "industrial park" guidelines for the BROX property and other potential industrial park locations), long-range BROX property development plans, and continued efforts to put into place strategies for balanced growth management practices.

In closing, I wish to thank my fellow Department co-workers, department heads and staff, and the many volunteers from boards, commissions, and the general public for the time and energy they commit to their community. I especially thank the Planning Board for its dedication to the future of the Town and offer appreciation for the often difficult decision-making for which this group is responsible. Almost all new development in Town is contentious and difficult and the Board is faced with listening to all sides, fairly applying the regulations, and upholding the principles of the Town's master plan. I strongly urge more people to become aware of and involved in the issues and opportunities that face the Town.

Respectfully submitted,

Bill Parker, Director



MILFORD POLICE DEPARTMENT

589 Elm Street, Milford, NH 03055-4304



FRED G. DOUGLAS
CHIEF OF POLICE

603-673-7
FAX 603-672-6

~ 2001 ANNUAL REPORT ~

Again this year the Milford Police Department has maintained its primary mission and goal - which is to serve the community and citizens, protect life and property, and to assist the public at large in a manner consistent with the rights and dignity of all persons as provided for by the Constitution of the United States and the State of New Hampshire. It is the Department's mandate that we accomplish this with honor and integrity, while at all times conducting ourselves with the highest ethical standards to maintain public confidence.

Personnel: This year the Department struggled for the first eight months - being understaffed in the patrol division. Many officers were required to work over-time. Command officers were required to re-structure their own schedules in order to maintain the minimum number of officers needed on each shift. **Officer Sean Plumer** was employed in February of this year, bringing with him several years of experience and expertise that is very beneficial to our organization and community. We realized some additional relief in October of this year. After a very exhausting hiring process, we were successful in hiring two more experienced officers. **Officer Hunter Philbrick** was employed in September of this year and brings to our organization a wealth of experience and knowledge while **Officer Anthony McDonough** comes to us from Northeastern University in Massachusetts, having been hired in October. These officers are great additions to the Department and the community.

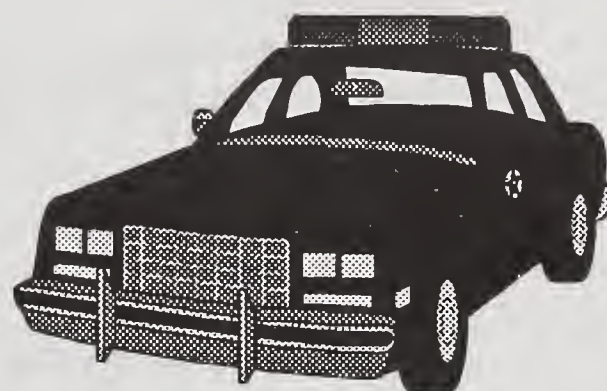
Again, as in previous years, we were faced with personnel shortages because of vacations, training days, military leave, sickness and unexpected personal issues. In addition to the above shortages, part-time patrolman **Henry "Dan" Wade** was activated back into the military in October and we received notice in December of this year that full-time patrolman **James Mulla** would be activated back into the military for a minimum of one year, starting in January 2002. This was a result of the September 11th tragedy. Our hearts and prayers go out to these dedicated officers.

In the area of support to administration and operations, we were lucky to employ two civilian clerks after the resignation of clerk **Linda Rautio**. We wish Linda the very best in her professional pursuit in cosmetology. **DeeAnn Dubois** and **Doris Whitney** were employed as part-time clerks and have been a great addition to our staff, covering weekends and holidays for our full-time personnel.

In the restructuring of the Department over the last two years, the command staff has become very much involved with the Capital Improvement Plan (CIP) and the Master Plan. We have prioritized the needs of the Department over the next twenty (20) years and have placed these projects in document form with the Planning Board. Expanding our personnel is a priority. We have analyzed our needs and have supportive information, both from the direct increase of "calls for service" (See **Patrol Division Statistics and Arrests**) as well as the number of police officers for every 1,000 people in population. The New Hampshire Police Standards and Training Council has defined the "ratio" of number of police officers

dedicated to the patrol division for every 1,000 people in population at "slightly more than two". The demographics and projected growth increases indicated by the Planning Department over the next twenty years have been factored into the Capital Improvement Plan (CIP) and the Master Plan. In addition, the demographics of our community have changed significantly over the last ten years. As a result of not expanding our patrol division over these last ten years, we now find ourselves in a position of trying to balance the demand of the citizens and calls for service, while continually trying to be "proactive" rather than "reactive" on virtually everything we do. As a result, we have set in place a "plan" to increase our patrol division gradually over the next ten (10) years to balance this deficiency. We are requesting to expand our patrol division in year 2002 by one patrol officer, to be hired in June of 2002.

Patrol Division: As it was indicated in the 2000 Annual Town Report, the "calls for service" statistics would be much more accurate through our new IMC computer software this year because we would be working with one full year of information. The patrol division was extremely busy this year and represents the main component with respect to interacting with the public. The "calls for service/officer activity" for year 2001 was extremely high. The following statistics are broken down into two categories but clearly do not represent all services provided to the public.



TOTAL CALLS FOR SERVICE/OFFICER ACTIVITY: 37,805

Criminal

Arson	6
Arrests	490
Assaults	174
Burglary	40
Disorderly Conduct	127
Domestic Violence	207
Dom/Violence Violations	57
Drug Violations	136
Forgery	21
Fraud	39
Kidnapping	0
Robbery (unarmed)	1
Thefts	277
Sexual Assaults	26
Stolen Vehicles	11
Vandalism	264
Weapons Violations	10

Non-Criminal

Animal Complaints	160
Accident (Reportable)	285
Alarm Activations	388
Citizen Assists	265
Directed/Radar Patrols	3,302
Escorts/Civil Standby	517
Fire Department Assists	147
Medical Assists	270
Missing Persons	19
Mutual Aid	77
Runaway Juveniles	71
Suicide/Attempted Suicide	17
Vacant Property Checks	731
Building Checks	16,615

Motor-Vehicle Statistics

Summons'	754
Warnings	4,358
Parking Tickets	1,028

Detective Division: This division continues to support the patrol division by being directly responsible for the investigations of serious crimes. Many of these cases inherently absorb a multitude of man-hours. Although this division is charged with many other responsibilities, the following statistics reflect the caseload that this division was directly involved with.

TOTAL INVESTIGATIONS: 295

Murders	0	Sexual Assault (Rape)	17
Anthrax Hoaxes	4	Burglary	15
Arson	1	Attempted Suicide	1
Assault (all)	8	Theft/Fraud	33
Forgery	6	Missing Persons	2
Drug Cases	2	Criminal Mischief/Vandalism	10
Witness Tampering	1	Domestic Violence Cases	11
Fugitive From Justice	1	Child Custody/Abuse	2
Juvenile Cases	7	Child Pornography	6
Indecent Exposure	4	Employment Fingerprinting	15
Background Checks	42	Pre-Employment Investigations	4
Sex Offender Registered and/or Failure to Register	17	Dissemination of Offender Registration Information	2
Other Cases	79	Arrests	10

Prosecution Division: The prosecution division was extremely busy this year as a result of a "marked" increase in the number of arrests in 2001. In addition to the arrests, the department handled a large volume of juvenile cases representing 42% of the total number of cases entered into the Milford District Court. Considering there are six (6) towns that file juvenile cases within the court system, this helps to demonstrate the excessive amount of time required with these very important cases. The prosecutor is a very essential element in a positive resolution in all of these matters.

PROSECUTION TRIALS/APPEARANCE TOTALS: 1,358

Arraignments	523	Trials	540
Probable Cause Hearing	35	Motions/Sentencing/Reviews	117
Juvenile Case Hearings	117		

In addition to the regular caseload, the Prosecutor handled the following cases:

Juvenile (outside court)	2	Criminal Mischief	1
Paperwork Service	9	Violation of Protective Orders	1
Police Information	1	Arrest Warrants	4
Child Abuse	1	Total	19

K-9 Unit : Officer Dean Hardwick and Enzo continue to serve this community in the capacity of a K-9 team. The "team" work together on every patrol shift that they are assigned, along with continued demonstrations given to the public and special interest groups. In addition, on a monthly basis, both Officer Hardwick and Enzo continue training to stay proficient in their area of expertise.

In April of 2001, the children of the Children's Choice Learning Center presented Officer Dean Hardwick and K-9 Enzo with a donation of \$1,020.00 for the purchase of body armor for K-9 Enzo. The Milford Police Department would again like to publicly recognize and thank the children and faculty for this generous donation. It is very much appreciated.

DEPLOYMENT/TRAINING TOTALS: 186

Building Searches (Alarms/Open Doors)	75	Field Searches (Criminal Suspects/Fugitives/ Missing Persons)	10
Security/ Search Warrant Assists	2	Public Demonstrations	8
Mutual Aid/to other agencies	3	Training Hours	98

TOTAL DEPARTMENT TRAINING HOURS: 2,208.5

Annual Training: The Department continues to maintain its training goals by educating our officers through in-service training, specialized training, outside training courses and seminars to insure that we are the best qualified, professionally trained law enforcement organization in the area. This type of training not only delivers to the community a well-trained and organized professional law enforcement agency, but also shields the municipality from vicarious civil liability and criminal law suits.

In-Service Training	970.5 hrs.	New Hampshire Police Standards and Training Council	670 hrs.
Outside Schools/Seminars	568		

School Resource Officer: The SRO position has proven to be very successful again in 2001. When this program was initiated, it was the Department's vision that the position would "bridge" a positive relationship between the students, faculty and school administration. We now share this "vision" as a "partnership" with all involved, mostly due to **Officer George Durham's** professional approach and diligence in making this program work in conjunction with the school system. In addition to the positive feedback, Officer George Durham has either handled or assisted with issues throughout 2001. The following statistics reflect these areas of his involvement.

SCHOOL RESOURCE OFFICER STATISTICS: 232

Assault	16	Sexual Assault (all)	3
Child Abuse	3	Indecent Exposure	2
Theft/Fraud	38	Illegal Drugs	13
Prohibited Sales (alcohol)	1	Criminal Mischief	18
Disorderly Conduct	16	Reckless Conduct	1
Tobacco (minors)	9	False Public Alarms	8
Criminal Trespass	7	Harassment	5
Runaway	4	Criminal Threatening	3
Bomb Threat	1	False Fire Alarm	1
Weapons Violation	1	Burglary	3
Domestic Cases	2	Alarms	3
Mutual Aid	3	Accidents/Conduct After	3
Town Ordinances	2	Fireworks	2
Medical Assist	2	Property Cases	3
Arrests/Assist	7	Resisting Arrest	2
Other	50		

Parking Enforcement: In year 2001, the Police Department conducted a lengthy analysis of the parking ordinances and fine structures. We found that the fine structures were out of step with other communities. Recommendations were submitted to the Board of Selectmen. The fine structures and ordinances were updated after much consideration. Another issue that plagued our Department was the absence of a consistent and fair manner of enforcement for these ordinances. More often than not, officers would get called away from the parking enforcement duties downtown to handle priority "calls for service" in that sector. Because of manpower shortages, we found that it was difficult to enforce the parking regulations during the daytime hours in a fair and consistent manner, which was our primary goal. In addition, we wanted to create a way in which more officer exposure to the public in the downtown area might occur in order to build on the concept of "community policing". It was obvious that in order to achieve that goal, a parking enforcement officer would need to be employed.

Recommendations were submitted to the Board of Selectmen along with the justification and cost factors associated with this position. The budget would support a parking enforcement officer for five (5) days a week, Monday through Friday between the hours of 9:00am and 2:00pm. Upon review and approval of this new initiative by the Board of Selectmen, **Parking Enforcement Officer Julie Desmarais** was employed in October 2001. Our goal of consistent enforcement of the parking regulations has now been realized for the first time in many years. Overall, the response from the majority of citizens and the business community has been positive. Parking Enforcement Officer Desmarais has proven to be a tremendous addition to the community and our organization.

Proposed New Police Facility: This coming year, the citizens of Milford will again be asked to support a new police facility for the men and women who serve their community. In the past year, the Board of Selectmen, Town Administrator, Finance Director, employees and command staff of the Police Department have exhausted all efforts to research, design, and prepare a common-sense budget to support a new police facility. Many hours of work was put into the final proposal, which the voters will ultimately decide upon. The Board of Selectmen went through a selection process to establish an architect. The firm

of Lavallee and Brensinger Architects from Manchester, New Hampshire, was selected. They were charged with evaluating the site location, facility design, and planning of this project.

In September 2001, the architects presented to the Board of Selectmen solid information relative to the site location. A "Site Selection Criteria" document was presented to the Board to articulate their findings. The current site location at 589 Elm Street was the most advantageous for many reasons as stated in the report. Taking into account the sufficient size (8.45 acres), parking necessary for twenty-year growth projections, future expansion of the facility, strategic location where response time to all areas of the community can be achieved with ease and the possible addition of a future sub-station for the Fire Department, name a few.

On January 2nd of 2002, the Board of Selectmen and the Budget Advisory Committee were given a facility design and site presentation by the Lavallee and Brensinger architects and engineer Tom Roy from Aries Engineering in Concord, New Hampshire. During this meeting, questions were answered relative to the site location and any perceived contamination issues. The information provided from Aries Engineering clearly indicated that the site should not be a concern for anyone but rather the internal condition of the current facility is a major concern due to molds and spores that have saturated the interior of the walls, floors and ceilings due to the continued deterioration of the current building. In addition, all parties attending the meeting were advised that the site preparation and construction of the facility would eliminate the possibility of any intrusion of foreign material into the facility - either from the ground or from the air. At the conclusion of the meeting, the Budget Advisory Committee voted to support the site location, building concept and budget as presented at a cost of \$2,995,000. The Board of Selectmen had previously supported this initiative. It is our hope that with a positive vote of the citizens of Milford in March, this will be a new beginning for our Department employees and taxpayers, resolving a long standing concern of all those involved. This proposed facility would serve the needs of our community and the Police Department for a projected twenty (20) years.

In closing, I sincerely wish to thank every employee of the Milford Police Department for their continued support and dedication to this profession. As Chief of Police, I am very proud of both civilian and sworn officers that make up the Milford Police Department. To the citizens of Milford, we all thank you very much for your support. I would like to personally thank my command staff for their continued support and hard work, along with the Milford Board of Selectmen, all other Town employees/departments and department heads for building upon our continued professional relationship.

To the citizens of Milford, all members of the Milford Police Department are dedicated to enhancing public safety and reducing the fear and the incidence of crime. People in our community are our most important customers. Our motto "to protect and serve" is not just a slogan - it is our way of life. We will work in partnership with the people in our community and do our very best, within the law, to solve community problems that affect public safety. We value the great diversity of citizens in our community and shall serve all with equal dedication.

Respectfully submitted,

Frederick G. Douglas Jr., Chief of Police

MILFORD PUBLIC WORKS

289 SOUTH STREET
MILFORD, NEW HAMPSHIRE 03055
(603) 673-1662

CEMETERIES / PARKS
HIGHWAY DEPARTMENT
RECYCLING / TRANSFER CENTER
TOWN BUILDINGS
WATER DEPARTMENT
WASTEWATER TREATMENT FACILITY



~ 2001 ANNUAL REPORT ~

RESPECTFULLY SUBMITTED BY: WILLIAM F. RUOFF, DIRECTOR
REGULAR APPROPRIATIONS

CEMETERIES - In addition to the routine maintenance of the Town's five cemeteries which includes mowing, fertilizing where necessary and watering, the following projects were attended to:

RIVERSIDE CEMETERY - The electrical service for the entrance was replaced. Drainage was installed in Sections B to correct an existing flooding problem in that area. The roads in Section G were cleared of loam and re-graded with 220 tons of gravel to provide easier passage in the winter months. The retaining wall against the hillside in Section F was constructed and the development of the new Section J began with 19 new two grave lots. On various cemetery lots, we removed shrubs, fertilized, aerated and installed grub control.

WEST STREET CEMETERY - The main road in the center of the cemetery was re-graded and paved.

NORTH YARD CEMETERY AND UNION STREET CEMETERY - We continued with our ongoing annual maintenance and made miscellaneous repairs to fencing and other structures.

We continued to work with the cemetery software program which when completed will accurately organize all interments, locations, names, and dates. The old record-keeping system of lot cards was inaccurate and, for the most part, information was incomplete. The new program will ensure accurate up-to-date records. To-date 1640 lots and over 3800 interments have been clarified, corrected, and updated in the new software system.

Other cemetery maintenance activities that took place are as follows:

Six (6) concrete foundations were installed for monuments.

Thirteen (13) military markers were placed on veterans graves.

Twenty (20) cemetery lots were sold:

2 Cremation Lots
7 Single Grave Lots
10 Two Grave Lots
1 Four Grave Lots

Sixty (64) interments were attended to:

42 Full Interments
22 Cremations

Cemetery Trustees:

Richard Medlyn, Chairman
Leonard Harten
Rosario Ricciardi

**CEMETERY
PERPETUAL CARE
PAID IN 2001**

Pamela S. Fedora	\$ 150.00
Janet Cassarino	\$ 75.00
Virginia & Pamela Tocci	\$ 400.00
Paul Mungovan	\$ 150.00
Thomas J. Kuehn	\$ 75.00
Jose R. Muentes, Sr.	\$ 75.00
Janet Cassarino	\$ 150.00
Steven Dilger	\$ 75.00
Charles & Barbera Watson	\$ 150.00
James & Gail Cassarino	\$ 150.00
Earl C. & Lois A. Howard	\$ 150.00
Winston & Judith Kittredge	\$ 150.00
Diane E. Vath	\$ 75.00
Dion & Sarah Vath	\$ 150.00
Denise Macenas & Patrick Reed	\$ 37.50
Phyllis J. Howell	\$ 150.00
Diane C. McEntee	\$ 150.00
Helen H. Harmon & Sheila Pelletier	\$ 37.50
Gloria A Swett	\$ 150.00
Gerald H. Sherman	\$ 300.00
Beatrice Burke	\$ 100.00

TOTAL \$ 2,900.00

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**CEMETERY  
FLOWER FUND - 2001**

|              |           |
|--------------|-----------|
| Murial Bruce | \$ 300.00 |
|--------------|-----------|

**TOTAL** \$ 300.00

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RIVERSIDE CEMETERY LOT FUND

Cash Balance, January 1, 2001	\$17,252.30
-------------------------------	-------------

Income:

Sale of Lots	\$ 4,350.00
Greens/Device	\$ 555.00
Tent	\$ 1,120.00
Interest	\$ 202.13
Vaults	\$ 625.00
TOTAL	<u>\$ 6,852.13</u>

Expenses:

Vaults	\$ 670.00
Loam	2,520.00
Lot markers	855.00
Computer Software	802.00
Greens / Device	494.86
Roadway Repairs	2,570.29
Miscellaneous	89.97
TOTAL	<u>\$8,002.12</u>

Balance, December 31, 2001

\$16,102.31

PUBLIC WORKS ADMINISTRATION - This appropriation defrays cost of salaries and the other operating expenses of the office.

Records maintained by the Department of Public Works/Administration include cemetery, solid waste and recycling, accounts payables, payroll, water/sewer billings, and accounts receivables. Purchasing, planning, and scheduling are basic daily functions handled by the staff.

The department continues to work closely with the State's Department of Transportation in a number of areas including their plans to upgrade drainage and construct sidewalks in the area of Union Street and Osgood Road.

The department continued to provide inspection services on several new roads being constructed as part of sub-division projects. Three new roads were accepted in 2001 as town streets - Baldwin Road and Cortland Drive, and Hollow Oak Lane. In addition 38 street opening permits and 73 driveway permits were issued and accepted.

The department participated in a number of community projects including the Household Hazardous Waste Collection Program, Kaley Park planning, Souhegan River Trail planning and initial construction, Downtown Ongoing Improvement Team (Do-It).

In 2001 the relocated administrative offices to the new office space at the South Street Pumping Station Building was part of an overall program addressing office space needs in the Town Hall.

Your Director wishes to thank the Board of Selectmen, other town departments, boards, and commissions, public works employees, and especially the residents for their continued cooperation and support.

HIGHWAY DRAIN MAINTENANCE - All 921 catch basins in the town's storm drain system were cleaned. This task is performed annually by an outside contractor.

Catch basins were rebuilt and repairs were made to storm drains on Cherry Street, Marshal Street, Mileslip Road, Mont Vernon Street, South Street and Summer Street.

HIGHWAY SUMMER MAINTENANCE - Routine maintenance items that include street sweeping, grading of gravel roads, road ditching, roadside mowing, line painting, and equipment maintenance were carried out as scheduled.



A considerable amount of pavement resurfacing was accomplished in 2001. The following roads were re-paved with the stone chip seal process: Mileslip Road 1520 lineal feet, Comstock Drive 4,730 lineal feet, Flagg Lane 800 lineal feet, Rock Lane 690 lineal feet, Colburn Road 6500 lineal feet, Bobby's Lane 910

lineal feet, Foster Road 3210 lineal feet, and Dear Lane 870 lineal feet.

On Whitten Road we milled, widened, graveled and paved 4339 lineal feet of road from Savage Road to Chappell Drive in conjunction with road improvements for the new Elementary School.

Various locations received pavement crack sealing (hot rubberized asphalt material). This maintenance process prolongs the life of the road surfaces.

The department also did sidewalk and curb reconstruction work on Mont Vernon Street.

During the annual town-wide trash collection in April, 170 truck-loads of material were picked up and disposed of at the Solid Waste Transfer Station.

HIGHWAY WINTER MAINTENANCE - Snowfall accumulations for calendar year 2001 was 79.1 inches, greater than the long-term average of 70 inches. The department responded to twenty (20) snow and ice storms as well as numerous call-outs for black ice and slippery conditions.

Approximately 75 miles of roads are plowed with thirteen town-owned and two hired pieces of equipment. Approximately 10 miles of sidewalk are plowed with the town's two sidewalk plows. Sand/salt applications are handled by the department's six trucks and one hired truck.

This department continues to emphasize the use of a sand/salt mix (9-1 ratio). The exceptions, a few selected roads are treated with salt at the beginning of a snowstorm. Main roads during the storms are normally treated with 50/50 mix of sand/salt. To complement the sand/salt treatment, the department has begun using a non-corrosive deicing agent IceBan®. Following storms, windrows of snow pushed against the curb by street plows must be removed in order not to minimize the capabilities of the sidewalk plow. Extra trucks are hired and used to facilitate this operation and performed at night to minimize disruption of traffic.



HIGHWAY STREET LIGHTING - Currently there are 417 street lights rented on a monthly basis from Public Service of New Hampshire.

HYDRANT RENTALS/MILFORD - This is the annual standby fire protection charge to the town by the Water Department. The basis of charge since 1989 is \$250 per hydrant.

HYDRANT RENTALS/WILTON - In the Pine Valley section of Milford, close to the Wilton town line, the Wilton Water Works also provides fire protection with 7 hydrants located on Wilton Road, Maple and Pine Valley Street. Wilton's hydrant rental charge is \$220 per hydrant.



SNOWFALL IN MILFORD, NEW HAMPSHIRE – 2001

Measured in inches and tenths, for 24 hour periods ending at 7:00 A.M.

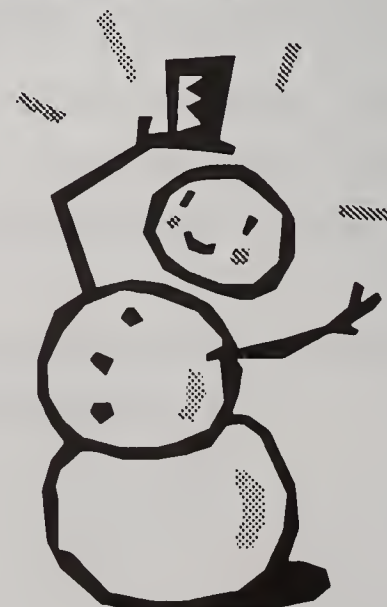
<u>JANUARY</u>	<u>FEBRUARY</u>	<u>MARCH</u>	<u>DECEMBER</u>
6..... 2.8	1..... 1.2	3..... .1	9..... 6.7
7..... .2	6..... 14.0	4..... 1.4	10..... 1.2
9..... 1.0	9..... 1.0	5..... 1.1	18..... 1.0
14..... 2.3	17..... .6	6..... 12.2	19..... <u>.2</u>
20..... 1.5	23..... 2.3	7..... 4.0	
22..... <u>1.6</u>	25..... .4	10..... 8.0	TOTAL: 9.1
	26..... <u>1.4</u>	13..... .7	
TOTAL: 9.4	TOTAL 20.9	14..... .3	
		18..... .3	
		27..... 1.1	
		30..... 2.6	
		31..... <u>7.9</u>	
		TOTAL: 39.7	

RECAPITULATION

JANUARY..... 9.4
 FEBRUARY..... 20.9
 MARCH..... 39.7
 DECEMBER..... 9.1
TOTAL: 79.1

This was a considerably snowier year than the two preceding years and surpassed the long term annual average of 70 inches. Most of the snow came in the February and March storms.

Robert & Jeanne Walsh
 National Weather Service Co-operative Observers



PARK MAINTENANCE - This department currently maintains 14 parks that vary in size. In addition, we also maintain grounds at the Police Station, Library, Historical Society, Mullen Road property (Conservation Commission), Solid Waste Transfer Station, and DPW Highway complex.

Town of Milford Parks:

Keyes Field - Elm Street
Shepard Park - Nashua Street
MCAA Field - North River Road
Emerson Park - Mont Vernon Street
O. Burns Park - Souhegan Street
Ricciardi/Hartshorn Park - Union Street
Hartshorn Pond - Mont Vernon Road (Route 13)
Burns Park - Old Brookline Road
Osgood Pond/Hazel Adams Burns Park - Osgood Road
Adams Field - Osgood Road
Bicentennial Park - South Street
Memorial Park - Union Street at Union Square
The Oval - Union Square
Korean War Memorial - Elm Street

During 2001, the following projects were completed:

KALEY PARK – Started preliminary construction of the future park road by cutting trees, roughing out roadway, and installing drainage crossings.

KEYES FIELD – Performed routine maintenance of pool and pool decks by pressure washing, paint touch-up, and day to day operation of the pool's filtering system. Assisted the Recreation Department in the associated fencing and perimeter grading of the tennis courts.

Assisted the Recreation Department with various events throughout the summer. Also assisted the Recreation Department and volunteers with the refurbishing of benches and various playground equipment.

Numerous acts of vandalism and malicious mischief occurred at Keyes Field as in the past and required the attention of the department.

OVAL – Made electrical repairs to the electrical system, set-up and cleanup for Summer Lunch-time Concerts and the Pumpkin Festival. Holiday decorations were installed on the Oval and surrounding lamp posts, and downtown banners were installed on selected poles.

EMERSON PARK – The benches were repaired, sanded and painted. The electrical service also had repairs done to it due to the age of the wiring within the park. A subcontractor was hired to include the lawn area and side gardens to the sprinkler system. Several shrubs were removed at the request of the garden club to accommodate more flowering plants. The lawn area in the center of the park was re-graded to prevent puddles.

ELM STREET (KOREAN MEMORIAL) – Placed more named bricks in walkway and planted more perennials in the flowerbeds.

SHEPARD PARK - The old bleachers were removed and new ones purchased by the recreation department were assembled and installed in a newly re-graded area. A subcontractor was hired to treat the outer field to manage a grub problem in that area, future treatments will be needed to fully correct the problem.

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**- SOLID WASTE TRANSFER STATION -**

A total of 3,945.73 tons of trash was disposed of at this facility in 2001. The trash was delivered to Maine Energy Recovery Facility located in Biddeford, Maine, a waste to energy plant under contract with Gobin Disposal/Casella Waste Management. There was also 1,751.70 tons of demolition material including painted, varnished and stained wood, sheet rock, insulation, shingles, mattresses, and overstuffed furniture that was disposed of at a private landfill site in Londonderry and Salem under a contract with Casella Waste Management.

The department's recycling effort from January through December removed from the waste stream a total of 1,569.07 tons. This figure does not include two (2) Salvation Army containers and one (1) Share container. This year, 60 tons of clothing, shoes, and useable items from the Share container was delivered to Share located at St. Patrick's Church, Milford. Reference the table for tonnage for various materials. Following is recycling summary for the year 2001.

Approximately 400 cubic yards of yard and leaf materials were added to our composting effort. The material is piled in windrows and periodically turned over. After about a year, it has decomposed into an excellent product that can be used as a soil amendment and is free to residents.

Operating expenses exceeded the appropriated amount resulting in an over-expenditure in this account of \$74,581. However, revenues received in 2001, through December exceeded estimates by over \$6,741.60 and exceeded 2000 revenues by \$43,169.26.

The over expenditure was as a result of increased disposal costs of \$85,028.00 associated with building demolition waste. In closing, We would like to thank our co-workers for all their hard work and effort in recycling throughout the year, other Town Departments, and Boards. We also want to thank the Board of Selectmen for their continued support in our operation, and especially to the Milford residents for their continued cooperation and support.



**Choose to Re-use**



**TRANSFER STATION  
RECYCLING OPERATION STATEMENT**

**JANUARY 1, 2001 – DECEMBER 31, 2001**

|                                                                                               |                |
|-----------------------------------------------------------------------------------------------|----------------|
| <b>TOTAL TONS RECYCLED</b>                                                                    | <b>1569.07</b> |
| <b>(GLASS, CANS, CORRUGATED, METALS, NEWSPRINT,<br/>PLASTICS, MAGAZINES, &amp; BATTERIES)</b> |                |

|                               |                     |
|-------------------------------|---------------------|
| <b>TOTAL REVENUE RECEIVED</b> | <b>\$ 31,547.10</b> |
|-------------------------------|---------------------|

**RECYCLING COSTS**

|                                                |                  |
|------------------------------------------------|------------------|
| <b>LABOR</b>                                   | <b>96,271.22</b> |
| <b>ELECTRICITY</b>                             | <b>2,879.47</b>  |
| <b>BUILDING MAINTENANCE</b>                    | <b>868.94</b>    |
| <b>EQUIPMENT MAINT &amp; REPAIR</b>            | <b>3,228.05</b>  |
| <b>MATERIALS</b>                               | <b>15.84</b>     |
| <b>MEMBERSHIP DUES</b>                         | <b>1,550.60</b>  |
| <b>EQUIPMENT RENTALS (HAULING BOX TRAILER)</b> | <b>2,183.60</b>  |

|                       |                     |
|-----------------------|---------------------|
| <b>TOTAL EXPENSES</b> | <b>\$106,907.72</b> |
|-----------------------|---------------------|

|                                                                |                     |
|----------------------------------------------------------------|---------------------|
| <b>RELATING EXPENSES TO INCOME,<br/>WE INCURRED A LOSS OF:</b> | <b>\$ 75,360.62</b> |
|----------------------------------------------------------------|---------------------|

|                                                                                                                                          |                     |
|------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| <b>IF WE HAD NOT RECYCLED DURING YEAR 2001 PERIOD,<br/>WE WOULD HAVE INCURRED AND ADDITIONAL COST<br/>@\$89.22 PER TON FOR DISPOSAL:</b> | <b>\$137,167.34</b> |
|------------------------------------------------------------------------------------------------------------------------------------------|---------------------|

|                                    |                     |
|------------------------------------|---------------------|
| <b>SAVINGS YEAR TO DATE – 2001</b> | <b>\$ 61,806.72</b> |
|------------------------------------|---------------------|

## **- WATER DEPARTMENT -**

**SOURCE OF SUPPLY** - Milford obtains water from the two Curtis Wells that together pump approximately 1,000 GPM. Their safe yield in an eighteen hour period is 1.2 MGD. A connection with the Pennichuck Water Works can provide up to an additional 2.0 MGD. These supplies are adequate for the foreseeable future. Of the 416.2 MG pumped during the year 2001, approximately 16.46% of the volume was purchased from Pennichuck. Water sampling and analysis was completed as required under the Federal Safe Drinking Water Act and administered by the New Hampshire Department of Environmental Services. In addition to chemical disinfection, the water supply receives corrosion control chemical treatment.

**DISTRIBUTION SYSTEM** - The completion of improvements on Old Wilton Road and Hitchiner Way added 3748' of 12 inch water main to the system, and completed the connecting west end loop. All operating hydrants in the system were inspected and flushed in the spring and fall. In compliance with another requirement of the Federal Safe Drinking Water Act, 306 RPZ and DCVA Backflow Devices were inspected and tested.

**METERING** - 43 meters in customer's premises were replaced with reconditioned units as part of our ongoing meter replacement program of meters in service for ten years or more. There were 4 second meters for irrigation installed at the request of customers.

In the months of June and July 2001, we issued our third Water System Newsletter in accordance with the federal requirements for an annual consumer confidence report. The report must be issued no later than July 1<sup>st</sup> of each year.





## WATER DEPARTMENT STATISTICS - 2001

|                                                                             |           |
|-----------------------------------------------------------------------------|-----------|
| Minimum Day - Total gallons pumped                                          | 730,000   |
| Maximum Day - Total gallons pumped                                          | 1,910,000 |
| Average gallons pumped per day                                              | 1,140,000 |
| Days - Pumping over one million gallons                                     | 261       |
| New water main added - 12"                                                  | 3,748'    |
| New water main added - 8"                                                   | 0'        |
| New water main added - 6"                                                   | 0'        |
| Services replaced (Main to property line)                                   | 0         |
| Water main breaks repaired                                                  | 10        |
| Meter removals and installations                                            | 202       |
| Hydrants replaced                                                           | 3         |
| New water services added                                                    | 26        |
| Number of hydrants in system 12/31/01                                       | 419       |
| Number of services in system 12/31/01                                       | 3,120     |
| (Note corrected number of services for 2000 should have been 3094 services) |           |

## MILLIONS OF GALLONS PUMPED

| Month        | 1998               | 1999               | 2000               | 2001               |
|--------------|--------------------|--------------------|--------------------|--------------------|
| January      | 25,334,000         | 28,720,000         | 2,497,000          | 31,133,000         |
| February     | 26,280,000         | 25,190,000         | 28,532,000         | 28,420,000         |
| March        | 22,390,000         | 28,280,000         | 30,702,000         | 31,678,000         |
| April        | 22,208,000         | 28,850,000         | 27,729,000         | 31,428,000         |
| May          | 32,429,000         | 37,130,000         | 34,031,000         | 42,637,000         |
| June         | 26,665,000         | 44,960,000         | 34,474,000         | 41,641,000         |
| July         | 38,122,000         | 41,510,000         | 35,897,000         | 40,272,000         |
| August       | 34,643,000         | 37,060,000         | 33,598,000         | 42,181,000         |
| September    | 30,122,000         | 31,520,000         | 31,271,000         | 35,401,000         |
| October      | 29,196,000         | 30,330,000         | 31,363,000         | 32,555,000         |
| November     | 27,636,000         | 28,560,000         | 28,062,000         | 29,026,000         |
| December     | 29,821,000         | 30,420,000         | 31,119,000         | 28,814,000         |
| <b>TOTAL</b> | <b>344,846,000</b> | <b>392,530,000</b> | <b>379,275,000</b> | <b>416,186,000</b> |

**MILFORD PUBLIC WORKS**  
**WATER DEPARTMENT**  
**UNAUDITED STATEMENT OF RECEIPTS AND DISBURSEMENTS**  
**AS OF DECEMBER 31, 2001**  
(unaudited)

**CASH ON DEPOSIT JANUARY 1, 2001**

|                         |             |
|-------------------------|-------------|
| Undesignated            | (24,173.39) |
| Depreciation Reserve    | 202,962.89  |
| Capital Project Reserve | .00         |

**\$ 178,789.50**

**Plus Receipts:**

|                                   |            |
|-----------------------------------|------------|
| Collection on Accounts Receivable | 595,084.51 |
| Collection on Other Receivables   | 33,959.80  |
| Interest                          | 7,399.46   |
| Hydrants                          | 103,000.00 |
| Meter Reading for Sewer Dept.     | 3,113.72   |
| Miscellaneous                     | .00        |
| Water Inspections                 | 950.00     |
| Bond Proceeds                     | 600,000.00 |
| Impact Fund Allocation            | .00        |
| Depreciation Reserve Receipts     | 9,162.00   |
| Capital Project Reserve Receipts  | 48,147.67  |
| Audit Adjustments, 2000           | 11,947.26  |

**\$ 1,412,764.42**

**Less Disbursements:**

|                                      |            |
|--------------------------------------|------------|
| Disbursements                        | 724,109.26 |
| Depreciation Reserve Disbursement    | 87,102.39  |
| Capital Project Reserve Disbursement | 463,994.90 |
| Audit Adjustments – 2000             | .00        |

**\$ (1,275,206.55)**

**CASH ON DEPOSIT 12/31/01:**

|                         |             |
|-------------------------|-------------|
| Undesignated            | (86,862.30) |
| Depreciation Reserve    | 264,049.12  |
| Capital Project Reserve | 139,160.55  |

**\$ 316,347.37**



## STATEMENT OF CUSTOMERS' ACCOUNTS

|                                       |            |                 |
|---------------------------------------|------------|-----------------|
| Accounts Receivable January 1, 2001   |            | \$ 34,585.07    |
| Plus Charges:                         |            |                 |
| Resident Sales                        | 596,992.54 |                 |
| Other Sales                           | 36,958.59  |                 |
| Refunds                               | 478.35     |                 |
|                                       | <hr/>      |                 |
|                                       |            | \$ 634,429.48   |
| Less:                                 |            |                 |
| Collections on Receivables            | 636,074.44 |                 |
| Abatements                            | 1,908.03   |                 |
| Audit Adjustments – 2000              | 40.00      |                 |
|                                       | <hr/>      |                 |
|                                       |            | \$ (638,022.47) |
| ACCOUNTS RECEIVABLE DECEMBER 31, 2001 |            | \$ 30,992.08    |

## DEPARTMENT OF PUBLIC WORKS UNAUDITED EXPENSE STATEMENT AS OF DECEMBER 31, 2001

|                              | <u>Appropriated</u> | <u>Expended</u> | <u>Balance</u>           |
|------------------------------|---------------------|-----------------|--------------------------|
| Cemetery                     | \$ 82,761           | \$ 90,324       | \$ ( 7,563)              |
| Highway Storm Drainage       | 15,608              | 19,977          | (4,369)                  |
| Highway Summer Maintenance   | 408,529             | 373,415         | 35,114                   |
| Highway Winter Maintenance   | 261,661             | 280,467         | (18,806) * <sup>1</sup>  |
| Parks - Maintenance          | 78,965              | 83,168          | ( 4,203)                 |
| Public Works Administration  | 67,719              | 69,160          | (1,441)                  |
| Solid Waste Transfer Station | 703,303             | 777,884         | (74,581) * <sup>2</sup>  |
| Street Lighting              | 77,800              | 67,779          | 10,021                   |
| Town Buildings               | 136,800             | 162,822         | ( 26,022) * <sup>3</sup> |
|                              | <hr/>               | <hr/>           | <hr/>                    |
| TOTAL                        | \$ 1,833,146        | \$ 1,924,996    | \$ ( 91,850)             |
|                              |                     |                 |                          |
| WATER DEPARTMENT             | \$ 873,554          | \$ 811,212      | \$ 62,342                |

### Notes:

- 1) Included in the winter total is a new dump truck which replaced a worn out 1985 Ford Dump Truck.
- 2) The cost for contract hauling of demolition building materials exceeded budget by \$85,028.
- 3) Included in the actual expenses was the cost to replace the following failed Town Hall equipment, air conditioning unit, boiler, and emergency lights.



## **TOWN CLERK/TAX COLLECTOR**

---

### **~ ANNUAL REPORT ~**

The 'Town Clerk/Tax Collectors' Office had another very busy year for 2001. On February 6, we had our Deliberative Session at the High School Cafetorium with a turnout of 139 voters. On March 13, 2001, we had the Annual Town Election with 2,522 ballots being cast which is a better turnout than usual. We welcomed Nancy Amato to our Board of Selectmen and welcomed Dick Mace back for another year. I also appreciate the fact to have been re-elected Town Clerk for another three years and appreciate the opportunity to serve the residents for another term.

We issued, 16,793 auto permits in 2001 for a total of \$1,815,095.00, which is up from \$1,640,224 for 2000. We continue to see an increase in customer volume and, in April, we initiated a mail-in program for motor vehicle renewals as most surrounding towns have done for years. For some of you, it was a welcomed surprise and we hope the residents will take advantage of this convenience in 2002.

The 2001 Property Tax Warrant totaled \$20,406,130.00 of which 93% has been collected as of December 31, 2001, which is up 2% from last year but in line with previous years. Our Municipal Agent fees had an increase of 25% over last year for a total of \$22,106 as opposed to \$16,325 for 2000, I believe part of this to be due to the motor vehicle mail ins. We also saw quite an increase in dog registrations this year. As of year end, we had 1200 dogs registered in Milford an increase of 25% over 2000.

We are continuing to make good progress with the collection of delinquent taxes. In August, I mailed out twenty-six (26) impending deed notices with only one property being deeded by the Town. This year our delinquent collections totaled \$824,744 inclusive of interest and cost fees which is about a 6% increase over 2000.

We are looking forward to a new year and serving the citizens of Milford and, as always, I would like to thank my dedicated staff for all their hard work in 2001. I would also like to thank the Board of Selectmen, the Town Administrator, and the Department Heads for their continued support and assistance this past year and, in closing, I would like to thank the citizens of Milford for their continued support.

Respectfully submitted,

*Margaret A. Langell*  
Town Clerk/Tax Collector



# SUMMARY OF WARRANTS AND ACCOUNTS

|                                     | 2001                 | 2000                | ELDERLY<br>LIENS | TOTAL                |
|-------------------------------------|----------------------|---------------------|------------------|----------------------|
| <b>-DR-</b>                         |                      |                     |                  |                      |
| Uncollected taxes January 1, 2001   |                      |                     |                  |                      |
| Property Taxes                      |                      | 1,617,264.37        |                  | 1,617,264.37         |
| Yield Taxes                         |                      | 512.00              |                  | 512.00               |
| Land use change                     |                      |                     |                  | -                    |
| Gravel Tax                          |                      |                     |                  | -                    |
| Elderly tax lien                    |                      |                     | 7061.09          | 7061.09              |
| Added 2000 Prop                     |                      | 750.23              |                  | 750.23               |
| <br>Taxes Committed to Collector:   |                      |                     |                  |                      |
| Property Taxes                      | 20,406,130.88        |                     |                  | 20,406,130.88        |
| Yield Taxes                         | 18,604.00            |                     |                  | 18,604.00            |
| Land use change taxes               | 257,330.00           |                     |                  | 257,330.00           |
| Gravel Taxes                        | 3,880.80             |                     |                  | 3,880.80             |
| Gravel Yield Tax                    | 1,418.70             |                     |                  | 1,418.70             |
|                                     |                      |                     |                  | -                    |
| Overpayments applied to 2000 bill   |                      | 46,410.84           |                  | 46,410.84            |
|                                     |                      |                     |                  | 0.00                 |
| Payments In Lieu of Taxes           | 12,910.50            | 12,722.40           |                  | 25632.90             |
| Interest on Delinquent Taxes        | 19,418.24            | 75,670.76           |                  | 95,089.00            |
|                                     | <u>20,719,693.12</u> | <u>1,753,330.60</u> | <u>7,061.09</u>  | <u>22,480,084.81</u> |
| <b>-CR-</b>                         |                      |                     |                  |                      |
| Remittances to treasurer            |                      |                     |                  |                      |
| Property Taxes                      | 18,909,195.50        | 1,629,520.85        |                  | 20,538,716.35        |
| Yield Taxes                         | 18,339.21            | 512.00              |                  | 18,851.21            |
| Land use change taxes               | 229,330.00           |                     |                  | 229,330.00           |
| Interest and Penalties              | 19,418.24            | 75,670.76           |                  | 95,089.00            |
| Gravel Taxes                        | 3,880.80             |                     |                  | 3,880.80             |
| Gravel Yield Tax                    | 1,418.70             |                     |                  | 1,418.70             |
| Overpayments In 2000                | 46,410.84            |                     |                  | 46,410.84            |
| Added Property                      |                      | 576.64              |                  | 576.64               |
| Payment In Lieu of taxes            | 12,910.50            | 12,722.40           |                  | 25,632.90            |
| Abatements                          |                      |                     |                  | -                    |
| Property Taxes                      | 19,651.35            | 25,800.12           |                  | 45,451.47            |
| Yield Taxes                         |                      |                     |                  | 0.00                 |
| Land use change taxes               | 1400.00              |                     |                  | 1400.00              |
| Gravel Taxes                        |                      |                     |                  | 0.00                 |
|                                     |                      |                     |                  | 0.00                 |
| Overpayments applied to 2000        |                      | 8354.24             |                  | 8354.24              |
| Uncollected taxes-December 31, 2001 |                      |                     |                  |                      |
| Property Taxes                      | 1,430,873.19         |                     |                  | 1,430,873.19         |
| Yield Taxes                         | 264.79               |                     |                  | 264.79               |
| Land use change tax                 | 26,600.00            |                     |                  | 26,600.00            |
| Elderly tax lien                    | 0.00                 |                     | 7,061.09         | 7,061.09             |
| Added Taxes                         | 0.00                 | 173.59              |                  | 173.59               |
| Gravel Taxes                        | 0.00                 |                     |                  | 0.00                 |
|                                     | <u>0.00</u>          | <u>0.00</u>         | <u>-</u>         | <u>0.00</u>          |
|                                     | <u>20,719,693.12</u> | <u>1,753,330.60</u> | <u>7,061.09</u>  | <u>22,480,084.81</u> |
|                                     | <u>0.00</u>          | <u>0.00</u>         | <u>-</u>         | <u>0.00</u>          |

Margaret A. Langell  
Tax Collector

Town of Milford  
Tax Collector Report  
December 31, 2001

SUMMARY OF TAX LIENS

-DR-

|                                                 | 2000       | 1999       | PRIOR      | Totals       |
|-------------------------------------------------|------------|------------|------------|--------------|
| Unredeemed Ppty Taxes January 1, 2001           | 0.00       | 269,226.90 | 802,596.59 | 1,071,823.49 |
| Unredeemed Yield Taxes January 1, 2001          | 0.00       | 2,364.78   | 2,364.78   | 2,364.78     |
| Unredeemd Elderly Liens January 1,2001          | 7,061.09   | 5,763.83   | 7,845.36   | 20,670.28    |
| Unredeemnd Current Use Liens                    |            | 4,479.46   |            | 4,479.46     |
| Tax Liens of May 23, 2001                       | 535,756.72 |            |            | 535,756.72   |
| Yield Tax Liens May 23, 2001                    | 0.00       |            |            | 0.00         |
| Current Use Liens of June 30,2001               | 0.00       |            |            | 0.00         |
| Interest Collected After Lien-Pty Taxes         | 6,152.48   | 29,641.74  | 136,641.05 | 172,435.27   |
| Interest Collected Redemption C Use / Yield Tax | 0.00       | 550.80     |            | 550.80       |
| Redemption Costs - Ppty Taxes                   | 1,400.47   | 832.50     | 2,029.46   | 4,262.42     |

|            |            |            |              |
|------------|------------|------------|--------------|
| 550,370.76 | 312,860.00 | 634,043.43 | 1,812,343.21 |
|------------|------------|------------|--------------|

-CR-

Remittances to Treasurer:

Redemptions-Pty Taxes  
Interest and costs after lien-Pty Taxes  
Redemptions-Yield Taxes  
Interest and costs after lien-Yield Taxes  
Redemptions-Current Use  
Interest Current Use Redemption

|            |            |            |            |
|------------|------------|------------|------------|
| 238,082.15 | 140,412.99 | 259,932.23 | 638,427.37 |
| 7,552.95   | 30,474.24  | 138,670.50 | 176,697.69 |
| 0.00       |            |            | 0.00       |
| 0.00       |            |            | 0.00       |
| 0.00       | 4,479.46   |            | 4,479.46   |
| 0.00       | 550.80     |            | 550.80     |

Abatements

|  |        |          |          |
|--|--------|----------|----------|
|  | 669.33 | 1,665.01 | 2,334.34 |
|--|--------|----------|----------|

Unredeemed Ppty Taxes 12/31/2001  
Unredeemed Yield Taxes 12/31/2001  
Unredeemed Current Use Liens 12/31/2001  
Unredeemed Elderly Liens 12/31/2001

|            |            |            |              |
|------------|------------|------------|--------------|
| 297,674.57 | 128,144.68 | 640,999.35 | 966,818.50   |
| 0.00       | 2,364.78   |            | 2,364.78     |
| 0.00       |            |            | 0.00         |
| 7,061.09   | 5,763.83   |            | 20,670.28    |
| 550,370.76 | 312,860.00 | 634,043.43 | 1,812,343.21 |
| 0.00       | 0.00       | 0.00       | 0.00         |

Unaudited



**SEWER TAX  
ACCOUNT  
12/31/00**

DR.

|                                                  |                     |
|--------------------------------------------------|---------------------|
| TO: 2001 SEWER TAX<br>WARRANTS                   | 1,093,169.27        |
| TO: 2000 SEWER<br>TAXES<br>UNCOLLECTED<br>1-1-01 | 58,537.61           |
|                                                  | <u>1,151,706.88</u> |

CR.

BY CASH  
PAID TO  
TOWN  
TREASURER:

|                           |                     |
|---------------------------|---------------------|
| TAXES<br>COLLECTED        | 1,093,948.96        |
| ABATED                    | 4,178.85            |
| UNCOLLECTED<br>12-31-2001 | 53,579.07           |
|                           | <u>1,151,706.88</u> |

**WATER  
ACCOUNT  
12/31/99**

DR.

|                                                  |                   |
|--------------------------------------------------|-------------------|
| TO: 2001 WATER<br>USER FEES<br>LEVIED            | 596,992.54        |
| 2000 WATER<br>USER FEES<br>UNCOLLECTED<br>1-1-01 | 31,206.75         |
|                                                  | <u>628,199.29</u> |

CR.

BY CASH  
PAID TO  
TOWN  
TREASURER:

|                           |                   |
|---------------------------|-------------------|
| WATER FEES<br>COLLECTED   | 599,198.31        |
| ABATED                    | 1,379.15          |
| UNCOLLECTED<br>12-31-2001 | 27,621.83         |
|                           | <u>628,199.29</u> |

**DOG ACCOUNT**

2001 DOG  
LICENSES AND  
FINES

\$8,185.00

PAID TO TOWN  
TREASURER

8,185.00

**AUTO  
ACCOUNT**

AUTO PERMITS  
ISSUED JAN 1.  
TO DEC.31,2001

| NO            | MONTH     | AMT                 |
|---------------|-----------|---------------------|
| 1147          | JANUARY   | 129,751.00          |
| 1208          | FEBRUARY  | 144,961.00          |
| 1269          | MARCH     | 145,907.50          |
| 1932          | APRIL     | 240,504.00          |
| 1840          | MAY       | 177,353.50          |
| 1509          | JUNE      | 152,366.00          |
| 1504          | JULY      | 145,818.50          |
| 1454          | AUGUST    | 143,102.50          |
| 1170          | SEPTEMBER | 119,469.50          |
| 1379          | OCTOBER   | 143,033.00          |
| 1328          | NOVEMBER  | 153,724.20          |
| 1053          | DECEMBER  | 119,105.00          |
| <u>16,793</u> |           | <u>1,815,095.70</u> |



# *Wadleigh Memorial Library*

---

49 Nashua Street      Milford, NH 03055-3753  
Website: [www.wadleigh.lib.nh.us](http://www.wadleigh.lib.nh.us)

Phone # 603-673-2408  
Fax # 603-672-6064  
Email: [wadleigh@wadleigh.lib.nh.us](mailto:wadleigh@wadleigh.lib.nh.us)

## **~ TRUSTEE'S REPORT ~**

2001 was another busy year for the Wadleigh Memorial Library and its Trustees.

### **91 Nashua St.**

The Library Trustees purchased 91 Nashua St. in anticipation of a future library expansion. There is presently a house with two apartments on the property. The apartments are being rented out to offset the loss of income from the sale of stocks used to purchase the property and some funds are being set aside for future building expansion.

### **The Library Building**

The Trustees addressed an unexpected number of building issues in 2001. The shingles on the original portion of the building had to be replaced, the gutters also had to be replaced and the air conditioner needed a number of repairs and then the compressor was replaced. These maintenance issues were paid for within the budget by not replacing staff that departed (\$28,000) and not replacing worn carpet (\$8,000), supplemented by trust fund income (\$7,000) and fine revenues (\$4,000).

### **Long-Range Plan**

The Library Trustees reviewed and updated the long-range plan adopted in July 1999. The plan gives the Trustees a focused direction for their energies, with the purpose of the planning process being to "fit the library's physical plant and services to the needs and demands of the community it is serving." Copies of the plan are available at the Library.

Some of the long-range goals that were reached in 2001 were the purchase of 91 Nashua St. in anticipation of a future library expansion, adding a number of new online databases through our web site, and making the library more physically accessible by adding electric door openers for handicapped access. We were also able to improving Internet service through adding a DSL data line.

### **Conclusion**

In 2001 we faced a number of issues surrounding our aging building. We also continued implementing our long-range plan. The Library Trustees are looking forward to 2002 as a time when we can continue working to meet the goals set forth in our plan and to continue providing an excellent library and quality library service to Milford residents.

Respectfully submitted,

*Cara Barlow*, Chairman

# Wadleigh Memorial Library

49 Nashua Street      Milford, NH 03055-3753  
Website: [www.wadleigh.lib.nh.us](http://www.wadleigh.lib.nh.us)

Phone # 603-673-2408  
Fax # 603-672-6064  
Email: [wadleigh@wadleigh.lib.nh.us](mailto:wadleigh@wadleigh.lib.nh.us)

## ~ DIRECTOR'S REPORT~

Library activity was brisk in 2001. As the economy cooled, more and more people took advantage of the resources provided by the library, free of charge. By the end of the year circulation had increased by 5% over 2000 and the number of people entering the library building had also increased. Use of online electronic databases skyrocketed.

The library added a number of new online full text database products available through our web site ([www.wadleigh.lib.nh.us](http://www.wadleigh.lib.nh.us)) that can be accessed 24 hours per day from anywhere by using the patron borrower card number. General Interest, Business, Health, Student Research, Children's and Literature databases are currently available, as is the World Book Encyclopedia. At the end of 2001 the library started to purchase Digital Video Discs (DVDs) to supplement the video collection.

The popular Acoustic Cafe program continued throughout the winter, spring and fall seasons and will go through the winter again. "Octopi Your Mind" was the theme for the successful summer reading program. Book clubs aimed at children, young adults, adults and seniors all enjoyed strong support and activity.

The year was dominated by building-related issues. In the early spring it was discovered that the main roof on the original part of the building needed to be resingled. While this work was being done, (using 30-year shingles) we also replaced the 50 year-old gutters. The balance of the roof (new part) needs to be replaced as well and is scheduled for spring 2002. Electric door openers for handicapped access were added and are proving very popular. The air conditioning system had a series of major breakdowns requiring the replacement of the compressor unit and several other very expensive repairs.

Extensive tree-maintenance work was done around the parking lot to take out dead and dying trees to prevent the chance of limbs falling on buildings, cars and people. Inside the building, a major improvement was made with the purchase of a color network printer to serve all of the public computers as well as some of the staff machines. The library changed Internet providers from SERESC to MV Communications resulting in much-improved service. A new high-speed (768kbps) DSL data line was added and a fiber optic cable was run between the library, fire station and town hall to expedite communications within the town government.

The lack of adequate space continues to be a pressing problem. The Children's Room is badly overcrowded; there is a shortage of readers' seats; the bookstacks have reached capacity and there are often lines of people waiting to use computer resources. Planning for the next library expansion is ongoing.





The Library Trustees used a portion of the principal of the Wadleigh Library Trust (formerly Webster Trust) to purchase the house and land just east of the library, located at 91 Nashua Street. The ultimate intention is to demolish the house for future library expansion. In the short term, we are renting the apartments to offset the loss of income from the sale of the stocks used to purchase the property and to set some funds aside for future expansion.

Congratulations to Reference Librarian *Deb Spratt* for completing her Master's Degree in Library Science at Syracuse University in May! *Deb Covell* became a proud mom for the first time and decided that it was more important to spend time with her new son than to work on Sundays at the library. *Kathy Maher* left the staff for health-related issues. Thanks to both of you for work well done! New part-time staff members are *Melissa Deschenes*, *Martha Dickerson* and *Susan Snyder*. Welcome aboard!

Respectfully submitted,

*Arthur L. Bryan*, Director

~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~

~ 2001 Circulation Statistics ~

|                          |                |
|--------------------------|----------------|
| Books – Adult            | 60,515         |
| Books – Juvenile         | 62,512         |
| Periodicals              | 5,061          |
| Cassettes                | 9,485          |
| Kits                     | 1,370          |
| Videos                   | 19,806         |
| Compact Discs            | 3,664          |
| Other                    | 11             |
| Museum Passes            | 328            |
| Computer & CD-ROM        | <u>13,539</u>  |
| <b>Total Circulation</b> | <b>176,291</b> |

~ Interlibrary Loan ~

|                                |              |
|--------------------------------|--------------|
| Borrowed                       | 1,876        |
| Loaned                         | <u>2,750</u> |
| <b>Total Interlibrary Loan</b> | <b>4,626</b> |
| <br>Registered patrons         | <br>9,584    |
| Patron visits to Library       | 124,645      |

**Programming**

|                             |
|-----------------------------|
| Adult                       |
| Young Adult                 |
| Juvenile                    |
| <br><b>Total Attendance</b> |

**Programs**

|     |
|-----|
| 57  |
| 32  |
| 294 |

**People**

|                   |
|-------------------|
| 1,185             |
| 211               |
| 10,515            |
| <br><b>11,911</b> |

Wadleigh Memorial Library  
Holdings December 31, 2001

|                                | Adult  | Juvenile | Total  |
|--------------------------------|--------|----------|--------|
| Book Titles January 1, 2001    | 41,406 | 18,466   | 59,872 |
| Added                          | 4209   | 2463     | 6,672  |
| Deleted                        | 640    | 362      | 1,002  |
| Book Titles December 31, 2001  | 44,975 | 20,567   | 65,542 |
| Book Volumes January 1, 2001   | 45,211 | 20,504   | 65,715 |
| Added                          | 4568   | 2551     | 7,119  |
| Deleted                        | 3107   | 1654     | 4,761  |
| Book volumes December 31, 2001 | 46,672 | 21,401   | 68,073 |

Magazines & Newspapers

199 Subscriptions

Audio Visual Holdings 12/31/2001

|            | Titles | Volumes |
|------------|--------|---------|
| CD's       | 1,258  | 1,266   |
| Cassettes  | 1,467  | 1,467   |
| Videos     | 1,819  | 2,102   |
| Kits       | 216    | 226     |
| Filmstrips | 78     | 78      |

Microforms

|            | Titles | Volumes | Units |
|------------|--------|---------|-------|
| Microfilm  | 15     | 199     | 901   |
| Microfiche | 3      | 110     | 5,052 |
| Total      | 18     | 309     | 5,953 |

Pamphlets

2 drawers



Wadleigh Memorial Library  
Treasurer's Report  
2001

Expenses

|                                  |                     |
|----------------------------------|---------------------|
| Personnel Costs                  | \$309,055.30        |
| Contracted Operating Expenses    | \$20,409.67         |
| Utilities                        | \$26,650.75         |
| Operating Expenses               | \$94,756.85         |
| Building & Equipment Maintenance | \$59,430.49         |
| Other Replacement Equipment      | \$7,487.17          |
| <b>Total Expense</b>             | <b>\$517,790.23</b> |

Library Revenues

|                    |              |
|--------------------|--------------|
| Town Appropriation | \$493,628.00 |
|--------------------|--------------|

Generated Income

|                       |            |
|-----------------------|------------|
| Non Resident Cards    | \$5,282.50 |
| Book Sale             | \$1,821.50 |
| Contributions & Gifts | \$0.00     |
| Interest on Checking  | \$11.20    |
| Keyes Fund Gift       | \$400.00   |
| Miscellaneous         | \$2,818.03 |

|                               |                     |
|-------------------------------|---------------------|
| <b>Total Regular Revenues</b> | <b>\$503,961.23</b> |
|-------------------------------|---------------------|

|                                     |            |
|-------------------------------------|------------|
| Contribution from Trust Fund Income | \$9,164.00 |
| Contribution from Rental Income     | \$4,665.00 |

|                       |                     |
|-----------------------|---------------------|
| <b>Total Revenues</b> | <b>\$517,790.23</b> |
|-----------------------|---------------------|

|                                                                     |             |
|---------------------------------------------------------------------|-------------|
| Balance of 2001 Trust Fund Income<br>held by Trustees on 12/31/2001 | \$10,836.00 |
|---------------------------------------------------------------------|-------------|

Other Library Funds  
2001

Special Fund

|                    |             |
|--------------------|-------------|
| Balance 1/1/2001   | \$12,046.33 |
| Receipts           | \$13,991.26 |
| Interest           | \$29.39     |
| Disbursements      | \$12,205.88 |
| Balance 12/31/2001 | \$13,858.85 |

Tarbell Fund

|                    |            |
|--------------------|------------|
| Balance 1/1/2001   | \$1,274.32 |
| Receipts           | \$771.03   |
| Interest           | \$2.84     |
| Disbursements      | \$192.35   |
| Balance 12/31/2001 | \$1,855.84 |

Copy Fund

|                    |            |
|--------------------|------------|
| Balance 1/1/2001   | \$2,843.56 |
| Receipts           | \$3,259.65 |
| Interest           | \$10.55    |
| Disbursements      | \$4,751.61 |
| Balance 12/31/2001 | \$1,362.15 |

Trustee's Account

|                             |              |
|-----------------------------|--------------|
| Checking Balance 1/1/2001   | \$32,708.42  |
| NHPDIP Balance 1/1/2001     | \$6,006.04   |
| Receipts                    | \$167,660.43 |
| Interest                    | \$23.65      |
| Interest NHPDIP             | \$695.64     |
| Transfer in from NHPDIP     | \$15,000.00  |
| Transfer out to NHPDIP      | \$22,000.00  |
| Disbursements               | \$156,477.52 |
| Checking balance 12/31/2001 | \$36,914.98  |
| NHPDIP balance 12/31/2001   | \$13,701.68  |

Note: \$127,000 taken from Trust Fund Principal to purchase real estate





## MILFORD WASTEWATER TREATMENT FACILITY

c/o Town Hall • 1 Union Square  
Milford, NH 03055

### ~ 2001 ANNUAL REPORT ~

The facility has completed its 20<sup>th</sup> year of operation. In 2001 an average flow of 1.21 million gallons per day (MGD) were treated, placing the facility at 56% capacity of the 2.15 million gallons per day treatment capacity. The facility also treated 875,750 gallons of septage generated from the towns of Milford and Wilton, a 1.1% increase over the 866,250 gallons treated in 2000. The Town of Wilton continues to fund a proportional amount of the wastewater treatment facility's operating expenses, contributing 11.4% of the total wastewater flow, approximately 140,000 gallons per day.

With the exception of copper limitations, the Treatment Facility consistently meets its National Pollutant Discharge Elimination System (NPDES) permit issued by the Environmental Protection Agency (EPA) and State of New Hampshire Department of Environmental Services (NHDES).

The Treatment Facility received full sludge quality certification for its composted biosolids from the State of New Hampshire Department of Environmental Services. Requirements for certification are extremely stringent, allowing for the composted biosolids to be land applied in New Hampshire. A total of 1482 cubic yards of composted biosolids were generated at the Wastewater Treatment Facility, of which approximately 80% was utilized within Milford and approximately 20% utilized elsewhere within New Hampshire.

The Facility continues to implement the Environmental Protection Agency's mandated Industrial Pretreatment Program, which requires Treatment Facility personnel to monitor significant industrial users (SIU's) that discharge industrial wastewater to the Wastewater Treatment Facility. Pretreatment personnel conducted 10 industrial inspections and 10 sampling and analysis of five SIU's during 2001. Industrial discharge permits for the five SIU's have been modified in accordance with recommendations made by an audit conducted jointly by the EPA and NHDES in 2000, which determined that the Milford Wastewater Treatment Facility is not experiencing any major difficulties in implementing its federally approved industrial pretreatment program.

To help control odors generated at the Wastewater Treatment Facility, in-house personnel constructed a 21' x 26' biofilter during December. Under the direction of Larry Anderson, Assistant Superintendent, and Dufresne-Henry, a local engineering consulting firm, the biofilter has been strategically located at one stage of the process treatment at which odors are initially produced (gravity thickeners). Early results of this low-cost project have been favorable, however as of this writing, the biofilter project experiment is still quite new and may require minor adjustments. As in the past, tours of the WWTF may be arranged for groups or individuals by calling 673-9441, Monday through Friday between 7:00 a.m. and 3:30 p.m.

To identify potential future expenditures at the WWTF, the Town had commissioned the preparation of a Facilities Planning Study to be initiated during 2001. The Facilities Planning Study will identify and project potential increases in wastewater loadings due to growth within Milford, make

recommendations as to the required plant expansion to accommodate loadings, as well as the probable costs for modifications to handle future loadings in the collection system and at the Treatment Facility during the next 10 years.



The NH DES categorizes wastewater treatment facilities according to the number of advanced/specialized treatment processes in operation; Grade I rating represents the least specialized, while Grade IV represents the highest category assigned within NH. The Milford WWTF is rated as a Grade IV Level Treatment Facility due to the Facility's advanced secondary treatment process. Collectively, Milford's WWTF employees possess over 67 years of equipment maintenance, operational and lab experience. Milford WWTF employees must enroll in and complete seminars offered by private environmental organizations and government regulatory agencies to maintain certification in multiple disciplines. Because they operate and maintain the Curtis Wells control and chemical feed buildings, it is required that Milford WWTF employees pursue a drinking water education and certification. Certification levels as of this writing are:

| Employee<br>Since |                 | Wastewater<br>Certification<br>Level | Drinking Water     |                       | Collection<br>System<br>Certification<br>Level | Laboratory<br>Analyst<br>Certification<br>Level |
|-------------------|-----------------|--------------------------------------|--------------------|-----------------------|------------------------------------------------|-------------------------------------------------|
|                   |                 |                                      | Treatment<br>Level | Distribution<br>Level |                                                |                                                 |
| 07/09/84          | Larry Anderson  | IV                                   | II                 | II                    | III                                            |                                                 |
| 07/05/95          | Dave Boucher    | IV                                   | II                 | II                    | III                                            | I                                               |
| 03/22/99          | Carl Couture    | III                                  | II                 | II                    | I                                              | I                                               |
| 03/23/98          | Jim Dargie      | II                                   | II                 | II                    | II                                             |                                                 |
| 10/01/90          | Connie Kelleher | I                                    | II                 |                       | II                                             |                                                 |
| 05/31/88          | Tom Neforas     | IV                                   | II                 | II                    | II                                             | II                                              |
| 09/08/99          | Susan Snyder    | I                                    |                    |                       |                                                | I                                               |
| 05/15/00          | David Thurston  | I                                    | I                  | I                     |                                                |                                                 |
| 09/05/89          | Brad Whitfield  | I                                    | I                  | II                    | III                                            |                                                 |



## **~ Wastewater Collection System ~**

Approximately 35,000 feet of sewer main in the northerly section of Town were flushed in 2001. The flushing of the Town's sewer collection system is a preventative maintenance program to minimize sewer blockages and sewer back-ups into residences.

Collection system personnel attended to sixteen residential sewer blockages. Seven of the blockages resulted in the Town's repair or replacement of the sewer services in the Town's right-of-way.

Eleven sewer permits were proposed and approved by the Town, of which nine were residential and two commercial. During construction of these new sewer services, collection system personnel performed inspections to ensure compliance with Town specifications. Seventeen manhole structures/frames were rehabilitated along with routine maintenance of the Town's siphon chambers. Odor control measures were initiated in a selected number of the Town's siphon chambers.

The Town operated a trailer-mounted vector unit on a trial basis to determine the success rate of the unit to remove heavy debris from sewer mains along Ridgefield Drive, Mill Street, Souhegan Street and Nashua Street. Main sewer interceptor easements were cleared of brush and mowed, as part of the preventative maintenance program.

Additionally, 35,500 feet of the sewer collection system were cleaned and flushed prior to video inspection, which was the final phase of the infiltration/in-flow study initiated by the Town. Results of the video inspection will determine rehabilitation methodologies the Town will utilize in this section of the collection system.

As determined by the inflow-infiltration study, approximately 61,350 gallons per day of extraneous clean water, which enters the sewer system during rain events, were removed by collection system personnel. A catch basin was replaced on Grove, Ford and King Streets and flow was diverted into storm drains. A number of open services were capped off on Wall, Elm, Johnson, and Union Streets.

A productive year of collection system projects ended with Wastewater Treatment Facility personnel installing 500' of 12-inch sewer main from Old Wilton Road down Perry Road toward the Brox property line.

Respectfully submitted,

Thomas Neforas  
Superintendent  
Wastewater Treatment Facility

## ~ WELFARE REPORT 2001 ~

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### ***198 % OVER BUDGET! What in the world happened?***

The 2001 budget was cut by the by the Board of Selectmen which started things rolling downhill. Though welfare administrators throughout the State felt the economy was beginning to get soft, no one could have predicted the events of 2001. Welfare is one budget that, by law, must be funded. No municipality can close the Welfare Office door because it has "run out of money". Municipal Welfare has 5 business days to either grant or deny assistance. Delays were experienced at the State level in processing applications for all types of State of NH Welfare Assistance and Federal programs which resulted in cities and towns carrying those who qualified for a much longer period of time. In 1996 TANF (temporary assistance for needy families) applications were generally processed in 15 to 30 days. In 2001 the same applications were taking a minimum of 45 days. In 1996, Federal food stamp applications were processed in 5 to 7 business days. In 2001, for applicants who have some income, it took up to 30 days. In 1996, applications for APTD (aid to the permanently and totally disabled) took 45 days. In 2001 it ranged between 90 days or more. Federal Social Security Disability applicants usually had to wait 6 months to a year. In 2001 it ranged from 1 to 3 years. There are a couple of reasons for these delays. First, the State has had a hiring freeze in place for over a year and not all positions are going to be filled for some time due to the State of NH budgetary woes. Secondly, both the State and Social Security Administration offices are looking at those applying for disability assistance to determine whether the disability is such that these persons are unable to work for the rest of their lives or whether the disability is such that retraining in another area would help them return to employment status.

The shortage of housing remains critical and is becoming more so. Shelters are currently at or above capacity. Before the year 2000, Milford welfare had rarely paid for motels. During 2000 and 2001, we saw an increase of families and single people moving into Milford looking for employment and/or housing. The law in RSA 165 is very specific. "Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not he has a residence there." If it is determined that the family or person has a residence in another locale, the Town will assist them in returning. If it is determined that another town has suggested that they move here for whatever reason, that sending town be billed. Most of them show up in a vehicle that needs repair and has broken down, some are truly transient and have never settled in one place, moving in with one acquaintance or another in bad weather, sleeping outside or in vacant buildings in fair weather. People are staying in shelters longer due to the housing shortage causing a rippling effect for people who are on the verge of homelessness. Compounding the homeless issue is the escalating rent. In 1999 a 2-bedroom apartment could be found for around \$650 per month. In 2001, that same apartment went for \$895. When Milford had a



rooming house several years ago, rents were approximately \$75 per week; today rent is usually by the month and runs as high as \$600 per month. Housing allowances must be within fair market value i.e. one cannot put a cap on a 2-bedroom apartment in the area for \$600 when the price of such a unit is not ascertainable. Due to the housing shortage, more people on fixed incomes (social security, TANF, etc) who qualify for ongoing assistance, who are legally exempt for job searching and the welfare work program due to disability, age or caring for a child/children under the age of 5 are being seen.

Last year when the winter moratorium on utilities ended, some families had seen an increase in heating costs of as much as 40%. The problem was exacerbated by substandard housing and/or poor insulation. Some families were referred to the Weatherization Program under Fuel Assistance. In other cases involving landlords, the Building Inspector was approached to enforce the health and safety issues.

I would like to take this opportunity to thank those I have been able to assist and those I have referred to other agencies for the opportunity to serve you. I thank our Town's safety nets, St. Patrick Share Program; it has been a pleasure to work with Mariette Facques and Carolyn Momonee all these years. To Compassionate Touch, Lill and Pastor Richard Nervick, you may be the new kids on the block but you are doing outstanding work. Betty Jean Sutton at the Salvation Army, thank you. To Harbor Homes, Director Peter Kelleher, Mary Auer and Steve Dooley, it's been challenging and rewarding. To the Town Administration and the Board of Selectmen – thanks for your support over the years. Of course, a huge thank you to my co-workers who put up with my grouching and jaded sense of humor.

Serving as your Welfare Officer for 20 years, I have experienced many changes. Welfare has never faced the challenges it faces today and probably for the next several years. Federal and State welfare reform measures are just being downshifted to local government. The problems of poverty are not disappearing and local government and charities will be asked more and more to solve the issues that are upon us.

This is my Swan Song, as I will retire in December 2001. I leave the Department in Maria Brown's capable hands and now bid you *adieu*.

Respectfully submitted,

*Patti Z. Horne, Welfare Director*



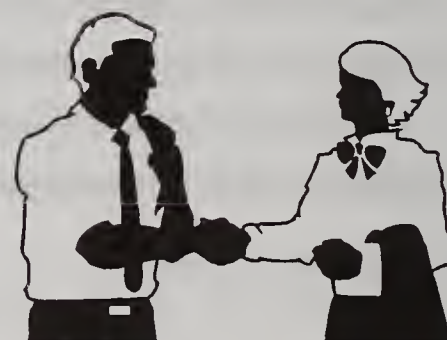


# MILFORD AREA MEDIATION PROGRAM

## ~ 2001 TOWN REPORT ~

The Milford Area Mediation Program closed another year of providing free mediation services to area residents. The services of the program are provided to residents of Milford and fourteen surrounding towns. The program is generously supported by Milford, several of the area towns, and the Hillsborough County 6% Incentive Fund. Through this funding the program delivered mediation services to one hundred and ninety-five residents living in: Amherst, Frankestown, Greenfield, Greenville, Hillsborough, Milford, New Ipswich, Peterborough and Temple. Of those served, one hundred and three were juveniles and ninety-two were adults. Referrals to the program came from six police departments, four school districts, one district court and several human services agencies. Although the bulk of the mediations are with families, there are couple and divorce mediations as well.

The volunteers for the program remain dedicated to offering their time and energy to helping area residents. Without the dedication and enthusiasm of the volunteers, the program would not be of the high quality that it. The number of volunteers for the program is 30.



As the program Coordinator, I look forward to another year of providing free mediation services to Milford area residents. To continue to serve the community I will be recruiting new volunteers in the spring. I hope town residents will consider joining Milford Area Mediation.

Respectfully submitted,

*Kathleen E. Fitzpatrick, MSed*



# Host Homes Program of Milford

Milford Town Hall, 1 Union Square, Milford, NH 03055 - 4240 (603) 672 - 1069

## ~ 2001 ANNUAL REPORT ~

For the fifth straight year, the Host Homes Program continues to provide respite and intervention services for adolescents living in the towns of Milford and Amherst. During the past year, the program provided services to 7 adolescents for a total of 90 days.

The program is funded through the Hillsborough County 6% fund, the towns of Milford and Amherst, and through a yearly donation from the Methodist Church. The Host Homes Program is a community-based, volunteer program intended to help adolescents remain in school and to reconcile with their natural family. The respite service provided to the adolescents is a stay in a host home for up to 30 days. During the stay, the adolescent is considered a part of the family and continues to attend school. The intervention services provided are family mediation and individual counseling. Mediation is provided through the Milford Area Mediation Program. Counseling is provided through Hillsborough County Family Services. The respite services provided to the adolescent and the intervention services provided to the adolescent and family are free of charge.

The Host Home families are trained and licensed by the Division of Children, Youth and Families. After being licensed, the host families are also offered in-service and on-going education opportunities. The Host Homes Program Coordinator provides supervision for the Host Home families. Presently there are three Milford-based Host Homes and one Amherst home.

The program was happy to accept two new host families as volunteers. The families have completed the certification training bringing the total number of homes available in Milford to three (3). The training was delivered by local agencies including the Milford Area Mediation Coordinator, the Milford Police Department, and Hillsborough County Family Intervention Services. During the past year, the Host Homes Program presented two training sessions, updated all outreach material, and participated in the Greater Milford Outreach.

During the upcoming year, the focus will be on recruiting more host families in Milford and Amherst. The effort to include additional towns in the program will continue.

For more information, please see the Host Homes link on the Town web page ([www.ci.milford.nh.us](http://www.ci.milford.nh.us)) or call 672-1069.

Respectfully submitted

*Mary Pat Jackson, BA*  
Program Coordinator







## ~ Milford Conservation Commission ~

### Annual Report

The year 2001 saw significant advances in the Commission's plans for public trails in town. The Open Space Ordinance has added, at no cost to the taxpayers, another section of trail along the Souhegan River. We have also preserved a greenway from 'Monson Center' north through the two large subdivisions approved on either side of Foster Road between Ponemah Hill and Federal Hill Roads. Without the Open Space requirement, this connection would have been lost.

In April 2001, the Commission sponsored a slide talk by the Rails-to-Trails Conservancy. Over 130 people attended this event. The following morning was the grand opening for our very own Rail-Trail. The Commission's Trails Committee provided van service to the far end of the trail and guided walks over the three miles back to the trail head by the DPW garage on South Street. Many much-needed improvements have been made to the trail since that first day. The summer saw a huge successful effort to repair the severe washouts in the section of the trail south of Melendy Road. Beaver exclusion devices were also installed to prevent flooding of the trail in the future. Volunteers also opened up an overgrown section near Union Street and stone dust was laid down in the tunnel to make walking easier. Printable maps are available on our Web site. [www.ci.milford.nh.us/conservation](http://www.ci.milford.nh.us/conservation)

Beaver have moved into the old lodge that overlaps the trail just north of Union Street. They have renovated the lodge and rebuilt the dam. The water was rising and flooding the trail. A beaver 'baffler' was installed in the dam early this past winter. It is our intention to live together with the beaver. The installation is maintaining the high water needed by the beaver while keeping it from flooding the trail. Our Web site has pictures of the site, information about beaver and directions for anyone who wants to take a look.

An Adopt-a-Trail is in full swing with trail stewards monitoring most of the town's trails. The agreement asks the volunteers to walk their trail at least twice a year picking up litter, trimming encroaching vegetation and keeping the Commission informed of any problems they encounter. Anyone who is interested in adopting a trail or being on our volunteer list for trail building projects please contact us at 672-1070 or [conservation@ci.milford.nh.us](mailto:conservation@ci.milford.nh.us).

The Commission's Web site has the minutes of our meetings for anyone interested in our work over the past year. We now have minutes on line back to 1990.

Respectfully submitted,

*Diane Fitzpatrick, Chair*





**2001 ANNUAL REPORT**  
**of the**  
**NASHUA REGIONAL PLANNING COMMISSION**  
**to the**  
**TOWN OF MILFORD**

The Nashua Regional Planning Commission (NRPC) provides transportation, land use and environmental planning services and technical assistance to twelve Hillsborough County communities. NRPC stands ready to assist its member communities with any planning and transportation issues of concern. During the past year, we were happy to win two important awards: the "Project of the Year" award from the NH Planner's Association for our publication "Community Character Guidelines" and the Webster Award from NH.Com for the best public web-site ([www.nashuarpc.org](http://www.nashuarpc.org)). We at the NRPC are grateful for the participation of Milford's NRPC Commissioners: Lee Mayhew and Richard D'Amato.

The following is a brief summary of our accomplishments on behalf of the Town.

### **Transportation**

NRPC, as the designated Metropolitan Planning Organization (MPO) for the Nashua metropolitan area, is responsible for developing and maintaining the region's transportation planning program. This includes soliciting, prioritizing, and making recommendations on regional and local transportation projects that are funded through Federal or State sources. In addition, NRPC is responsible for developing the region's portion of the State's Transportation Improvement Program (TIP), and for conducting the required air quality analyses.

- Conducted automatic traffic recorder counts at over 150 locations throughout the region during the course of the year. The Nashua Area Traffic Count Summary is published annually and distributed to the communities.
- Worked with the NH Department of Transportation (NHDOT), Resource Systems Group and Parsons Transportation Group to develop a new and improved NRPC regional traffic model. The model forecasts growth in traffic throughout the region, and enables NRPC, NHDOT and consultants to evaluate the effects of proposed transportation projects. The new model will more accurately distribute traffic volumes throughout the region in the base (present) year that will result in better forecasting capabilities.
- Edited and improved the statewide accident database for the NRPC region. Accidents for all towns were selected and summarized for the most important intersections.
- Surveyed all roads in the region by community and collected information including width, number of lanes, miles of Class V roads, and other pertinent information. This information is used to determine local allocations for Block Grant funding and other available transportation funds.
- Advocated for and continued to be a key participant in the State's efforts to extend commuter rail service to the region. The project is currently halfway through the preliminary engineering process. Through this process, NRPC has worked with the NHDOT, the MBTA, Guilford Rail Services and other stakeholders to develop a feasible plan for the extension of commuter rail from Lowell to Nashua.
- Conducted two workshops for planning boards and municipal staff planners on highway access management. We also brought Dan Burden, a renowned expert on walkable communities, to the region for a daylong community assessment. From these workshops we have also completed a "Highway Access Management Handbook" based upon regional examples for use by planners and board members when reviewing development proposals.
- Coordinated workshops for state's Regional Bicycle and Pedestrian Plan.
- Participated in the initial development of the NH Airport Plan. Through this process we provided technical assistance and data regarding the benefits and impacts of the state's airport system.





- Began the process of completing a comprehensive master plan for the Route 101A corridor from the Everett Turnpike to Milford. The master plan will determine programming priorities for available state funding, will provide a parcel specific plan for planning boards in the communities for use when reviewing development proposals and will also recommend long term traffic management strategies. A series of public information and input sessions were held last year. In addition, extensive data was collected including traffic counting, turning movement counts, accident data, aerial photography, and parcel mapping. NRPC has contracted with VHB who is the engineering consultant for the project. An "early action program" was approved by the steering committee, which will result in the widening of the highway in Nashua, retiming of traffic signals throughout the corridor, and intersection improvements at Route 122 and at Boston Post Road. The plan shall be completed early in 2002.
- Worked with the NHDOT and the Town of Bedford to include the Towns of Amherst, Milford and Wilton on a comprehensive Route 101 Corridor Plan. A first series of initial meetings were held in each of the Towns. Wallace-Floyd, Inc. has been selected as the consultant and work will begin after September 1, 2001. The project will provide the Town of Milford with a detailed, parcel-specific master plan for the westerly intersection of Route 101 and Route 101A.
- Worked with the Town on developing solutions for the traffic congestion around the Milford Oval. This included advocating for the inclusion of a Ten-Year Plan project to address this issue, and providing traffic counts, turning movement counts and traffic modeling for scenarios currently being developed by the Town's consultant.
- Worked with the Nashua Transit System, NH Department of Transportation, NH Department of Health and Human Services, the Federal Transit Administration and the Towns of Amherst, Merrimack and Milford to extend bus service from Nashua to the Milford Oval. NRPC made the successful application for the Job Access Reverse Commute Program, which will fund the extension. The service is expected to begin after the first of 2002.



## Land Use and Environmental Planning

NRPC provides technical assistance on land use and environmental issues to the planning staff, planning boards and conservation commissions in the region.

- Performed a build-out analysis of the Brox property to examine the potential subdivision of this area for industrial purposes.
- Provided extensive technical assistance to local staff, planning board members and conservation commission members on all aspects of land use and environmental planning.
- Conducted a workshop with attorney Bill Drescher on the impacts of recent land use related Supreme Court cases.
- Completed a first draft of the NRPC regional plan. The plan is to be used to reinforce local planning goals and to provide guidance for NRPC in developing its work programs and grant funding priorities. During the course of the upcoming year, the Commission will seek input from the communities prior to the release and adoption of the document.
- Completed a comprehensive data collection effort to determine the effects of growth in the region over the past 50 years. The document provides relevant data for the communities to justify their land use regulations and grant applications.
- Completed a first draft of model site plan regulations that will update the previous version that was prepared in the 1980s. The new model addresses issues such as non-point source pollution, erosion control, telecommunications towers, design standards and lighting.





- Provided input to the Land and Community Heritage Investment Program (LCHIP) and offered grant writing assistance for communities who applied for funding under this program.
- Presented a workshop to provide technical assistance to local staff on the requirements of the National Flood Insurance Program.
- Assisted the Souhegan Watershed Association with a citizen water quality monitoring program. We also assisted the State with the formation of the Souhegan River Local Advisory Committee. In addition, we continued to update the shoreline survey to assess the condition of stream banks, width of riparian buffers, status of water withdrawal and the number and condition of outfall pipes.

### **Geographic Information System (GIS)**

NRPC continues to maintain a diverse collection of GIS data including local roads, real property parcels, zoning, land use, and environmental conditions. This data was used in general mapping and analysis for local and regional projects.

- Updated the Statewide Conservation Lands Database to capture new or missing conservation areas since 1998.
- Initiated the process of mapping agricultural lands in the region in the 1970s and in the present for the purpose of demonstrating loss of or changes in this resource.
- Updated the NRPC point database for major employers.
- Began process of incorporating incoming Census 2000 data into the GIS system.
- Continued to improve the accuracy of our GIS roadbases, including private and newly built roads.
- Mapped regional bicycle routes to complement the statewide system adopted in 2000.
- Developed a parcel database for the Commercial/Industrial zones in Milford and related this to business data to create a local business inventory web page. The site details ownership, use, area, building size and other features for all properties in all non-residential zones.

### **Solid Waste Management District**

The Nashua Region Solid Waste Management District provided nine regional household hazardous waste collection events in the permanent facility in Nashua. Two satellite collections were held. One of these was held on a Thursday so that persons who are unable to attend on Saturday mornings could be given an opportunity to participate. A total of 2,187 households were served during these events.

Respectfully Submitted,

Andrew Singelakis  
Executive Director

# Planning Board

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## ~ 2001 ANNUAL REPORT ~

What an exciting year! As planners, we enjoy being able to look at our achievements and those that didn't quite make it. The Town of Milford is very fortunate to have a very dedicated Planning Board that has the future of this Town held above all else. Perhaps it is contagious, as suddenly we are getting input from different groups in Town and, hopefully, it will continue. These are the things that we need to know, to feel, and, hopefully, be able to see.

We have seen some work done on Tonella Road, a project that we mentioned last year. Work on this large elderly project has begun (186 units) and hopefully we will soon see some results. Another project that was approved last year – and will soon become a reality – is the Richmond commercial project (across from Shaws).

We had several high-profile projects this year that required a tremendous amount of time and energy. Having a Town continue to grow in a controlled direction is a perfect dream - however not every scenario provides that.

This time around, we are asking for a change in our Elderly Housing Ordinance. We would like to increase the minimum age to 62 and that will be for all parties, and there are several other changes which decide what "useable" property is. If we are encouraging elderly living, then we must look at what is realistic for the use of the site.

This year you are looking at an Impact Fee Ordinance. The Board of Selectmen requested that the Planning Board come up with a way of having future residents of this Town help pay for some of the services that we must build for now. After much thought and help from numerous people, we have given them what they desire. Hopefully you will pass it.

Thank you.

Respectfully submitted,

*Walter Murray, Chairman*





DOWNTOWN ONGOING IMPROVEMENT TEAM  
MILFORD, NEW HAMPSHIRE  
A MAIN STREET COMMUNITY

## ~ TOWN REPORT 2001 ~

2001 was highlighted by events, programs, awards and accolades for the Oval – all due to a community that has a tradition of working together. On behalf of the Board of Directors of our organization, we extend our deepest appreciation to our volunteers, program supporters, all Town departments, the Board of Selectmen, and the citizens of Milford for their unending support and dedication.

The Town of Milford is a member of the New Hampshire Main Street Center and a certified National Main Street Community. Main Street is a program based on historic preservation to assist communities in maintaining their traditional town centers.

### AWARDS & RECOGNITION - CONGRATS MILFORD!!

**Semifinalist 2002 Great American Main Street Awards.** Milford has again been selected as a semifinalist for this high-profile national award which recognizes exceptional accomplishments in revitalizing America's historic and traditional downtown and neighborhood commercial districts. Milford joins 20 other semifinalists, from an eligible pool of 1,600 national Main Street communities, to await final review. Five communities will be presented with the award at the National Town Meeting in Fort Worth, Texas in April 2002. This is the fourth time that Milford has been selected as a semifinalist.

**NH Main Street Awards for Excellence.** The Town of Milford was honored with three awards at the NH Main Street Awards Banquet in May: *Best Fundraising Event:* the Milford Great Pumpkin Festival; *Best Special Event:* The Milford Great Pumpkin Festival; and *Best Ongoing Event:* the Free Summer Lunch Time Concert Series.

Well into the fifth year as a Main Street Community, volunteer directors and committee members, partnered with the Town, civic organizations and local businesses to present an array of activities and events that gave both residents and visitors an opportunity to create fond memories with family and friends while contributing to the vitality of the Milford community.

### EVENTS & PROGRAMS

**Lunch Time Concerts on the Oval.** The fourth year of this six-week series saw an increase in attendance to nearly 200 folks each Thursday afternoon. The concerts were possible due to the generous support of local business sponsors; our multi talented entertainers; the Town of Milford; program volunteers; and our Downtown restaurants.

***The 12th Milford Great Pumpkin Festival.*** Partnering with the Town of Milford and Souhegan Home & Hospice Care, volunteers and staff worked endlessly on the multitude of details to coordinate this event. Their efforts were rewarded with a memorable weekend celebration attended by thousands of individuals. The event was again sponsored by Granite Bank and Kokko Realty.

***Keyes Art Show and Blooming Sidewalks Celebration.*** DO-IT again joined forces with the Keyes Art Group for the annual art show complete with entertainment; participatory chalk art; and the multi media presentation from an array of talented artists. Sponsored by KeySpan Energy the Saturday event was widely attended.



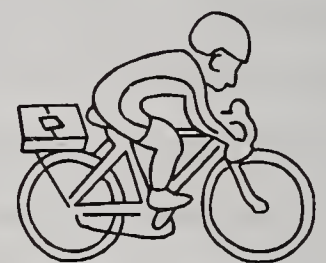
***Jingle on Downtown.*** For the third year, DO-IT/Main Street partnered with local churches and the Lions Club in putting together a brochure for the annual Holiday Craft Fairs and Santa's Visit.

***Holiday Open House on the Oval.*** Reminiscent of days past - the Oval was open for Holiday shopping on Thursday, December 6 with 20 Downtown businesses participating. The evening was a great success complete with hot chocolate & popcorn giveaways on the Oval; and in store specials and treats. Sure to be repeated and expanded next year.

## DESIGN PROJECTS

***Matching Facade Grant Program.*** For the fourth year, this award-winning program encouraged Downtown Businesses and Landlords to undertake facade improvements based on compatible design to historic structures. Grants were given to the following concerns in 2001: Church of Our Saviour for a new sign; Bette & Ray Gagnon of Middle Street for painting; Tree of Life Yoga Studio for a new awning; Union Square Emporium for a new sign; Leighton White Inc for a new sign; Aisha's for a new sign; Karen's Kollecibles for a new sign; Andre's Beauty Salon for painting. A total of \$3,080 was distributed in 2001 resulting in \$21,897 in improvements.

***New Bike Racks Purchased & Spring Downtown Banners.*** DO-IT continued to enhance the appearance of the downtown with the purchase of new Spring Banners funded by proceeds from the Pumpkin Festival. Bike racks were also purchased for various sites within the Downtown, but arrived too late in the year to be installed. Watch for them in the Spring of 2002.



***Downtown Flowers & Plantings.*** Once again volunteers from DO-IT planted the flowers on the bridge, bandstand and the front of Town. Maintenance is shared by volunteers and town hall staff.

***Holiday Decorating.*** DO-IT/Main Street partnered with the Milford Lions Club and Town of Milford to help create a winter wonderland on the Oval during the Holiday Season. Many thanks for all the time and effort of everyone involved.



## ECONOMIC IMPACT FIGURES (cumulative 6/97 - 12/01)

|                                                                                                              |             |
|--------------------------------------------------------------------------------------------------------------|-------------|
| • Positive Promotional Program for the entire community through events and activities                        | \$ 199,377  |
| • Public Improvements to create an aesthetically pleasing and safe Downtown                                  | \$1,071,004 |
| • Private Sector reinvestment in Downtown properties through exterior improvements and renovations           | \$ 599,295  |
| • Matching Facade Grants awarded to guide and encourage improvements                                         | \$ 10,095   |
| • Amount of facade improvements directly related to grants                                                   | \$ 136,995  |
| • An economically sound center for business relocation, expansion, and business start ups with a net gain of | 15          |
| • 10% increase in the employment base with a net gain of new jobs                                            | 23          |
| • Utilized space, storefront and office with a vacancy rate under                                            | 3%          |
| • Positive public relations to benefit entire community at an estimated value of                             | \$ 60,000   |

## PROGRAM SUPPORT

The Milford DO-IT/Main Street Program is supported solely by the local community through the Town of Milford, business/organizational contributions and fundraising events organized by DO-IT. Our greatest appreciation for those members of the community and the Town for their support in our efforts towards the betterment of the Milford community.

In closing, it is an honor to be part of such a dynamic community and we look forward to the years ahead as we continue to strive to preserve and improve our town center. Thank you for the opportunity to serve.

Respectfully submitted on behalf of the DO-IT/Main Street Board of Directors

*Frank Manley, President*

*Andrea M. Galligher, Downtown Coordinator*

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## ~ Zoning Board of Adjustment – Annual Report ~

The year 2001 saw several administrative changes within the ZBA. Katherine Bauer, who has been a Board member since 1987 and Chairman since 1991, decided to turn over her leadership role, while continuing as a full-time member. Her many years of dedication to this Board are greatly appreciated.

Steve Bonczar, a member since 1996, was elected Chairman. Due to rigorous personal commitments, he withdrew his Chairmanship, but will continue to serve as an alternate. His insight and expertise as a full-time member will be missed. In November, I was elected Chairman, and Rick Westergren was elected Vice Chairman.

This year, our Board heard twenty-nine cases: twenty-one for special exceptions and eight for variances. These applications included requests for home occupations; lot size, setback and frontage reductions; land use changes; wetland/buffer issues; child-care; and signage. Our goal is to interpret Milford's Zoning Ordinance to the best of our ability, while protecting its citizens. All of our decisions are made with this in mind.

Many thanks to the other Board members – Bob Levenson and Kathi Maher; the other alternates - Kevin Taylor, Chris Sturges and Harry Tong; Shirley Carl – our diligent Secretary; and Jack Ruonala – our ever present and helpful representative from the Board of Selectmen.

Respectfully submitted,

*Leonard J Harten, Chairman*

## ~The 12th Anniversary - Milford Great Pumpkin Festival~



This year October 5, 6 and 7 was once again a gala weekend celebration as residents and visitors filled the Downtown for the 12th Anniversary of the **Milford Great Pumpkin Festival** sponsored by Granite Bank and Kokko Realty. Thousands of attendees made their way to the Oval to enjoy a weekend filled with music; activities; food and pumpkins galore. Spirits were as high as ever as over 200 volunteers welcomed the crowds doing everything from serving pie and hot cider on the Oval to lurking in the darkness of Emerson Park for the Haunted Trail.

New activities for 2001 included: **Movies Under the Stars** on the tennis court at the Community House; a **Pumpkin Catapult Demonstration** by Airmar Technology; the **World's Greatest Pumpkin Putting Championship** sponsored by Hampshire Hills; and a **Quilt Show** presented by the Souhegan Valley Quilters Guild. For the second year, the **Kid's Stage** on the Community House Lawn was a great success featuring five special performances for the young folk. Entertainment on the main stage on the Oval featured 7 great performances to keep the crowds smiling, dancing and even drumming.

Attendees to the traditional Pumpkin Festival Show were treated to a new experience as a unique adaptation to Milford entitled **The Legend of Weepy Swallow** produced by Jane Fallon was brought to the Town Hall Auditorium sponsored by St. Joseph Healthcare. The Show was filled with a myriad of talented performers, drama and humor. Many thanks go to Jane and to all who participated.

Saturday evening brought another great surprise to the festival, with the **Chili Roundup**, now in its fourth year, finally coming into its own - in a new location. There was chili of every description brought by enthusiasts. A panel of Judges tasted and rated all of the entrees as visitors to the chili tent also had an opportunity to taste and vote for their favorite. Michael Altabello of Milford took first place for Blistering Passion; Donna Evans of Milford took second place for True Texas Chili; and Craig and Melodee Gaines of Wichita Falls Texas took the Wimpiest award as well as the Peoples Choice award for Lone Star Spooky Chili.

One of the most-awaited moments of the Festival was the traditional **Great Pumpkin Weigh In**. Held at high noon, growers from throughout the region tested the scales to see who would bring home the first place prize money of \$600. A Goffstown man, James Kuhn, won the coveted award with his 1,020 pound vegetable. Second place weighed in at 995 pounds grown by Peter Carter and third place by Charles Houghton, Sr. with his entry at 890 pounds. An award for the largest locally-grown Milford pumpkin went to Joseph Mroszczyk for his 550.6 pound monster.



Traditional events for the Festival continued to draw crowds and happy faces including: Arts & Crafts Show; Pumpkin Boutique; Bake Sale; Face Painting; Food Booths; Opening Ceremony; Pumpkin Carving and Lighting; Scarecrow Making; Pumpkin Painting; and the Waffle Breakfast.

The Great Pumpkin Festival has grown into an event that exemplifies the spirit of Milford. Volunteers from DO-IT/Main Street and Souhegan Home & Hospice Care and countless residents, talented performers, businesses and pumpkin enthusiasts have joined together over the years to produce this memorable event . We can't thank you enough!

Special thanks to the Town of Milford, all Departments and staff (Police, Fire, Ambulance, Public Works, Town Hall, Emergency Management and Recreation) for providing outstanding services before, during, and after this festival. We appreciate the magnitude of all you do to facilitate a safe and efficient weekend event.

Over the twelve years of the festivals existence, the combined efforts of the Town, volunteers and non-profit organizations have raised just over \$265,000. These dollars have been put directly into the Milford community and continue to fund: DO-IT/Main Street Program events, activities, and programs for the enhancement of Downtown, and Souhegan Home & Hospice Care to sponsor free programs and services to Milford residents in need.

On behalf of the Board of Directors and staff of DO-IT/Main Street and Souhegan Home & Hospice Care, thank you to the Town of Milford, her residents and all of our wonderful volunteers for the opportunity to be part of such a memorable event.

. . . And that is really what Pumpkin Festival is all about - creating special memories together Downtown with family and friends.

Respectfully submitted,

*Frank Manley*  
President, DO-IT/Main Street (2001)  
Board of Directors

*Dr. Stanley Kankowski*  
Board of Directors  
Souhegan Home & Hospice Care

*Andrea M. Galligher*  
Downtown Coordinator  
Milford DO-IT/Main Street Program  
Pumpkin Festival Chair





## **~ Joint Loss Management/Safety Committee ~**

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### **~ 2001 ANNUAL REPORT ~**

The Joint Loss Management Committee (JLMC) – also known as the Town's Safety Committee – exists to promote safety awareness in the workplace and to help ensure a safe working environment for Town of Milford employees in accordance with State of New Hampshire regulations. The Committee is comprised of management and non-management Town employees, which provides an excellent opportunity for all levels of Town employees to exchange ideas and concerns.

The Committee arranged for the Loss Prevention Department of Primex<sup>3</sup> – the Town's Worker's Compensation Insurance carrier to come in to discuss accident theories, recognizing and reporting a “near miss”, accident investigation techniques, the importance for conducting and documenting thorough investigations, and guidelines for workplace organization.

During 2001, the JLMC formulated a subcommittee – the Accident Review Team – to thoroughly review and address information contained in “First Report of Injury” forms and to make recommendations for changes in the workplace to reduce possibilities for accidents. The Building Inspection Subcommittee inspected the Department of Public Works garage, the Riverside Cemetery tool house, the Town Hall, and the Fire Station. This Subcommittee determined – through thorough initial and follow-up inspections – that several Town departments have outgrown their current storage capacities and functional space.

Also during 2001, the revisions to the Employee Safety Manual were adopted by the Board of Selectmen and an updated document was distributed to Town employees. Overall, 2001 was a productive year for the JLMC with not many injuries, especially those types of injuries which threaten life and limb of employees. I would like to take this opportunity to thank the previous JLMC Chairman, Eric Schelberg, for his hard work in getting the Safety Manual updates adopted and distributed, to William McKinney for his leadership roles with both the Building Inspection Subcommittee and the Accident Review Team, and to Maria Brown for proactively undertaking the many administrative details inherent with an active, Town-wide committee such as the JLMC.

I congratulate the incoming JLMC Chairman, David Boucher, Vice-Chairman, Caroll Carbonneau, and JLMC Secretary, Shirley Wilson, for their willingness to rise to the challenges which accompany a volunteered position within the workplace, and wish them much success in 2002.

Respectfully submitted,

*Thomas Neforas*  
2001 JLMC Chairman





**~ THARC – 2001 REPORT ~**

Having completed its fundraising mission – with the exception of the sale of “Town Hall” pewter Christmas ornaments, which are still available at the Town Clerk’s Office – THARC has been overseeing the bid process for the installation of air condition in the Town Hall Auditorium.

With nearly half of the funds needed for this project having been raised by THARC, the committee is now seeking Town support for the Warrant Article asking for matching funds. In a review of the usage of the auditorium over the past several years for the four hottest months (June, July, August and September), it was revealed that many organizations within the Town use the auditorium for receptions, contra dances, school dances, piano recitals, folklore presentations, concerts, etc.. Additionally, it is used extensively by the Recreation Department for day camp on rainy days and for a tot-drop-in program among other uses. DO-IT has used the auditorium on many occasions as has Andy’s Summer Playhouse, and a jazz group and a drama group make use of the facility on a regular basis.

Your support of this Article will allow the Town to finish the auditorium project which began in 1988 with the appointment of the Town Hall Auditorium Restoration Corporation (THARC) and the beginning of the long process of fundraising and restoration.

Respectfully submitted,

**Sandra Hammond, Chairman**  
**THARC Committee**

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# Vachon, Clukay & Co., PC

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*Certified Public Accountants*

45 Market Street  
Manchester, New Hampshire 03101  
(603) 622-7070  
FAX: 622-1452

## INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen  
Town of Milford, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Milford, New Hampshire, as of and for the year ended December 31, 2000, as listed in the table of contents. These general purpose financial statements are the responsibility of the Town of Milford, New Hampshire's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As more fully described in Note 1, the general purpose financial statements referred to above do not include the financial statements of the General Fixed Asset Account Group, which should be included in order to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Asset Account Group is not known.

As described in Note 1, the Town has recognized tax revenues of \$1,313,265 in its General Fund which were not received in cash within sixty days of year end as required by generally accepted accounting principles (GASB Interpretation 3). Town officials believe, and we concur, that the application of this accounting principle, which would result in a decrease in the undesignated General Fund balance from \$ 1,693,497 to \$380,232, would give a misleading impression of the Town's ability to meet its current and future obligations.

In our opinion, except for the effect on the general purpose financial statements of the omission described in the third paragraph, the general purpose financial statements referred to in the first paragraph present fairly, in all material respects, the financial position of the Town of Milford, New Hampshire as of December 31, 2000, and the results of its operations and the cash flows of its proprietary fund types and non-expendable trust funds for the year then ended in conformity with generally accepted accounting principles.

Our audit was conducted for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining financial statement and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Milford, New Hampshire. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

*Vachon, Clukay & Co., PC*

March 23, 2001



## EXHIBIT A

## TOWN OF MILFORD, NEW HAMPSHIRE

## Combined Balance Sheet - All Fund Types and Account Groups

December 31, 2000

|                                                                          | Governmental Fund Types |                    | Proprietary<br>Fund Types | Fiduciary<br>Fund Types | Account<br>Group           | Total<br>(Memorandum<br>Only) |
|--------------------------------------------------------------------------|-------------------------|--------------------|---------------------------|-------------------------|----------------------------|-------------------------------|
|                                                                          | General                 | Special<br>Revenue | Enterprise                | Trust<br>& Agency       | General Long-<br>Term Debt | 2000                          |
| <b>ASSETS</b>                                                            |                         |                    |                           |                         |                            |                               |
| Cash                                                                     | \$ 8,342,317            | \$ 59,817          |                           | \$ 17,252               |                            | \$ 8,419,386                  |
| Investments                                                              |                         | 6,006              |                           | 3,933,228               |                            | 3,939,234                     |
| Taxes receivable, net                                                    | 2,629,434               |                    |                           |                         |                            | 2,629,434                     |
| Accounts receivable, net                                                 | 60,301                  | 5,295              | \$ 93,083                 | 13,131                  |                            | 171,810                       |
| Notes receivable                                                         | 26,839                  |                    |                           |                         |                            | 26,839                        |
| Due from other governments                                               |                         | 19,971             |                           |                         |                            | 19,971                        |
| Prepaid expenses                                                         | 2,864                   |                    | 546                       |                         |                            | 3,410                         |
| Inventory                                                                |                         |                    | 79,657                    |                         |                            | 79,657                        |
| Due from other funds                                                     | 95,796                  | 257,169            | 1,398,318                 | 110                     |                            | 1,751,393                     |
| Restricted assets                                                        | 461,864                 |                    |                           |                         |                            | 461,864                       |
| Property, plant and equipment, net                                       |                         |                    | 20,184,715                |                         |                            | 20,184,715                    |
| Amount to be provided for retirement<br>of general long-term obligations |                         |                    |                           |                         | \$ 4,624,492               | 4,624,492                     |
| <b>Total Assets</b>                                                      | <b>\$ 11,619,415</b>    | <b>\$ 348,258</b>  | <b>\$ 21,756,319</b>      | <b>\$ 3,963,721</b>     | <b>\$ 4,624,492</b>        | <b>\$ 42,312,205</b>          |
| <b>LIABILITIES AND FUND BALANCES</b>                                     |                         |                    |                           |                         |                            |                               |
| <b>Liabilities:</b>                                                      |                         |                    |                           |                         |                            |                               |
| Accounts payable                                                         | \$ 46,387               | \$ 197             | \$ 30,087                 |                         |                            | \$ 76,671                     |
| Accrued liabilities                                                      | 87,932                  |                    | 42,063                    |                         |                            | 129,995                       |
| Retainage payable                                                        |                         |                    | 5,606                     |                         |                            | 5,606                         |
| Deposits                                                                 | 463,253                 |                    |                           |                         |                            | 463,253                       |
| Due to other funds                                                       | 1,720,279               | 21,350             |                           | \$ 9,764                |                            | 1,751,393                     |
| Due to other governments                                                 | 6,866,031               |                    | 20,119                    | 249,513                 |                            | 7,135,663                     |
| Deferred revenue                                                         | 567,550                 | 154,910            |                           |                         |                            | 722,460                       |
| Capital lease obligations payable                                        |                         |                    | 33,652                    |                         | \$ 135,577                 | 169,229                       |
| General obligation debt payable                                          |                         |                    | 1,153,000                 |                         | 4,300,000                  | 5,453,000                     |
| Accrued compensated absences payable                                     | 16,000                  |                    | 26,438                    |                         | 165,303                    | 207,741                       |
| Claims and judgments payable                                             |                         |                    |                           |                         | 23,612                     | 23,612                        |
| <b>Total Liabilities</b>                                                 | <b>9,767,432</b>        | <b>176,457</b>     | <b>1,310,965</b>          | <b>259,277</b>          | <b>4,624,492</b>           | <b>16,138,623</b>             |
| <b>Fund Equity:</b>                                                      |                         |                    |                           |                         |                            |                               |
| Contributed Capital                                                      |                         |                    | 15,853,682                |                         |                            | 15,853,682                    |
| Retained earnings                                                        |                         |                    | 4,591,672                 |                         |                            | 4,591,672                     |
| <b>Fund Balances:</b>                                                    |                         |                    |                           |                         |                            |                               |
| Reserved for endowments                                                  |                         |                    |                           | 2,692,826               |                            | 2,692,826                     |
| Reserved for encumbrances                                                | 29,580                  |                    |                           |                         |                            | 29,580                        |
| <b>Unreserved:</b>                                                       |                         |                    |                           |                         |                            |                               |
| Designated                                                               | 128,906                 | 74,502             |                           | 892,941                 |                            | 1,096,349                     |
| Undesignated                                                             | 1,693,497               | 97,299             |                           | 118,677                 |                            | 1,909,473                     |
| <b>Total Fund Equity</b>                                                 | <b>1,851,983</b>        | <b>171,801</b>     | <b>20,445,354</b>         | <b>3,704,444</b>        | <b>-</b>                   | <b>26,173,582</b>             |
| <b>Total Liabilities and Fund Equity</b>                                 | <b>\$ 11,619,415</b>    | <b>\$ 348,258</b>  | <b>\$ 21,756,319</b>      | <b>\$ 3,963,721</b>     | <b>\$ 4,624,492</b>        | <b>\$ 42,312,205</b>          |

See notes to financial statements

## EXHIBIT B

## TOWN OF MILFORD, NEW HAMPSHIRE

## Combined Statement of Revenues, Expenditures and Changes in Fund Balances

## All Governmental and Similar Trust Fund Types

For the Year Ended December 31, 2000

|                                                                                     | Governmental Fund Types |                    | Fiduciary<br>Fund Type    | Total<br>(Memorandum<br>Only) |
|-------------------------------------------------------------------------------------|-------------------------|--------------------|---------------------------|-------------------------------|
|                                                                                     | General                 | Special<br>Revenue | Expendable<br>Trust Funds | 2000                          |
| Revenues:                                                                           |                         |                    |                           |                               |
| Taxes                                                                               | \$ 4,596,595            |                    |                           | \$ 4,596,595                  |
| Licenses and permits                                                                | 1,801,028               | \$ 10,896          |                           | 1,811,924                     |
| Intergovernmental revenues                                                          | 898,191                 | 55,543             |                           | 953,734                       |
| Charges for service                                                                 | 410,436                 | 73,033             | \$ 8,743                  | 492,212                       |
| Miscellaneous revenues                                                              | 382,216                 | 184,448            | 53,524                    | 620,188                       |
| Total Revenues                                                                      | <u>8,088,466</u>        | <u>323,920</u>     | <u>62,267</u>             | <u>8,474,653</u>              |
| Expenditures:                                                                       |                         |                    |                           |                               |
| Current:                                                                            |                         |                    |                           |                               |
| General government                                                                  | 2,154,635               | 1,925              | 11,784                    | 2,168,344                     |
| Public safety                                                                       | 2,387,939               | 140,432            |                           | 2,528,371                     |
| Highways and streets                                                                | 787,984                 |                    |                           | 787,984                       |
| Health and welfare                                                                  | 96,478                  | 43,120             |                           | 139,598                       |
| Sanitation                                                                          | 714,109                 |                    |                           | 714,109                       |
| Culture and recreation                                                              | 722,060                 | 142,246            | 17,565                    | 881,871                       |
| Capital outlay                                                                      | 1,709,900               | 86,635             |                           | 1,796,535                     |
| Debt service                                                                        | 563,027                 |                    |                           | 563,027                       |
| Total Expenditures                                                                  | <u>9,136,132</u>        | <u>414,358</u>     | <u>29,349</u>             | <u>9,579,839</u>              |
| Excess of Revenues Over<br>(Under) Expenditures                                     | <u>(1,047,666)</u>      | <u>(90,438)</u>    | <u>32,918</u>             | <u>(1,105,186)</u>            |
| Other Financing Sources (Uses):                                                     |                         |                    |                           |                               |
| Proceeds of long-term debt                                                          | 1,400,000               |                    |                           | 1,400,000                     |
| Proceeds of capital leases                                                          | 48,858                  |                    |                           | 48,858                        |
| Operating transfers in                                                              | 19,033                  | 22,538             | 50,000                    | 91,571                        |
| Operating transfers out                                                             | <u>(120,686)</u>        |                    | <u>(19,033)</u>           | <u>(139,719)</u>              |
| Total Other Financing<br>Sources (Uses)-Net                                         | <u>1,347,205</u>        | <u>22,538</u>      | <u>30,967</u>             | <u>1,400,710</u>              |
| Excess of Revenues and Other<br>Sources Over (Under)<br>Expenditures and Other Uses | 299,539                 | (67,900)           | 63,885                    | 295,524                       |
| Fund Balances - January 1, as restated                                              | <u>1,552,444</u>        | <u>239,701</u>     | <u>829,056</u>            | <u>2,621,201</u>              |
| Fund Balances - December 31                                                         | <u>\$ 1,851,983</u>     | <u>\$ 171,801</u>  | <u>\$ 892,941</u>         | <u>\$ 2,916,725</u>           |

See notes to financial statements



## EXHIBIT C

## TOWN OF MILFORD, NEW HAMPSHIRE

## Statement of Revenues, Expenditures and Changes in Fund Balance

## Budget and Actual - Budgetary Basis - General Fund

For the Year Ended December 31, 2000

|                                                                                     | <u>Budget</u>       | <u>Actual</u>       | Variance<br>Favorable<br>(Unfavorable) |
|-------------------------------------------------------------------------------------|---------------------|---------------------|----------------------------------------|
| Revenues:                                                                           |                     |                     |                                        |
| Taxes                                                                               | \$ 4,305,323        | \$ 4,596,595        | \$ 291,272                             |
| Licenses and permits                                                                | 1,709,850           | 1,801,028           | 91,178                                 |
| Intergovernmental revenues                                                          | 917,265             | 898,191             | (19,074)                               |
| Charges for service                                                                 | 590,700             | 410,436             | (180,264)                              |
| Miscellaneous revenues                                                              | 168,150             | 382,216             | 214,066                                |
| Total Revenues                                                                      | <u>7,691,288</u>    | <u>8,088,466</u>    | <u>397,178</u>                         |
| Expenditures:                                                                       |                     |                     |                                        |
| Current:                                                                            |                     |                     |                                        |
| General government                                                                  | 2,214,843           | 2,154,635           | 60,208                                 |
| Public safety                                                                       | 2,528,204           | 2,387,939           | 140,265                                |
| Highways and streets                                                                | 786,723             | 787,984             | (1,261)                                |
| Health and welfare                                                                  | 117,730             | 96,478              | 21,252                                 |
| Sanitation                                                                          | 660,849             | 735,689             | (74,840)                               |
| Culture and recreation                                                              | 717,320             | 722,060             | (4,740)                                |
| Capital outlay                                                                      | 1,697,128           | 1,661,042           | 36,086                                 |
| Debt Service                                                                        | 581,825             | 563,027             | 18,798                                 |
| Total Expenditures                                                                  | <u>9,304,622</u>    | <u>9,108,854</u>    | <u>195,768</u>                         |
| Excess of Revenues Over<br>(Under) Expenditures                                     | <u>(1,613,334)</u>  | <u>(1,020,388)</u>  | <u>592,946</u>                         |
| Other Financing Sources (Uses):                                                     |                     |                     |                                        |
| Proceeds of long-term debt                                                          | 1,400,000           | 1,400,000           | -                                      |
| Operating transfers in                                                              | 18,832              | 19,033              | 201                                    |
| Operating transfers out                                                             | (132,466)           | (120,686)           | 11,780                                 |
| Total Other Financing<br>Sources (Uses)-Net                                         | <u>1,286,366</u>    | <u>1,298,347</u>    | <u>11,981</u>                          |
| Excess of Revenues and Other<br>Sources Over (Under)<br>Expenditures and Other Uses | <u>(326,968)</u>    | <u>277,959</u>      | <u>604,927</u>                         |
| Fund Balance - January 1                                                            | <u>1,544,444</u>    | <u>1,544,444</u>    | -                                      |
| Fund Balance - December 31                                                          | <u>\$ 1,217,476</u> | <u>\$ 1,822,403</u> | <u>\$ 604,927</u>                      |

See notes to financial statements

## EXHIBIT D

## TOWN OF MILFORD, NEW HAMPSHIRE

## Combined Statement of Revenues, Expenses and Changes in Retained Earnings/Fund Balances

## All Proprietary Fund Types and Similar Trust Funds

For the Year Ended December 31, 2000

|                                                                                                                                           | Proprietary Fund Types |                     |                     | Fiduciary<br>Fund Types           | Total<br>(Memorandum Only)                 |
|-------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------|---------------------|-----------------------------------|--------------------------------------------|
|                                                                                                                                           |                        |                     |                     | Non-<br>Expendable<br>Trust Funds | For the Year Ended<br>December 31,<br>2000 |
|                                                                                                                                           | Water Fund             | Sewer Fund          | Total               |                                   |                                            |
| Operating Revenues:                                                                                                                       |                        |                     |                     |                                   |                                            |
| Intergovernmental revenues                                                                                                                |                        | \$ 16,384           | \$ 16,384           |                                   | \$ 16,384                                  |
| Charges for service                                                                                                                       | \$ 717,873             | 1,235,655           | 1,953,528           |                                   | 1,953,528                                  |
| Miscellaneous revenue                                                                                                                     | 6,743                  | 4,535               | 11,278              |                                   | 11,278                                     |
| Investment income (loss)                                                                                                                  |                        |                     |                     | \$ (100,914)                      | (100,914)                                  |
| Total Operating Revenues                                                                                                                  | <u>724,616</u>         | <u>1,256,574</u>    | <u>1,981,190</u>    | <u>(100,914)</u>                  | <u>1,880,276</u>                           |
| Operating Expenses:                                                                                                                       |                        |                     |                     |                                   |                                            |
| Personal services                                                                                                                         | 192,235                | 465,867             | 658,102             |                                   | 658,102                                    |
| Contractual services                                                                                                                      | 159,989                | 167,044             | 327,033             | 76,341                            | 403,374                                    |
| Supplies                                                                                                                                  | 56,349                 | 130,629             | 186,978             |                                   | 186,978                                    |
| Utilities                                                                                                                                 | 83,114                 | 133,795             | 216,909             |                                   | 216,909                                    |
| Depreciation                                                                                                                              | 146,012                | 511,117             | 657,129             |                                   | 657,129                                    |
| Miscellaneous                                                                                                                             | 300                    | 550                 | 850                 |                                   | 850                                        |
| Total Operating Expenses                                                                                                                  | <u>637,999</u>         | <u>1,409,002</u>    | <u>2,047,001</u>    | <u>76,341</u>                     | <u>2,123,342</u>                           |
| Net Operating Income (Loss)                                                                                                               | <u>86,617</u>          | <u>(152,428)</u>    | <u>(65,811)</u>     | <u>(177,255)</u>                  | <u>(243,066)</u>                           |
| Non-Operating Revenues (Expenses):                                                                                                        |                        |                     |                     |                                   |                                            |
| Interest, net                                                                                                                             | (2,825)                | (5,866)             | (8,691)             |                                   | (8,691)                                    |
| Bequests                                                                                                                                  |                        |                     | -                   | 269,994                           | 269,994                                    |
| Gain (loss) on disposition of assets                                                                                                      | <u>(390)</u>           | <u>(5,410)</u>      | <u>(5,800)</u>      |                                   | <u>(5,800)</u>                             |
| Total Non-Operating<br>Revenues (Expenses)                                                                                                | <u>(3,215)</u>         | <u>(11,276)</u>     | <u>(14,491)</u>     | <u>269,994</u>                    | <u>255,503</u>                             |
| Income (loss) before operating transfers                                                                                                  | <u>83,402</u>          | <u>(163,704)</u>    | <u>(80,302)</u>     | <u>92,739</u>                     | <u>12,437</u>                              |
| Operating Transfers:                                                                                                                      |                        |                     |                     |                                   |                                            |
| Operating transfer in                                                                                                                     | 48,148                 |                     | 48,148              |                                   | 48,148                                     |
| Operating transfer out                                                                                                                    |                        |                     | -                   |                                   | -                                          |
| Total Operating Transfers                                                                                                                 | <u>48,148</u>          | <u>-</u>            | <u>48,148</u>       | <u>-</u>                          | <u>48,148</u>                              |
| Net Income (Loss)                                                                                                                         | 131,550                | (163,704)           | (32,154)            | 92,739                            | 60,585                                     |
| Add depreciation on plant assets acquired<br>by grants externally restricted for capital<br>acquisitions that reduces contributed capital | <u>47,081</u>          | <u>398,107</u>      | <u>445,188</u>      |                                   | <u>445,188</u>                             |
| Increase in Retained<br>Earnings/ Fund Balance                                                                                            | 178,631                | 234,403             | 413,034             | 92,739                            | 505,773                                    |
| Retained Earnings/Fund Balances<br>January 1 (restated)                                                                                   | <u>1,631,231</u>       | <u>2,547,407</u>    | <u>4,178,638</u>    | <u>2,718,764</u>                  | <u>6,897,402</u>                           |
| Retained Earnings/Fund Balances<br>December 31                                                                                            | <u>\$ 1,809,862</u>    | <u>\$ 2,781,810</u> | <u>\$ 4,591,672</u> | <u>\$ 2,811,503</u>               | <u>\$ 7,403,175</u>                        |

See notes to financial statements



EXHIBIT E  
**TOWN OF MILFORD, NEW HAMPSHIRE**  
 Combined Statement of Cash Flows  
 All Proprietary Fund Types and Similar Trust Funds  
 For the Year Ended December 31, 2000

|                                                                         | <u>Proprietary Fund Types</u> |                     |                     | <u>Fiduciary<br/>Fund Types</u><br>Non-<br>Expendable<br>Trust Funds | <u>Total<br/>(Memorandum Only)</u><br><br>2000 |
|-------------------------------------------------------------------------|-------------------------------|---------------------|---------------------|----------------------------------------------------------------------|------------------------------------------------|
|                                                                         | <u>Water Fund</u>             | <u>Sewer Fund</u>   | <u>Total</u>        |                                                                      |                                                |
| Cash Flows from Operating Activities:                                   |                               |                     |                     |                                                                      |                                                |
| Cash received from services                                             | \$ 723,081                    | \$ 1,271,355        | \$ 1,994,436        |                                                                      | \$ 1,994,436                                   |
| Cash received from other governments                                    |                               | 16,384              | 16,384              |                                                                      | 16,384                                         |
| Cash received on trust investments                                      |                               |                     | -                   | \$ 159,775                                                           | 159,775                                        |
| Cash paid to suppliers and employees                                    | (486,879)                     | (864,743)           | (1,351,622)         | (84,338)                                                             | (1,435,960)                                    |
| Net Cash Provided by Operating Activities                               | <u>236,202</u>                | <u>422,996</u>      | <u>659,198</u>      | <u>75,437</u>                                                        | <u>734,635</u>                                 |
| Cash Flows from Noncapital Financing Activities:                        |                               |                     |                     |                                                                      |                                                |
| Cash from other funds (net)                                             | <u>48,148</u>                 |                     | <u>48,148</u>       |                                                                      | <u>48,148</u>                                  |
| Net Cash Provided (Used) by Noncapital<br>Financing Activities          | <u>48,148</u>                 | <u>-</u>            | <u>48,148</u>       | <u>-</u>                                                             | <u>48,148</u>                                  |
| Cash Flows from Capital and Related<br>Financing Activities:            |                               |                     |                     |                                                                      |                                                |
| Proceeds of long-term debt                                              |                               |                     | -                   |                                                                      | -                                              |
| Principal paid on long-term debt                                        | (75,000)                      | (158,540)           | (233,540)           |                                                                      | (233,540)                                      |
| Interest paid on long-term debt                                         | (19,865)                      | (65,524)            | (85,389)            |                                                                      | (85,389)                                       |
| Acquisition of fixed assets                                             | (325,740)                     | (43,784)            | (369,524)           |                                                                      | (369,524)                                      |
| Capital contributions                                                   | 99,000                        | 5,174               | 104,174             |                                                                      | 104,174                                        |
| Bequests                                                                |                               |                     | -                   | 269,994                                                              | 269,994                                        |
| Net Cash Provided (Used) by Capital and Related<br>Financing Activities | <u>(321,605)</u>              | <u>(262,674)</u>    | <u>(584,279)</u>    | <u>269,994</u>                                                       | <u>(314,285)</u>                               |
| Cash Flows from Investing Activities:                                   |                               |                     |                     |                                                                      |                                                |
| Net (increase) in investment securities                                 |                               |                     |                     | (70,647)                                                             | (70,647)                                       |
| Interest on investments                                                 | <u>16,359</u>                 | <u>57,297</u>       | <u>73,656</u>       |                                                                      | <u>73,656</u>                                  |
| Net Cash Provided (Used) by Investing Activities                        | <u>16,359</u>                 | <u>57,297</u>       | <u>73,656</u>       | <u>(70,647)</u>                                                      | <u>3,009</u>                                   |
| Net Increase (Decrease) in Cash and<br>Cash Equivalents                 | (20,896)                      | 217,619             | 196,723             | 274,784                                                              | 471,507                                        |
| Cash and Cash Equivalents, January 1                                    | <u>259,858</u>                | <u>941,737</u>      | <u>1,201,595</u>    | <u>139,618</u>                                                       | <u>1,341,213</u>                               |
| Cash and Cash Equivalents, December 31                                  | <u>\$ 238,962</u>             | <u>\$ 1,159,356</u> | <u>\$ 1,398,318</u> | <u>\$ 414,402</u>                                                    | <u>\$ 1,812,720</u>                            |

See notes to financial statements

**TOWN OF MILFORD, NEW HAMPSHIRE**  
**NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)**  
December 31, 2000

**NOTE 6--CHANGES IN LONG-TERM DEBT**

The following is a summary of debt transactions of the Town of Milford for the year ended December 31, 2000:

| <u>Type</u>              | <u>Balance<br/>01/01/00</u> | <u>Obligation<br/>Issued</u> | <u>Obligation<br/>Retired</u> | <u>Balance<br/>12/31/00</u> |
|--------------------------|-----------------------------|------------------------------|-------------------------------|-----------------------------|
| General Obligation Debt: |                             |                              |                               |                             |
| General                  | \$ 3,195,000                | \$ 1,400,000                 | \$ 295,000                    | \$ 4,300,000                |
| Water                    | 310,000                     |                              | 75,000                        | 235,000                     |
| Sewer                    | 1,066,500                   |                              | 148,500                       | 918,000                     |
| Capital Leases:          |                             |                              |                               |                             |
| General                  | 150,971                     | 48,858                       | 64,252                        | 135,577                     |
| Sewer                    | 43,692                      | -                            | 10,040                        | 33,652                      |
| <b>Total</b>             | <b>\$ 4,766,163</b>         | <b>\$ 1,448,858</b>          | <b>\$ 592,792</b>             | <b>\$ 5,622,229</b>         |

Bonds and notes payable at December 31, 2000 are comprised of the following individual issues:

|                                                 | <u>Interest<br/>Rate</u> | <u>Final<br/>Maturity<br/>Date</u> | <u>Annual<br/>Payment</u> | <u>Amount<br/>Issued</u> | <u>Balance<br/>at<br/>12/31/00</u> |
|-------------------------------------------------|--------------------------|------------------------------------|---------------------------|--------------------------|------------------------------------|
| <b>General Long-term<br/>Debt Account Group</b> |                          |                                    |                           |                          |                                    |
| Sewer Bond                                      | 5%                       | 10/2009                            | Variable                  | \$ 4,261,000             | \$ 1,350,000                       |
| Sewer Extension                                 | 5.25%-5.50%              | 8/2010                             | Variable                  | 563,060                  | 360,000                            |
| Town Hall Renovation                            | 6.15%                    | 1/2009                             | Variable                  | 1,260,000                | 545,000                            |
| Water Main Extension                            | 4.7%-5.3%                | 8/2017                             | Variable                  | 764,000                  | 645,000                            |
| Brox Property Purchase                          | 4.7%-5.3%                | 8/2017                             | Variable                  | 1,400,000                | 1,400,000                          |
|                                                 |                          |                                    |                           |                          | <u>4,300,000</u>                   |
| <b>Water Enterprise Fund</b>                    |                          |                                    |                           |                          |                                    |
| Water Main Extension                            | 5.25%-5.50%              | 8/2005                             | Variable                  | 174,452                  | 75,000                             |
| Capital Improvements                            | 6.8%                     | 7/2001                             | Variable                  | 695,000                  | 45,000                             |
| Capital Improvements                            | 6.5%-7.0%                | 8/2011                             | Variable                  | 250,000                  | 115,000                            |
|                                                 |                          |                                    |                           |                          | <u>235,000</u>                     |
| <b>Sewer Enterprise Fund</b>                    |                          |                                    |                           |                          |                                    |
| Sewer Main Note                                 | 6.7%-6.75%               | 7/2009                             | Variable                  | 1,118,566                | 495,000                            |
| Aeration System                                 | 5.25%-5.50%              | 8/2007                             | Variable                  | 188,000                  | 105,000                            |
| Capital Improvements                            | 6.50%                    | 8/2001                             | Variable                  | 305,000                  | 30,000                             |
| Capital Improvements                            | 4.9%-5.3%                | 8/2003                             | Variable                  | 235,000                  | 60,000                             |
| SCADA System Upgrade                            | 4.55%                    | 7/2008                             | Variable                  | 285,000                  | 228,000                            |
|                                                 |                          |                                    |                           |                          | <u>918,000</u>                     |
| <b>Total Long-term Debt</b>                     |                          |                                    |                           |                          | <b>\$ 5,453,000</b>                |

General Obligation Bonds are direct obligations of the Town, for which its full faith and credit are pledged, and are payable from taxes levied on all taxable property located within the Town.



TOWN OF MILFORD, NEW HAMPSHIRE  
NOTES TO GENERAL PURPOSE FINANCIAL STATEMENTS (CONTINUED)  
December 31, 2000

The State of New Hampshire annually reimburses the Town for a portion of its Sewer related debt service. During 2000, the reimbursed amount was \$180,411.

Water and Sewer obligations are funded from water and sewer charges. However, the debt is general obligation debt backed by the full faith and credit of the Town.

Capital Lease Obligations - represent lease agreements entered into for the financing of equipment acquisitions. These contracts are subject to cancellation should funds not be appropriated to meet payment obligations. Amounts are annually budgeted in applicable departments. Following are individual capital leases at December 31, 2000.

General Fund

|                                                                                               |                |
|-----------------------------------------------------------------------------------------------|----------------|
| Loader lease, due in annual installments of \$20,081 through May 2001; interest at 6.0%       | \$ 18,944      |
| Land lease, due in annual installments of \$10,000 through April 2002; no stated interest     | 20,000         |
| Copier lease, due in monthly installments of \$118 through January 2002; interest at 11.53%   | 1,433          |
| Tractor lease, due in annual installments of \$9,796 through March 2002; interest at 5.55%    | 18,074         |
| Tractor lease, due in annual installments of \$14,132 through December 2004; interest at 6.1% | 48,858         |
| Dump truck lease, due in annual installments of \$29,737 through May 2001; interest at 5.196% | 28,268         |
|                                                                                               | <u>135,577</u> |

Sewer Fund

|                                                                                            |                   |
|--------------------------------------------------------------------------------------------|-------------------|
| Loader lease, due in annual installments of \$12,508 through April 2003; interest at 5.65% | 33,652            |
| Total Capital Lease Obligations                                                            | <u>\$ 169,229</u> |

Other Obligations - this includes claims and judgments payable as a result of an EPA negotiated consent decree regarding a Superfund Site. The Town will make annual payments of \$11,806 through 2002 with interest at 4.0%. The balance at December 31, 2000 was \$23,612.

The annual requirements to amortize all debt outstanding as of December 31, 2000, including interest of \$1,797,697 are as follows:

(unaudited)

(General, Special Revenues, Capital Projects, Recreation Revolving, Fire Alarm, Water and Wastewater)

RECEIPTS:

|                 |    |               |
|-----------------|----|---------------|
| TOTAL RECEIPTS: | \$ | 41,350,153.24 |
|-----------------|----|---------------|

|                                        |    |               |
|----------------------------------------|----|---------------|
| BEGINNING BALANCE PLUS TOTAL RECEIPTS: | \$ | 44,106,626.25 |
|----------------------------------------|----|---------------|

DISBURSEMENTS:

**TOTAL DISBURSEMENTS:** (\$38,421,478.77)

Allen G. White

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**Excerpts from the Minutes of the  
208<sup>th</sup> Meeting of the  
Town of Milford  
and results of the 13 March Voting Session**

**February 6 2001 - Deliberative Session  
March 13, 2001 - Election Session**

The Deliberative Session of the Annual Town Meeting opened at 6.30 o'clock in the evening in the Milford High School Cafeteria.

The Moderator, Ernest R. Barrett, opened the Meeting by the reading of the Warrant, and advised that the inhabitants qualified to vote were called upon to act upon the Warrant in accordance with Senate Bill #2, more precisely known as New Hampshire RSA 40:13, officially known as the "Official Ballot Referendum Form of Meeting". This was the fifth Town Meeting under this law.

The Inhabitants were called upon to transact all business other than voting and were advised by the Moderator that on March 13, 2001, the Second Session, voting by official ballot, would take place with the polls opening at 6 a.m. and closing at 8 p.m., to be held at the Milford Middle School Gymnasium, to act upon all matters of the Warrant as well as officers and other matters to be voted upon.

The Moderator advised that there was an error in the posted Warrant regarding the location of the Second Session of this Town Meeting in that it stated the Second Session would be held in the Milford High School Cafeteria, whereas it is scheduled to be held in the Milford Middle School Gymnasium. Upon motion made by Board of Selectmen Chairman, Richard D'Amato, and seconded by Selectman Richard Mace, it was voted unanimously to amend the posted Warrant and indicate that the Second Session would be held in the Milford Middle School Gymnasium.

Election Officers present: Supervisors of the Checklist: Barbara Parry Chairman, Bettina Mace and Kevin Taylor; Town Clerk, Margaret Langell.

The Moderator called to order the 208<sup>th</sup> Town Meeting of Milford at the Milford High School Cafeteria at 6.30 p.m. Present for the Meeting were: Board of Selectmen: Richard D'Amato, Chairman, Robert Courage, Peter Leishman Jack Ruonala and Richard Mace; Tax Collector, Margaret Langell; Town Administrator, Lee F. Mayhew, Director of Public Works, William Ruoff; Superintendent of the Wastewater Treatment Plant Tom Neforas; Fire Chief, Richard Pauley; Planning Director, William Parker; Finance Director, Katherine Chambers; Assessor, Greg Heyn; Recreation Director. Caroll Carbonneau; Building Inspector, Kevin Lynch; Library Director, Arthur Bryan; Director of Welfare, Patti Home; Ambulance Director, Eric Schelberg; Police Chief Fred Douglas; Town Counsel, William R. Drescher; Budget Committee: Rodny Richey, Chairman, Chester Whitten, Doug Holt, Frank Farr, Nancy Amato, Donald Boggis, Robert Flynn, Laura Burnham and James Philbrick.

The Minutes were prepared by Lorraine Carson.

Audio Visual assistance was provided by Mark Starin, Director of the Milford High School Audio Visual Department, who was assisted by Steve Lemaire, Kevin Ouellette and Owen O'Reilly.

The invocation was delivered by Rev. Dana Miller; pastor, of the Baptist Church. The Rev. Miller began by requesting the assembly to rise and to pause for a moment of silence in remembrance of Vivian Barry who passed away recently He stated she was one of the Town's leading ladies and she will be missed. The assembly was lead in the Pledge of Allegiance by Boy Scout Troop 4, represented by Gary LaPlante, Assistant Scout Master, Stephen LaPlante, Scott Benson II and Josh Blase.

The Moderator thanked the Board of Selectmen, Town Administrator Lee Mayhew and Town Clerk, Peg Langell for their assistance in preparing for this Town Meeting.



The Moderator also thanked the Budget Committee for their work on the Budget for the Town and for their recommendations. Moderator Barrett added that several of the members of the Budget Committee would be terminating their services and he called upon the assembly for volunteers to serve on the Budget Committee for 2001.

Chairman of the Board of Selectmen, Richard D'Amato, introduced the members of that Board: Robert Courage, Peter Leishman, Richard Mace and Jack Ruonala. Chairman of the Budget Committee, Rodney Richey, introduced members of that Committee.

The Moderator explained to the Inhabitants that this session of Town Meeting was to put the articles on the Warrant into the form of questions, which would then be placed on the Ballot. This ballot would then be voted upon at the second session of this Town Meeting, on March 13 2001. He added that this official ballot would include all the usual ballot issues such as voting for officers and zoning issues, together with the Warrant articles before this session, but in the form of questions. The complete School Warrant would also be part of the official ballot to be voted on at the second session on March 13 2001.

The Moderator advised the assembly that the Annual School District meeting would take place on Thursday, February 8, 2001 in the Milford High School Cafeteria at 7 p.m.

The Moderator reminded voters of the changes that take place as a result of Senate Bill #2 and stated that the Meeting would be conducted from the handout available at said meeting entitled "Warrant Articles Translated into Ballot Questions". Said handout will be a part of the Minutes of this Meeting by reference thereto. He stated he would present each article in a brief synopsis form because the articles were in total agreement with the ballot questions; it would be assumed that the Board of Selectmen have moved the article and that the Budget Committee has seconded it unless otherwise stated. After discussion is completed he would instruct the Town Clerk to place the question pertaining to each article on the ballot. The Moderator announced he would read each question in full, which was also presented in full in the Handout.

The Moderator stated the questions would be open for discussion as well as any amendments presented. He added that only amendments would be brought to vote. Other than that, the Moderator would instruct the Town Clerk to put the question on the ballot because under the State Law, every warrant article must be put into the form of a question and placed on the Ballot.

The Moderator announced some of the usual housekeeping rules. Each voter must wear a pink sticker and only those wearing the pink sticker would be permitted to speak and/or vote. The sticker indicates the person as being a registered voter of the Town of Milford. He stated that unless objections were raised, all non-resident Department Heads would be allowed to address the assembly as needed in matters on the Warrant. Anyone wishing to speak should proceed to the microphone, be recognized, and state his/her name and address. Relative to calling the question, the Moderator requested that those speaking should refrain from this act, instead permitting another to do so. Once the question has been called, those already standing at the microphone would be permitted to speak. Presentations would be limited to four minutes, with a bell being rung thirty seconds before the end. There shall be no voice votes. Instead green cards provided shall be raised in the process of voting. The Moderator stated he would ask for the cards to be raised by those wishing to vote in the affirmative, then he would ask for them to be lowered; then he would ask for those wishing to vote in the negative to raise their cards. The Moderator stated he would accept only one amendment at a time and this would then be cleared back to the main motion before he would accept another amendment. No amendments would be accepted on ballot votes.

The Moderator explained that all votes at this first session require a majority vote only. The Moderator would not accept any motion to pass over, take no action or table any article on the Warrant because New Hampshire RSA 40:13 requires every article before the first session to appear on the ballot for the second session of this Town meeting. He asked that should he receive a vote from the first session on a particular article indicating that the voters do not wish this article, for any reason, to appear on the ballot, he would not be able to accept this because of the new Law under which this Town meeting is being conducted, and would, regardless, instruct the Town Clerk to put that particular article on the ballot as it was originally proposed on the floor at the Meeting of the first session. The Moderator stated he would not accept a motion to divide a warrant article into more than one question.



The Moderator stated, on the subject of amendments; that all amendments must be submitted in writing and only those affecting figures would be accepted by voice. He stated that if a member of the assembly felt an amendment should be by secret ballot, he/she was to raise the hand. The Moderator would then accept a written petition bearing five signatures and requesting a secret ballot. The petition must be presented in the hall in order for it to be discussed and the petitioners must also be present in the hall.

The Moderator again stated he would only accept one amendment at a time, and this would then have to be cleared back to the original question before another amendment would be accepted.

The Moderator stated that the only question on the Warrant that has any restrictions is Article 14, the Budget for the Town. The default amount in the Budget cannot be amended nor can the language of this article be altered in any manner. The only issue in this article that can be amended is the dollar amount for which the Board of Selectmen is asking to operate the Town for the year 2001.

The Moderator announced that reconsideration of an article would only be accepted immediately following the original vote. He explained that there has been a change in the Law which means that if a citizen moves to restrict reconsideration of an article, and it passes, that will prohibit any further action on that restricted article until the voting at the second session in March 2001.

Mr. Burke addressed the assembly and questioned if it was possible to vote zero on a Warrant article, to which the Moderator responded in the affirmative. He also requested that the vote of this meeting on any article, negative or positive, be published on the ballot. Town Counsel responded that this could not be done according to State Law.

## **ARTICLE 1**

The results of the voting for Town Officers and School Officers is as follows:

### **TOWN OFFICERS:**

#### **Selectman for One Year:**

Richard Mace 1951\*

#### **Selectman for Three Years:**

Nancy Amato 1392\*  
Rosario Richard 976

#### **Fire Ward for One Year:**

Kendall A. Hawes 2000\*

#### **Fire Ward for Three Years:**

John J. Kelly, Jr. 1977\*

#### **Town Clerk for Three Years:**

Peggy Langell 2095\*

#### **Cemetery Trustee for Three Years:**

Richard Fenton (write-in) 10  
Rosario Ricciardi (write-in) 23 (Disqualified; currently a Cemetery Trustee)  
Richard Medlyn 23\*

#### **Town Treasurer for Three Years:**

Allen G. White 1988\*

#### **Library Trustee for Three Years:**

Chris Costantino 1605\*  
Mary Burdett 1773\*

#### **Trustee of Trust Funds for Three Years:**

James D'Amato 1976\*

#### **Trustee of Trust Funds for Two Years:**

Mark Tule 1911\*

#### **Checklist Supervisor for Five Years:**

Elaine Farrington 1978\*

### **SCHOOL OFFICERS:**

#### **School Board for Three Years:**

Cara Barlow 1125\*  
Jack Danhof 962  
Gary Daniels 1190\*  
Paul Dargie 782  
Susan Smith 363

#### **School District Moderator for One Year:**

Michael Conley 774  
Stephen Martin 768  
Kevin Taylor 555

A recount was requested on the School District Moderator position. The results of the recount are as follows:

|                |      |
|----------------|------|
| Michael Conley | 774* |
| Stephen Martin | 767  |
| Kevin Taylor   | 556  |

**School District Treasurer for One Year:**

|                 |       |
|-----------------|-------|
| Jeanne M. Walsh | 1885* |
|-----------------|-------|

**School District Clerk for One Year:**

|                            |   |
|----------------------------|---|
| Linda Greenwald (write-in) | 8 |
| Paul Dargie (write-in)     | 6 |

A recount was requested on the School District Clerk position. The results of the recount is as follows:

|                 |     |
|-----------------|-----|
| Linda Greenwald | 11* |
| Paul Dargie     | 8   |

\* Deemed appointed by the Moderator.

**ARTICLE 2**

The results of the Zoning Amendments are as follows:

**BALLOT VOTE NO. 1**

Are you in favor of the adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as depicted and denoted in Article 2 of the 2001 Town Warrant.

|           |         |        |
|-----------|---------|--------|
| YES: 1780 | NO: 470 | PASSED |
|-----------|---------|--------|

**BALLOT VOTE NO. 2**

Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as depicted and denoted in Article 2 of the 2001 Town Warrant.

|           |         |        |
|-----------|---------|--------|
| YES: 1761 | NO: 566 | PASSED |
|-----------|---------|--------|

**BALLOT VOTE NO. 3**

Are you in favor of the adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as depicted and denoted in Article 2 of the 2001 Town Warrant.

|           |         |        |
|-----------|---------|--------|
| YES: 1815 | NO: 540 | PASSED |
|-----------|---------|--------|

**BALLOT VOTE NO. 4**

Are you in favor of the adoption of Amendment #4 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as depicted and denoted in Article 2 of the 2001 Town Warrant.

|           |         |        |
|-----------|---------|--------|
| YES: 1696 | NO: 569 | PASSED |
|-----------|---------|--------|

**BALLOT VOTE NO. 5**

Are you in favor of the adoption of Amendment #5 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as depicted and denoted in Article 2 of the 2001 Town Warrant.

|           |         |        |
|-----------|---------|--------|
| YES: 1858 | NO: 397 | PASSED |
|-----------|---------|--------|



## **BALLOT VOTE NO. 6**

Are you in favor of the adoption of Amendment #6 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as depicted and denoted in Article 2 of the 2001 Town Warrant.

**YES: 1277                      NO: 961                      PASSED**

### **ARTICLE 3 - Police Station - New Construction**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of \$2,315,000 (Two Million Three Hundred-Fifteen Thousand Dollars) for the construction of a new 11,000 square foot Milford Police Station on the current site, to the rear of the existing police station, and demolition of the old Station, and to authorize the Selectmen to raise this appropriation by borrowing not more than \$2,315,000 under the Municipal Finance Act, (RSA 33) and to issue bonds, bond anticipation notes, or notes therefor, and to determine the rate of interest thereon, to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this project and to authorize the Selectmen to take all other necessary action to carry out this project. The Board of Selectmen supports this Article. The Budget Committee supports this Article. (By request of the Safety Complex Study Committee/Board of Selectmen.) This is a Special Article IAW RSA 32. (NB: As a bond issue, this vote requires, under new State law, a 3/5s ballot vote to pass. It should be noted that the Town will have difficulty selling this bond without a 2/3<sup>rd</sup> majority vote due to court challenges to the 3/5s vote law.) This is a 15-year bond issue and this Article has an estimated tax impact of 38 cents in 2002.

The Moderator read Ballot Question #3 as printed in the Handout as follows:

### **BALLOT QUESTION 3**

Shall the Town vote to raise and appropriate the sum of \$2,315,000 to construct a new 11,000 square foot Police Station on the existing site and to authorize the Selectmen to raise this appropriation by borrowing not more than \$2,315,000 under the Municipal Finance Act (RSA 33) and to issue bonds, bond anticipation notes or notes therefore, and to determine the rate thereon, to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid money that may be available for this purpose, as more completely described in Article 3. The Board of Selectmen and Budget Advisory Committee support this Article.

The Budget Committee offered an amendment to this Article as follows:

To see if the Town will vote to raise and appropriate the sum of \$2,315,000 (Two million Three Hundred Fifteen Thousand Dollars) for the relocation of the Police Department to another facility and the demolition of the existing station. The location, construction and/or renovation of the new facility will be determined by the Board of Selectmen with cooperation and input from the Police Department, the Planning Department, and the Safety Complex Committee. To authorize the Selectmen to raise this appropriation by borrowing not more than \$2,315,000 under the Municipal Finance Act, (RSA 33) and to issue bonds, bond anticipation notes, or notes therefor, and to determine the rate of interest thereon, to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this project and to authorize the Selectmen to take all other necessary action to carry out this project. The Board of Selectmen supports this Article. The Budget Committee supports this Article (as amended). This is a Special Article IAW RSA 32. NB: As a bond issue, this vote requires under new State law a 3/5s ballot vote to pass. It should be noted that the Town will have difficulty selling this bond without a 2/3<sup>rd</sup> majority vote due to court challenges to the 3/5s vote law). This is a 15 year bond issue and this Article has an estimated tax impact of 38 cents in 2002.

The Budget Committee moved the above amendment and the Board of Selectmen seconded the motion.







**The Moderator read Ballot Question #4 as printed in the Handout as follows:**

Shall the Town vote to raise and appropriate the sum of \$862,500 to purchase land and buildings contiguous to the current Fire Station, accomplish site work and legal activities related to the same, and to authorize the Selectmen to raise this appropriation by borrowing not more than \$862,500 under the Municipal Finance Act (RSA 33) and to issue bonds, bond anticipation notes, or notes therefore, and to determine the rate thereon, to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid money that may be available for this purpose, as more completely described in Article 4. The Selectmen support this Article. The Budget Advisory Committee does not support this Article.

The Moderator opened the discussion to the assembly. Mr. Martin put an amendment on the floor to change the dollar amount of this Article to zero. The motion was seconded by Mr. Burke.

There being no further discussion, the Moderator called for a vote on the amendment. The amendment lost.

**The results of the official ballot voting at the Elective Session on Article #4:**

**Article #4** was voted in the negative.

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

95



**The Moderator read Ballot Question #5 as printed in the Handout as follows:**

## 96



## **BALLOT QUESTION 6**

Shall the Town vote to raise and appropriate the sum of \$720,000 for drainage, road, sidewalk and curbing improvements to Union Street, furthermore to authorize the withdrawal of \$90,000 from the Highway Capital Reserve created for this purpose, accept Federal Highway money of \$576,000, with the balance of \$54,000 to be raised by general taxation, as more completely described in Article 6. The Board of Selectmen and Budget Advisory Committee support this Article.

There being no further discussion, questions or any amendments, the Moderator instructed the Town Clerk to place the question on the ballot as quoted above.

The results of the official ballot voting at the Elective Session on Article #6:

**YES: 1521**

**NO: 864**

Article #6 was voted in the affirmative.

## **ARTICLE 7 - Athletic Fields Rehabilitation/Improvements**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of \$94,000 (Ninety-Four Thousand Dollars) for rehabilitation/improvements to Town fields as follows; Keyes Field baseball field irrigation system \$38,000, Keyes baseball outfield surface \$16,000, Keyes baseball infield surface \$12,000, Keyes baseball fencing \$16,000, Keyes soccer bleacher \$4,000, Adams Field bleacher \$4,000, and Adams Field fencing \$4,000, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Committee does not support this Article. This is a Special Article IAW RSA 32. This Article has an estimated tax impact of 13 cents.

The Moderator read Ballot Question #7 as printed in the Handout as follows:

## **BALLOT QUESTION 7**

Shall the Town vote to raise and appropriate the sum of \$94,000 for rehabilitation/improvements to Town fields at Keyes and Adams Fields as more completely described in Article 7. The Board of Selectmen supports this Article. The Budget Advisory Committee does not support this Article.

Mr. Burke addressed the assembly and moved that this Article be amended to a zero amount. The motion was seconded.

The Moderator called for further discussion on the amendment There being none, he called for a show of cards.

The amendment lost.

There being no further discussion, questions or amendments, the Moderator instructed the Town Clerk to place the question on the ballot: as quoted above.

The results of the official ballot voting at the Elective Session on Article #7:

**YES: 1207**

**NO: 1194**

Article #7 was voted in the affirmative.

## **ARTICLES 8 - Conservation Commission Land Fund**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:







**The Moderator read Ballot Question #12 as printed in the Handout as follows:**



hold one special meeting, in accordance with RSA 40:13, X and XVI to take up the issue of a revised operating budget only.

The Board of Selectmen supports this 2001 Operating Budget Article. The Budget Committee does not support this Operating Budget Article.

The Moderator read Ballot Question #14 as printed in the Handout as follows:

#### **BALLOT QUESTION 14**

Shall the Town of Milford raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately the amounts set forth on the budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$8,578,670. Should this Article be defeated, the operating budget shall be \$8,113,449 which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only, as more completely described on Article 14. The Board of Selectmen support this Article. The Budget Advisory Committee does not support this Article.

The Board of selectmen moved the question and it was seconded from the floor.

The results of the official ballot voting at the Elective Session on Article #14:

**YES: 1468**

**NO: 856**

Article # 14 was voted in the affirmative.

#### **ARTICLE 15 - Teamsters Union Collective Bargaining Agreement**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to approve the cost items included in the Teamsters Collective Bargaining Agreement (CBA) reached between the Board of Selectmen and the International Brotherhood of Teamsters, Local 633 for contract years 2001, 2002, and 2003 (1 April - 31 March) which calls for the following increases in salaries, benefits, and other items attributed to this Agreement and to further raise and appropriate the sum of \$30,689 (Thirty Thousand, Six Hundred Eighty-Nine Dollars) for the 2001 fiscal year. Said sum represents the additional costs attributable to increasing said costs over those of the current appropriation in Police, Wastewater, Water, and Public Works Departments at current staffing levels, and upon approval of this Article, said cost allocation is to be transferred to the general operating budget of the aforementioned departments, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Committee supports this Article. This is a Special Article IAW RSA 32. This Article has an estimated tax impact of 4 cents.

#### **COST ITEMS**

|                      | 2001     | 2002     | 2003     |
|----------------------|----------|----------|----------|
| WAGES (4% each year) | \$24,471 | \$25,450 | \$26,468 |
| BENEFITS             | \$ 5,618 | \$ 5,843 | \$ 6,077 |
| OTHER (Safety Shoes) | \$ 600   |          |          |
|                      | -----    | -----    | -----    |
| TOTALS               | \$30,689 | \$31,293 | \$32,545 |

The Moderator read Ballot Question #15 as printed in the Handout as follows:

#### **BALLOT QUESTION 15**

Shall the Town vote to approve the cost items in the ratified Teamsters Union Collective Bargaining Agreement with the Town for contract years 2001, 2002, 2003 as more completely described in Article 15

and to further raise and appropriate the sum of \$30,689 for the 2001 fiscal year. The Board of Selectmen and Budget Committee support this Article.

Then being no discussion, questions or amendments, the Moderator instructed the Town Clerk to place the question on the ballot as quoted above.

The results of the official ballot voting at the Elective Session on Article #15:

**YES: 1530** **NO: 787**

Article #15 was voted in the affirmative.

#### **ARTICLE 16 - Collective Bargaining Agreement Special**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

Shall the Town of Milford, if Warrant Article 15 is defeated, authorize the Governing Body to call one Special Meeting, at its option, to address Article 15 cost items only? The Board of Selectmen supports this Article. The Budget Committee supports this Article.

The Moderator read Ballot Question #16 as printed in the Handout as follows:

#### **BALLOT QUESTION 16**

In the event that Article 15 is defeated, shall the Town vote to authorize the Governing Body to call one Special Meeting at its option, to address Ballot Vote 15 cost items as more completely described in Article 16. The Board of Selectmen and Budget Advisory Committee support this Article.

There being no discussion, questions or amendments, the Moderator instructed the Town Clerk to place the question on the ballot as quoted above.

The results of the official ballot voting at the Elective Session on Article #16:

**YES: 1517** **NO: 761**

Article #16 was voted in the affirmative.

#### **ARTICLE 17 - Transportation System**

The Moderator presented a summary of the Article The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to raise and appropriate the sum of \$25,000 (Twenty-Five Thousand Dollars) for the purpose of providing 1/2 of the cost of a driver to provide bus service for senior citizens and citizens in need of transportation to and from Milford to Nashua for trips such as work medical, shopping, etc, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Committee supports this Article. This is a Special Article IAW RSA 32. This Article has an estimated 2001 tax impact of 3 cents.

The Moderator read Ballot Question #17 as printed in the Handout as follows:

#### **BALLOT QUESTION 17**

Shall the Town vote to raise and appropriate the sum of \$25,000 to provide 1/2 of the cost of a driver to provide bus service for senior citizens and citizens in need of transportation to and from Milford to Nashua, as more completely described in Article 17. The Board of Selectmen and Budget Advisory Committee support this Article.



There being no discussion, questions or amendments, the Moderator instructed the Town Clerk to place the question on the ballot as quoted above.

The results of the official ballot voting at the Elective Session on Article #17:

**YES: 1711**

**NO: 679**

Article # 17 was voted in the affirmative.

### **ARTICLE 18 - BROX Property**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to authorize the Board of Selectmen to sell, for industrial purposes, any of the land/lots of the Town-owned BROX Property, located in the portion of the property currently zoned industrial, on such terms and conditions, utilizing such agent or agents, and on such time frames as the Selectmen deem appropriate, or take any other action relative thereto . The Board of Selectmen supports this Article. The Budget Committee supports this Article.

The Moderator read Ballot Question #19 as printed in the Handout as follows:

#### **BALLOT Question 18**

Shall the Town vote to authorize the Board of Selectmen to sell, for industrial purposes, any of the land/lots of the Town-owned BROX Property, located in the portion of the property currently zoned industrial, as more completely described in Article 18. The Board of Selectmen and Budget Advisory Committee support this Article.

Selectman Ruonala stated that to date no individual had approached the Board of Selectmen in the matter of purchasing land within the Brox property, but he added that the Industrial Development Corporation has received several inquiries.

There being no further discussion, questions or amendments, the Moderator instructed the Town Clerk to place the question on the ballot as quoted above.

The results of the official ballot voting at the Elective Session on Article #18:

**YES: 1651**

**NO. 680**

Article #18 was voted in the affirmative.

### **ARTICLE 19 - BROX Land - Transfer to School District**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to authorize the Board of Selectmen to transfer to the Milford School District up to 15 (fifteen) acres of the Town-owned BROX Land (Residential Area) for the purpose of having land available to build a kindergarten school, or other school facility, and further to authorize the Selectmen to execute any and all documents necessary to carry out the purpose of this Article, said transfer to be on such terms and conditions as the Selectmen deem appropriate and such transfer being entirely contingent on the 2001 Annual School District Meeting approving the necessary funding for a Milford School Kindergarten program or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Committee supports this Article.

The Moderator read Ballot Question # 19 as printed in the Handout as follows:



## **BALLOT QUESTION 19**

Shall the Town vote to transfer to the Milford School District up to 15 acres of the Town-owned BROX Land (Residential Area) for the purpose of having land available to build a kindergarten school, or other school facility, such transfer being entirely contingent on the 2001 Annual School Meeting approving the necessary funding for a Milford Kindergarten program, as more completely described in Article 19. The Board of Selectmen and Budget Advisory Committee support this Article.

Mr. Ouellette moved to amend this article as follows: remove the wording "...and such transfer being entirely contingent upon the 2001 Annual School Meeting approving the necessary funding for a Milford Kindergarten School Program, ...". He explained that he wished to remove this so that whether the kindergarten materializes or not, this land could be transferred to the School District. Before proceeding further, the Moderator requested the assistance of Town Counsel in this proposal. Town Counsel addressed the assembly and stated this motion was proper but he explained that all this Article was attempting to do was to give the Selectmen the ability to transfer to the School District a 15 acre parcel where the Selectmen and the School District decide mutually the location of same. He added that by removing the contingency, it gave the Selectmen the ability to convey the property whether or not the kindergarten is approved. The motion was seconded. The amendment passed by a show of cards.

The Moderator restated the Ballot Question as amended, as follows:

Shall the Town vote to transfer to the Milford School District up to 15 acres of the Town-owned Brox Land (Residential area) for the purpose of having land available to build a kindergarten school, or other school facility as more completely described in Article #19. The Board of Selectmen and the Budget Advisory Committee support this Article.

The Warrant Article is amended accordingly as follows:

To see if the Town will vote to authorize the Board of Selectmen to transfer to the Milford School District up to 15 (fifteen) acres of the Town-owned Brox IAW (Residential Area) for the purpose of having land available to build a kindergarten school, or other school facility and further to authorize the Selectmen to execute any and all documents necessary to carry out the purpose of this Article, said transfer to be on such terms and conditions as the Selectmen deem appropriate, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Committee supports this Article.

There being no further discussion, questions or any further amendments, the Moderator instructed the Town Clerk to place the question on the ballot as amended above.

The results of the official ballot voting at the Elective Session on Article 19:

**YES: 1772**

**NO: 660**

Article #19 was voted in the affirmative.

## **ARTICLE 20 – Town-Owned Land Lease**

The Moderator presented a summary of this Article. The Article as printed in the posted Warrant is as follows:

To see if the Town will vote to authorize the Board of Selectmen to enter into a multi-year lease, with renewal options, for a cellular tower to be built on the northeast corner of the WWTF property, said tower to be placed/built in an approximate 75 foot by 75 foot area, on a 40 foot pad, said lease to be on such terms and conditions, with a company or companies, and on such time frames as the Selectmen deem appropriate for this activity, further to authorize the Selectmen to negotiate such financial remuneration as they deem appropriate and to authorize the Selectmen to execute any and all documents necessary to carry out the purpose of this Article, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Committee supports this Article.

The Moderator read Ballot Question #20 as printed in the Handout as follows:



## **BALLOT QUESTION 20**

Shall the Town vote to authorize the Selectmen to enter into a multi-year lease for a cellular tower to be built on the northeast corner of the Wastewater Treatment Facility, as more completely described in Article 20. The Board of Selectmen and Budget Advisory Committee support this Article.

There being no discussion, questions or amendments, the Moderator instructed the Town Clerk to place the question on the ballot as quoted above.

The results of the official voting at the Elective Session on Article #20:

**YES: 1704**

**NO: 650**

Article #20 was voted in the affirmative.

**ARTICLE 21** - To transact any other business that may legally come before this meeting.

The Moderator questioned the assembly as to there being any other business to come before this meeting.

Hearing none, the Moderator adjourned the Town Meeting Deliberative Session at 10.05 o'clock in the evening.

The Minutes were accepted by:

Margaret Langell, Town Clerk.

~NOTES~



# Births

| MONTH | DAY | PLACE            | NAME                            | FATHER                | MOTHER               |
|-------|-----|------------------|---------------------------------|-----------------------|----------------------|
| 1     | 3   | Nashua, NH       | Kennedy, Alyssa Marie           | Kennedy, Theodore     | Kennedy, Kathleen    |
| 1     | 6   | Nashua, NH       | Johnston, Alyssa Lynn           | Johnston, Jestin      | Johnston, Patricia   |
| 1     | 7   | Nashua, NH       | Harwood, Adrien Kevin           | Harwood, Kevin        | Harwood, Barbara     |
| 1     | 7   | Concord, NH      | Westman, Courtney Jon           | Westman, Daniel       | Westman, Lori        |
| 1     | 10  | Peterborough, NH | Ciardelli-Zaryckyj, Autumn Nata | Zaryckyj, Bohdan      | Ciardelli, Pamela    |
| 1     | 14  | Nashua, NH       | Lambouses, Nikolos Harry        | Lambouses, Eftechios  | Lambouses, Jill      |
| 1     | 22  | Nashua, NH       | McGrath, Harrison Jeffrey       | McGrath, Jeffrey      | McGrath, Kimberly    |
| 1     | 28  | Nashua, NH       | Carter, Matthew Jacka-Webster   | Carter, Edward        | Carter, Michele      |
| 2     | 5   | Nashua, NH       | Boggess, Catrina Margaret       | Boggess, Randy        | Boggess, Lorinda     |
| 2     | 7   | Nashua, NH       | Pascarella, Andrew Edan         | Pascarella, Nathan    | Pascarella, Jennifer |
| 2     | 8   | Nashua, NH       | Flanders, Matthew James         | Flanders, Jamie       | Flanders, Kristina   |
| 2     | 14  | Peterborough, NH | Wood, Meghan Eileen             | Wood, Richard         | Wood, Theresa        |
| 2     | 15  | Nashua, NH       | MacLaren, Megan Hayley          | MacLaren, Stephen     | MacLaren, Patricia   |
| 2     | 16  | Nashua, NH       | Rodriguez, Cody Anthony         | Rodriguez, Antonio    | Rodriguez, Colleen   |
| 2     | 23  | Nashua, NH       | Danforth, Brilee Abigail        | Danforth, Brian       | Danforth, Brenda     |
| 2     | 26  | Nashua, NH       | Deware, Matthew Rainsford       | Deware, Rainsford     | Deware, Lisa         |
| 2     | 27  | Manchester, NH   | Flaherty, Emily Mary            | Flaherty, Kenneth     | Flaherty, Angela     |
| 2     | 28  | Nashua, NH       | LaBell, Daysha Jade             | LaBell, Edward        | LaBell, Thelma       |
| 3     | 2   | Nashua, NH       | Kincaid, Tyler Jacob            | Kincaid, Thomas       | Kincaid, Denise      |
| 3     | 7   | Nashua, NH       | Petroules, Elise Madeline       | Petroules, Michael    | Petroules, Kerry     |
| 3     | 8   | Nashua, NH       | Bolduc, Elaina Caroline         | Bolduc, Christopher   | Bolduc, Kimberly     |
| 3     | 14  | Nashua, NH       | Rysdam, Kyle William Voskuil    | Rysdam, David         | Rysdam, Kristen      |
| 3     | 14  | Nashua, NH       | Tyler-Wall, Bronwyn Grace       | Tyler-Wall, James     | Tyler-Wall, Mary     |
| 3     | 17  | Manchester, NH   | Lewis, Sean Kelly               | Lewis, Russell        | Lewis, Lara          |
| 3     | 18  | Peterborough, NH | Delage, Olivia McGovern         | Delage, Gregory       | Delage, Monique      |
| 3     | 20  | Nashua, NH       | Grill, Sophia Rose              | Grill, Adam           | McLenon, Trina       |
| 3     | 21  | Nashua, NH       | Comtois, Raven Lee              | Comtois, Derik        | Comtois, Kristina    |
| 3     | 23  | Nashua, NH       | Davis, Theodore William         | Davis, William        | Davis, Victoria      |
| 3     | 24  | Nashua, NH       | Madison, Angelina Louise        | Madison, Thomas       | Madison, Carlene     |
| 3     | 26  | Nashua, NH       | Visco, Andrea Elisa             | Visco, Joseph         | Visco, Gabriela      |
| 3     | 26  | Nashua, NH       | Visco, Daniela Nicole           | Visco, Joseph         | Visco, Gabriela      |
| 3     | 28  | Nashua, NH       | Carter, Charles Robert          | Carter, Jeffrey       | Carter, Kelli        |
| 3     | 29  | Nashua, NH       | Ciardelli, Alli Beth            | Ciardelli, Todd       | Ciardelli, Jody      |
| 3     | 29  | Peterborough, NH | Whitcomb, Margaret Ruth         | Whitcomb, Jonathan    | Whitcomb, Sarah      |
| 3     | 29  | Manchester, NH   | Wilder, Ashley Marie            | Wilder, Mark          | Wilder, Kristina     |
| 3     | 30  | Nashua, NH       | Duclos, Madison Paige           | Duclos, Jerry         | Duclos, Linda        |
| 3     | 31  | Nashua, NH       | Sickler, Kayla Marie            | Sickler, Jeffrey      | Sickler, Karen       |
| 4     | 4   | Manchester, NH   | Boisvert, Max Thomas            | Boisvert, Joshua      | Boisvert, Marcie     |
| 4     | 6   | Nashua, NH       | Goodwin, Eva Gabriella          | Goodwin, Stephen      | Goodwin, Maria       |
| 4     | 6   | Nashua, NH       | Ulricson, Ashley                | Ulricson, Davis       | Ulricson, Amy        |
| 4     | 7   | Nashua, NH       | Vance, Alexander David          | Vance, Brett          | Vance, Lada          |
| 4     | 20  | Nashua, NH       | Thompson, Julia Lyn             | Thompson, Christopher | Thompson, Pamela     |
| 4     | 22  | Nashua, NH       | Small, Lauren Catherine         | Small, Mark           | Small, Theresa       |
| 4     | 23  | Nashua, NH       | Morehouse, Kaylie Lynn          | Morehouse, Leon       | Morehouse, Katherine |
| 4     | 23  | Nashua, NH       | Sawyer, Margaret Louise         | Sawyer, George        | Sawyer, Jolene       |
| 4     | 24  | Nashua, NH       | Kim, Zoe Emily                  | Kim, Min Soo          | Kim, Erica           |
| 4     | 26  | Manchester, NH   | Lorden, Katherine Ann           | Lorden, Christopher   | Lorden, Kristi       |
| 5     | 8   | Nashua, NH       | Seisdedos, Bryan Cruz           | Seisdedos, Luis       | Seisdedos, Claudia   |
| 5     | 11  | Nashua, NH       | Howe, Autumn May                | Howe, Michael         | Howe, Cassandra      |
| 5     | 11  | Nashua, NH       | Matsis, Ashleigh Elizabeth      | Matsis, Kenneth       | Matsis, Jennifer     |
| 5     | 16  | Nashua, NH       | Harvey, Jordenne Mackenzie      | Harvey, Kevin         | Harvey, Jodi         |
| 5     | 17  | Nashua, NH       | Hail, Nilla Quinta              | Hail, Bryan           | Hail, Betty          |
| 5     | 19  | Nashua, NH       | Fox, Alexa Lynne                | Fox, Jessie           | Fox, Jennifer        |
| 5     | 23  | Nashua, NH       | Gregg, Jade Taylor              | Gregg, Michael        | Gregg, Stacie        |



|   |    |                  |                               |                       |                         |
|---|----|------------------|-------------------------------|-----------------------|-------------------------|
| 5 | 25 | Nashua, NH       | Paquette, Taylor Frank        | Paquette, Philip      | Paquette, Michelle      |
| 5 | 25 | Nashua, NH       | Ramm, Emmett William          | Ramm, Robert          | Ramm, Heather           |
| 5 | 30 | Nashua, NH       | Hiott, Sherrill Craig         | Hiott, Sherrill       | Hiott, Danielle         |
| 6 | 5  | Nashua, NH       | Dibble, Kristiana Morgan      | Dibble, Donald        | Dibble, Melodee         |
| 6 | 5  | Nashua, NH       | Mikula, Joseph Robert         | Mikula, Michael       | Mikula, Heidi           |
| 6 | 6  | Nashua, NH       | Stata, Quinn Osmo             | Stata, Charles        | Helfrich, Cheryl        |
| 6 | 7  | Manchester, NH   | Bertrand, Elliot David        | Bertrand, Erik        | Bertrand, Karina        |
| 6 | 12 | Nashua, NH       | Martin, Riley Joseph          | Martin, Leo           | Martin, Jaime           |
| 6 | 17 | Nashua, NH       | Guamiere, Julia Naciff        | Guamiere, Michael     | Guamiere, Marcia        |
| 6 | 19 | Nashua, NH       | Mack, Joseph Ryan             | Mack, Raymond         | Mack, Jennifer          |
| 6 | 20 | Nashua, NH       | McCoy, Liam Ryan              | McCoy, Ryan           | McCoy, Denise           |
| 6 | 24 | Manchester, NH   | Kozak, Cameron Thomas         | Kozak, Thomas         | Kozak, Denise           |
| 6 | 26 | Nashua, NH       | Greska, Jake Derek            | Greska, Jeffrey       | Greska, Kellie          |
| 7 | 3  | Nashua, NH       | Mannino, Lucia Teresa         | Mannino, Leonard      | Mannino, Kimberly       |
| 7 | 3  | Nashua, NH       | Hart, Jessica Reed            | Hart, Robert          | Hart, Rebecca           |
| 7 | 4  | Nashua, NH       | DeOliveira, Caroline Lima     | DeOliveira, Dener     | Delima, Renata          |
| 7 | 4  | Peterborough, NH | Murphy, River Ann             | Murphy, Barton        | Murphy, Kimberly        |
| 7 | 8  | Nashua, NH       | Dodier, Maddin Seaton         | Dodier, Maxime        | Dodier, Mandy           |
| 7 | 9  | Peterborough, NH | Wozmak, Cambria Millicent     | Wozmak, David         | Wozmak, Alison          |
| 7 | 10 | Manchester, NH   | O'Connor, Steven Patrick      | O'Connor, John        | O'Connor, Collette      |
| 7 | 11 | Nashua, NH       | Dexter, Colin Garrick         | Dexter, Rpbert        | Dexter, Rebecca         |
| 7 | 15 | Nashua, NH       | Gill, Julia Hope              | Gill, Robert          | Gill, Nicole            |
| 7 | 15 | Melrose, MA      | Wong, Ashley Nicole           | Wong, Vince           | Early, Virginia         |
| 7 | 17 | Manchester, NH   | Degraffenried, Allie Margaret | Degraffenried, Samuel | Degraffenried, Jennifer |
| 7 | 18 | Nashua, NH       | Shea, Molly Octavia           | Shea, Sean            | Shea, Tricia            |
| 7 | 18 | Nashua, NH       | Andronaco, Anthony Michael    | Andronaco, Louis      | Andronaco, Kari         |
| 7 | 18 | Nashua, NH       | McGinley, Hunter Augustus     | McGinley, Brian       | McGinley, Teresa        |
| 7 | 19 | Nashua, NH       | Michaud, Elise Katherine      | Michaud, Anthony      | Michaud, Leah           |
| 7 | 21 | Nashua, NH       | Daudier, Aidan Joseph         | Daudier, Daniel       | Daudier, Elise          |
| 7 | 25 | Worcester, MA    | Safford, Zachary Braden       | Safford, Robert       | Safford, Kristin        |
| 7 | 25 | Nashua, NH       | Broderick, Jesse Ryan         | Broderick, Kenneth    | Broderick, Jenny        |
| 7 | 28 | Nashua, NH       | Pelletier, Nicholas Alan      | Pelletier, Michael    | Pelletier, Lisa         |
| 7 | 31 | Nashua, NH       | Hickey, Renee Elizabeth       | Hickey, Michael       | Hickey, Rebecca         |
| 8 | 4  | Nashua, NH       | Goldfuss, Emily Ruth          | Goldfuss, James       | Goldfuss, Paula         |
| 8 | 5  | Keene, NH        | Halloran, Emma Rae            | Halloran, Peter       | Halloran, Susan         |
| 8 | 6  | Nashua, NH       | Whalen, Abigail Grace         | Whalen, James         | Whalen, Patricia        |
| 8 | 7  | Boston, MA       | Kouletsis, Cassandra Maria    | Kouletsis, James      | Kouletsis, Martha       |
| 8 | 14 | Manchester, NH   | Noble, Elizabeth Margaret     | Noble, John           | Noble, Laura            |
| 8 | 16 | Nashua, NH       | White, Samantha Grace         | White, Jason          | White, Shelly           |
| 8 | 16 | Manchester, NH   | O'Flaherty, Shannon Maureen   | O'Flaherty, Daniel    | O'Flaherty, Jamie       |
| 8 | 20 | Nashua, NH       | Woodhull, Gabriel Jesse       | Woodhull, Robert      | Woodhull, Carla         |
| 8 | 21 | Nashua, NH       | Knowles, Samantha Ann         | Knowles, David        | Knowles, Michelle       |
| 8 | 25 | Nashua, NH       | Jordan, Emma Kathryn          | Jordan, Robin         | Jordan, Stacey          |
| 8 | 28 | Nashua, NH       | Hoagland, Zachary Alexander   | Hoagland, Daniel      | Hoagland, Kimberly      |
| 9 | 2  | Nashua, NH       | Campbell, MacKenzie Christian | Campbell, Todd        | Campbell, Tracey        |
| 9 | 4  | Nashua, NH       | Page, Alexandra Estelle       | Page, Dana            | Page, Christine         |
| 9 | 4  | Nashua, NH       | Page, Brianna Paulette        | Page, Dana            | Page, Christine         |
| 9 | 5  | Nashua, NH       | Emphasis, Dominic             | Emphasis, Cyle        | Docdocil, Marta         |
| 9 | 5  | Nashua, NH       | Cook, Camden Kevin            | Cook, Kevin           | Cook, Shannon           |
| 9 | 5  | Nashua, NH       | Nedzbala, Madelyne Egede      | Nedzbala, Charles     | Nedabala, Alison        |
| 9 | 5  | Nashua, NH       | Sites, Abigail Marie          | Sites, Douglas        | Sites, Nancy            |
| 9 | 5  | Manchester, NH   | Veer, Ian Leonard             | Veer, Philip          | Veer, Diane             |
| 9 | 6  | Peterborough, NH | Banks, Zachary Edmond         | Banks, John           | Banks, Nicole           |
| 9 | 10 | Nashua, NH       | Lambert, Sarah Jane           | Lambert, Joseph       | Lambert, Robin          |
| 9 | 10 | Nashua, NH       | Higgins, Valerie Elizabeth    | Higgins, Erik         | Higgins, Samantha       |
| 9 | 11 | Nashua, NH       | Craig, Miranda Leigh          | Craig, Bruce          | Craig, Misty            |



|    |    |                  |                               |                       |                        |
|----|----|------------------|-------------------------------|-----------------------|------------------------|
| 9  | 13 | Manchester, NH   | Hoell, Nathan Paul            | Hoell, Joseph         | Hoell, Charlene        |
| 9  | 13 | Nashua, NH       | Heidel, Marley Gladys         | Heidel, Dennis        | Heidel, Laurie         |
| 9  | 20 | Nashua, NH       | Valorose, Samantha Mary       | Valorose, Christopher | Valorose, Sharon       |
| 9  | 26 | Nashua, NH       | Drewniak, Colby Roland        | Drewniak, Eric        | Drewniak, Jean         |
| 9  | 28 | Nashua, NH       | Hiscoe, Austin Bryant         | Hiscoe, Gifford       | Hiscoe, Sandra         |
| 9  | 30 | Nashua, NH       | Wegmueller, Finn              | Wegmuller, Hagen      | St. Cyr, Jeannine      |
| 10 | 5  | Framingham, MA   | Naddak-Ivanov, Nicole Dina    | Ivanov, Mikhail       | Naddak, Marina         |
| 10 | 10 | Manchester, NH   | Fagan, Savannah Marie         | Fagan, Scott          | Fagan, Leanne          |
| 10 | 10 | Manchester, NH   | Sylvain, Benjamin William     | Sylvain, Gregory      | Sylvain, Pamela        |
| 10 | 13 | Nashua, NH       | Fredette, Samuel Jonathan     | Fredette, Bruce       | Fredette, Otilia       |
| 10 | 13 | Boston, MA       | Jones, Victoria Marie         | Jones, Darricki       | Jones, Lisa            |
| 10 | 13 | Boston, MA       | Jones, Alexandria Michelle    | Jones, Darricki       | Jones, Lisa            |
| 10 | 15 | Nashua, NH       | Rogers, Nolan Spencer         | Rogers, Loren         | Catalino-Rogers, Trina |
| 10 | 17 | Nashua, NH       | Ang, Calvin Sheng-Hui         | Ang, Bernard          | Ang, Katherine         |
| 10 | 17 | Nashua, NH       | Pendleton, Micaely Catherine  | Pendleton, David      | Pendleton, Sally       |
| 10 | 19 | Nashua, NH       | Noel, Julia Lise              | Noel, Kevin           | Noel, Johane           |
| 10 | 19 | Nashua, NH       | Flanders, Colby Alan          | Flanders, Dennis      | Flanders, Christine    |
| 10 | 23 | Nashua, NH       | Kerr, Isabella Denise         | Kerr, Christopher     | Kerr, Laura            |
| 10 | 23 | Manchester, NH   | Forsley, Kyle Thomas          | Forsley, Thomas       | Forsley, Wendy         |
| 10 | 24 | Nashua, NH       | Kang, Zimmy                   | Kang, Jianhong        | Zhang, Mei             |
| 10 | 27 | Nashua, NH       | Lochun, Kiran Matthew         | Lochun, Darren        | Lochun, Amanda         |
| 10 | 29 | Nashua, NH       | Hansen, Jenna Allirea         | Hansen, Curtis        | Hansen, Michelle       |
| 11 | 4  | Nashua, NH       | Frye, Madelyn Lee             | Frye, Craig           | Frye, Wendy            |
| 11 | 5  | Nashua, NH       | Boudreau, Henri Martin        | Boudreau, David       | Boudreau, Samantha     |
| 11 | 9  | Nashua, NH       | Breunich, Albert John         | Breunich, Albert      | Nortu, Victoria        |
| 11 | 11 | Nashua, NH       | Angove, Amber Lynn            | Angove, Leonard       | Angove, Lynn           |
| 11 | 13 | Melrose, MA      | Cederberg, Mykaela Courtney   | Cederberg, Michael    | Cederberg, Lisa        |
| 11 | 17 | Nashua, NH       | Sullivan, Emily Mae           | Sullivan, Francis     | Sullivan, Lynn         |
| 11 | 29 | Peterborough, NH | Garabedian, Michaela Danielle | Garabedian, Daniel    | Garabedian, Amy        |
| 11 | 30 | Nashua, NH       | Petroules, Alyssa Avery       | Petroules, James      | Petroules, Shawna      |
| 12 | 3  | Manchester, NH   | Austin, Taylor Elizabeth      | Austin, Scott         | Austin, Dale           |
| 12 | 5  | Nashua, NH       | Peters, Madeline Elisabeth    | Peters, David         | Peters, Christine      |
| 12 | 6  | Nashua, NH       | Nayyar, Jai                   | Nayyar, Vishal        | Nayyar, Deepika        |
| 12 | 7  | Manchester, NH   | Ughu, Emmanuel Imuetinyaosa   | Ughu, Emmanuel        | Ughu, Charita          |
| 12 | 8  | Nashua, NH       | Harbison, Shannon Christine   | Harbison, Kevin       | Harbison, Christine    |
| 12 | 8  | Nashua, NH       | Harbison, Logan James         | Harbison, Kevin       | Harbison, Christine    |
| 12 | 12 | Concord, NH      | Seale, Ryan Lawrence          | Seale, Andrew         | Seale, Laura           |
| 12 | 13 | Nashua, NH       | Liamos, Christian Paul        | Liamos, Paul          | Liamos, Patti          |
| 12 | 14 | Nashua, NH       | Carter, Cameron Thomas        | Carter, Daniel        | Carter, Anna           |
| 12 | 15 | Nashua, NH       | Macy, Anastasiya Alexandra    | Macy, George          | Macy, Tatyana          |
| 12 | 20 | Nashua, NH       | Patnaude, Justin Thyme        | Patnaude, Jason       | Patnaude, Sharena      |
| 12 | 21 | Nashua, NH       | Hunt, Ariel Joy               | Hunt, Shawn           | Hunt, Christine        |
| 12 | 27 | Nashua, NH       | Mendola, Sophia Frances       | Mendola, Salvatore    | Mendola, Karen         |
| 12 | 28 | Nashua, NH       | Cavanaugh, Meghan Elizabeth   | Cavanaugh, Kevin      | Cavanaugh, Wendy       |



# Marriages

| MONTH | DAY | GROOM                       | BRIDE                       | WHERE MARRIED  |
|-------|-----|-----------------------------|-----------------------------|----------------|
| 1     | 1   | Colburn, Jeffrey T          | Elders, Michelle E          | Milford        |
| 1     | 6   | Dougherty, John M           | Welton, Janice A            | Nashua         |
| 1     | 7   | Dallas, Peter A             | Hyatt, Christine M          | Merrimack      |
| 1     | 13  | Stanislao, Anthony          | Trevithick, Roberta E       | Milford        |
| 1     | 20  | Goldfuss, James E           | Poliquinn, Paula A          | Nashua         |
| 1     | 25  | Bishop, Brian K             | Lessard, Sharon M           | Milford        |
| 1     | 26  | Perkins, Michael A          | Sioch, Vicki L              | Milford        |
| 1     | 26  | Hollins, Robert E           | Call, Corliss R             | Milford        |
| 1     | 27  | Szelest, Jeffrey M          | Lancot, Lisa C              | Milford        |
| 2     | 2   | Hardy, James E              | Himes, Michelle Lynn        | Harts Location |
| 2     | 10  | Cahill, Colin E             | Locke, Katherine B          | Enfield        |
| 2     | 14  | Lake, Jason D               | Boucher, Mollie A           | Milford        |
| 2     | 14  | Da Ponte, Antonio           | Vasconcelos, Genuveva S     | Nashua         |
| 2     | 14  | Striker, David A            | Breton, Suzanne             | Nashua         |
| 2     | 23  | Lessard, Leo P              | Knowlton, Karla M           | Milford        |
| 2     | 24  | Reynolds, William G         | Wells, Solange S            | Bedford        |
| 2     | 24  | Emphasis, Cyle R            | Docdocil, Marta C           | Bedford        |
| 3     | 3   | Hayes, James William        | Rodier, Jeanne Marie        | Nashua         |
| 3     | 17  | Mills, David John           | Hogan, Denise Arlene        | Milford        |
| 3     | 31  | Carta, Charles Douglas      | O'Brien, Connie Jo          | Salem          |
| 4     | 6   | Daugherty, Bryce William    | Smith, Karen Elizabeth      | Goffstown      |
| 4     | 7   | Mendola, Joseph Michael     | Jamieson, Dianna Daisy      | Mont Vernon    |
| 4     | 7   | Garabedian, Daniel Richard  | Hewitt, Amy Elizabeth       | Milford        |
| 4     | 8   | Washok III, Benjamin Joseph | Jarest, Jonalee Marie       | Milford        |
| 4     | 8   | Youssef, Mahmoud Abdel Aziz | MacCormack, April Ilene     | Milford        |
| 4     | 14  | Richard, William J          | Fitoussi, Murielle J        | Nashua         |
| 4     | 18  | Russell, Teddy Allen        | Varnier, Simone R           | Claremont      |
| 4     | 21  | Christensen, David Lee      | Dibble, Amanda Louise       | Milford        |
| 4     | 21  | Cote, Stephen P             | Rotman, Natalie A           | Nashua         |
| 4     | 28  | Sheik, Nasir A              | Lama, Dolma                 | Milford        |
| 4     | 30  | Whitney, Lane Robert        | Perullo, Laura Joan         | Milford        |
| 5     | 5   | Insley, Bruce Daniel        | Maiden, Kathleen Erin       | Manchester     |
| 5     | 19  | Trombly, Michael Alan       | Chasse, Jenny               | Milford        |
| 5     | 19  | McNally, John A             | Strong, Susan L             | Nashua         |
| 5     | 20  | Boff, Leon C                | Jarest, Jennifer J          | Nashua         |
| 5     | 25  | Daniels, David R            | Sanders, Sharon R           | Nashua         |
| 5     | 26  | Rivas, Carlos Alberto       | Creary, Nicola Sharon Alana | Milford        |
| 5     | 26  | Brogan, David L             | Abbott, Lisa M              | Milford        |
| 5     | 27  | Poinier, Michael S          | McAllister, Judith I        | Hollis         |
| 6     | 1   | Ikerd, Greg Emerson         | Peters, Lisa Marie          | Milford        |
| 6     | 2   | Welch, Kevin D.             | Bengtson, Amy L.            | Bartlet        |
| 6     | 2   | Segien, Anthony J.          | Avery, Lori A.              | Manchester     |
| 6     | 2   | Enright, Joshua Dylan       | Caldwell, Danielle Brooke   | Milford        |
| 6     | 2   | Latour, Gerald J            | Brooks, Sara M              | Goffstown      |
| 6     | 2   | Courtemanche, Barry James   | Libardi, Nicolle Marie      | Milford        |
| 6     | 2   | Pate, Adam J                | Wilson, Christina A         | Nashua         |
| 6     | 9   | Davis, James A              | Marshall, Marie Y           | Milford        |
| 6     | 9   | Lajoie, Nathan D            | Chappell, Jill M            | Milford        |
| 6     | 9   | Dooley, Jason William       | Thomas, Barbera Elizabeth   | Mont Vernon    |
| 6     | 16  | Civin, Todd M               | Fraser, Carrie W            | Amherst        |
| 6     | 16  | Bosler, Marc A              | Maffeo, Michelle Lee        | Manchester     |
| 6     | 17  | Woodard, Fredrick J         | Amato, MaryEllen M          | Milford        |
| 6     | 23  | Austin, John R              | Mason, Pamela               | Brookline      |
| 6     | 23  | Willette, Thomas G          | MacLellan, Katelin E        | Nashua         |
| 6     | 29  | Philipsen, Christopher W    | DiMartino, Rachel A         | Wilton         |



|    |    |                             |                           |              |
|----|----|-----------------------------|---------------------------|--------------|
| 6  | 30 | Conklin, Jamie W            | McNally, Carol A          | Greenfield   |
| 6  | 30 | Rakley, Christopher A       | Savage, Melissa J         | Manchester   |
| 6  | 30 | Moulton, Robert F           | Lacroix, Camille L        | Milford      |
| 6  | 30 | Wheeler, Perley E           | Richardson, Noreen I      | Nashua       |
| 7  | 4  | Morin, Jean Eric            | Geddes, Lynn May          | Milford      |
| 7  | 4  | Tuthill Jr, Arthur B        | Knight, Lorrie J          | Milford      |
| 7  | 7  | Schoch, Wayne Richard       | Morin, Carol A            | Milford      |
| 7  | 7  | Meehan, Jeffrey John        | Court, Denisa Lee         | Moultonboro  |
| 7  | 14 | Sandelin, Erik Michael      | Netko, Heather Michelle   | Dover        |
| 7  | 14 | Kamerman, Aaron M           | Michaud, Jennifer Marie   | Hudson       |
| 7  | 14 | Judge, Daniel C.            | Powers, Jennifer L.       | Manchester   |
| 7  | 14 | Provencher, Matthew Charles | Cote, Angela Kathleen     | Merrimack    |
| 7  | 14 | Clark, Jonathan N.          | Bozek, Carolyn A.         | Nashua       |
| 7  | 21 | O'Connor Jr, Daniel James   | Angell, Jennifer L        | Lincoln      |
| 7  | 27 | Blackwood, Lawrence J.      | Dufesne, Doreen D.        | Goffstown    |
| 7  | 28 | Rothmeier, Thomas Emmet     | Nockerson, Christine Ann  | Bedford      |
| 7  | 28 | Leonardi, Eric Paul         | Loscocco, Sarah Ann       | Milford      |
| 7  | 28 | Taylor, Gordon W            | Shiner, Roberta M         | Milford      |
| 7  | 28 | Mills, Timothy Todd         | Tenney, Becky L           | Milford      |
| 7  | 28 | Knowles Sr, Norris E        | Poirier, Catherine Dianne | Milford      |
| 7  | 30 | Picard, Adam David          | McCabe, Jill Renee        | Holderness   |
| 7  | 31 | Banks, John E               | Moineau, Nicole Marie     | Nashua       |
| 8  | 11 | Brown, Kenneth Richard      | Staton, Mary Margaret     | Rindge       |
| 8  | 11 | Elliott III, Richard John   | Meisner, Laura Marie      | Francestown  |
| 8  | 11 | Pepper, Stuart N.           | Rodrigue, Lina A.         | Campton      |
| 8  | 12 | Cook Jr, Richard Thomas     | Canter, Sarah Amy         | Hollis       |
| 8  | 16 | Pikcilingis, Eric Joseph    | French, Lori Dana         | Milford      |
| 8  | 18 | Lowney, Shawn Patrick       | Rickert, Bonnie Marie     | Lincoln      |
| 8  | 18 | Brede, Todd Stephen         | Dionne, Jennifer Robin    | Hollis       |
| 8  | 18 | Marceau, Richard Edward     | Miner, Bette Mae          | Hampton      |
| 8  | 19 | Falkins III, Robert D       | Payne, Billie Jo          | Milford      |
| 8  | 20 | Brookshire, Frank L         | Taylor, Linda             | Concord      |
| 8  | 26 | Mujezinovic, Nasuf N.       | Idrizovic, Mirza M.       | Nashua       |
| 9  | 1  | Roberts, Anthony J          | Berwanger, Kimberly A.    | Bedford      |
| 9  | 1  | O'Keefe, Stephen S.         | Derringer, Ami K.         | Merrimack    |
| 9  | 1  | Wegmueller, Hagen           | St Cyr, Jeannine          | Milford      |
| 9  | 1  | Ireland, Philip S.          | Ledoux, Lisa R.           | Milford      |
| 9  | 8  | St Cyr, Mark R              | Weiser, Debra A.          | Milford      |
| 9  | 8  | Trombly, Sean S.            | Cox, Rachel A.            | Milford      |
| 9  | 15 | Potter, Kevin K.            | Taylor, Laura J.          | Hudson       |
| 9  | 15 | Buzderewicz, Joseph E.      | Bishop, Michele L.        | Manchester   |
| 9  | 15 | Reis, Jorge Manuel          | Monahan, Colleen Ellen    | Milford      |
| 9  | 15 | Ramsell, Richard C.         | Doran, Jennifer M.        | Peterborough |
| 9  | 17 | Gillespie, Michael Philip   | Mann, Melissa Jean        | Milford      |
| 9  | 22 | Shangraw, Shane A.          | Michalowski, Karen R.     | Wilton       |
| 9  | 23 | De Castro, Renato           | Mazzoni, Vera             | Nashua       |
| 9  | 28 | Hargreaves, Matthew S.      | Amezquita, Christina M.   | Rindge       |
| 9  | 28 | Chappell, Dean H.           | Karr, Valerie L.          | Wilton       |
| 9  | 29 | Drucker, Leon I.            | Brown, Christine A.       | Cornish      |
| 9  | 29 | Nguyen, Duong M.            | Ung, Choi H.              | Milford      |
| 9  | 30 | Knudsen, Paul J.            | Kenney, Mildred S.        | Pelham       |
| 10 | 6  | Abbott, James D.            | Boissonnault, Bambi-Jean  | Wilton       |
| 10 | 6  | St Cyr, Steven Paul         | Dunham, Carol Diane       | Hollis       |
| 10 | 6  | Kallfelz, John Philip       | Demayo, Kathleen Anne     | Nashua       |
| 10 | 6  | Delay Jr., Richard Donald   | Day, Melissa Sue          | Dover        |
| 10 | 6  | Morin, Todd B.              | Tuck, Shannon E.          | Nashua       |

|    |    |                              |                              |              |
|----|----|------------------------------|------------------------------|--------------|
| 10 | 7  | Malloux, Jeffrey P           | Taylor, Jennifer Ern         | Milford      |
| 10 | 13 | Mousseau, John Raymond       | Danils, Kathie Lynn          | Hollis       |
| 10 | 13 | Krogstie, Jason Lee          | Versackas, Kathleen Frances  | Nashua       |
| 10 | 13 | Smith, Michael David         | Grady, Regina C              | Milford      |
| 10 | 13 | Caterino, Wayne N.           | Decourt, Kimberly J          | Merrimack    |
| 10 | 14 | Cobb, Kenneth N              | Galpin, Diane M              | Rindge       |
| 10 | 19 | Hayes, Brendan Michael       | Paradls, Amy Beth            | Plaistow     |
| 10 | 20 | Koslowski, Ethan Randolph    | Libardi, Danielle Ann        | Milford      |
| 10 | 20 | Griffiths, Carl David        | Griffiths, Lisa Ann          | Milford      |
| 10 | 21 | Clorite, Richard M.          | Olsen, Jeannie E.            | Concord      |
| 10 | 27 | Philipsen, Kevin Alan        | Gridley, Joanna Karen        | Wilton       |
| 11 | 3  | Salls, Malcolm Joseph        | Hanninen, Sarah Pierce       | Milford      |
| 11 | 3  | Searles, Jonathan Michael    | Spurlin, Noelle Louise       | Nashua       |
| 11 | 3  | Eng, Joseph King             | Gendron, Joanne              | Milford      |
| 11 | 3  | Bergstrom, Michael Lawrence  | Lawler, Tammy Lynne          | Milford      |
| 11 | 4  | Cestarich, Joseph D          | Baker, Stephanie             | Nashua       |
| 11 | 6  | Hoider, Alex                 | Trochim, Marta               | Amherst      |
| 11 | 9  | LePage, Scott Alan           | Adams, Sheila Ann            | Bedford      |
| 11 | 10 | Anderson, Jeremy Michael     | Belmore, Tammy Catherine     | Hudson       |
| 11 | 10 | Day, Daniel F                | Conrad, Mary Ellen           | Greenville   |
| 11 | 10 | Sheehan, John Francis        | Couillard, Donna Marie       | Pelham       |
| 11 | 17 | Rousseau, Matthew D          | Craven, Heather L            | Manchester   |
| 11 | 23 | Lorden, Barry Neil           | Rand, Susan Erdine           | Milford      |
| 11 | 23 | Auger, Sean Robert           | Fuller, Tracey Lynne         | Milford      |
| 11 | 23 | Maslbass, Donald Roger       | Waldon, Beverly Corinne      | Pittsburg    |
| 11 | 24 | Arbogast, Corey Jon Brackett | Vaillancourt, Tammy Leah Ann | Nashua       |
| 11 | 24 | Araujo, Marcio G             | Lecuyer, Jennifer L          | Milford      |
| 12 | 2  | Smith, Matthew J             | Leary, Eileen A              | Lyndeborough |
| 12 | 15 | Putnam, Michael E            | Crooker, Laura Marie         | Wilton       |
| 12 | 18 | Wenting, Douglas H           | Robitaille, Elizabeth J      | Milford      |
| 12 | 22 | True, Edwin H                | Woods, Karen Louise          | Amherst      |
| 12 | 30 | Hastie, Daniel Vincent       | Savory, Shawna Lee           | Merrimack    |
| 12 | 31 | Davis Jr, George Oscar       | LeFave, Pamela Sue           | Milford      |



# Deaths

| MONTH | DAY | PLACE OF BIRTH | NAME                         | BURIED               |
|-------|-----|----------------|------------------------------|----------------------|
| 1     | 3   | Milford        | Peters, Helen                | Neshanic, NJ         |
| 1     | 12  | Milford        | Willard, Raymon Charles      | Wilton, NH           |
| 1     | 14  | Milford        | Ingham, Emily I              |                      |
| 1     | 16  | Milford        | Martin, Francis John         | Manchester, NH       |
| 1     | 17  | Milford        | Sargent, William Carroll     | Riverside Cemetery   |
| 1     | 18  | Milford        | Racicot, Catherine Viola     | Riverside Cemetery   |
| 1     | 19  | Milford        | Jepson, Miriam Spencer       | Brookline, NH        |
| 1     | 23  | Milford        | Dusiavicius, Charlotte Ruth  | Concord, NH          |
| 1     | 28  | Milford        | Barry, Zanita Oriole         | Ashland, NH          |
| 1     | 30  | Milford        | Wilkinson, Alyce Julia       | Wilton, NH           |
| 2     | 1   | Milford        | Cardinal, Rita Marie         | Amherst, NH          |
| 2     | 9   | Milford        | D'Andrea, Rose Theresa       | Amherst, NH          |
| 2     | 9   | Milford        | Cook, George Walter          | Concord, NH          |
| 2     | 19  | Milford        | Silverman, Ida               | South Burlington, VT |
| 3     | 8   | Milford        | Rossiter, John Edward        | Riverside Cemetery   |
| 3     | 14  | Milford        | Egan, Wilma                  | Manchester, NH       |
| 3     | 20  | Milford        | Robbins, Robert Henry        | Greenfield, NH       |
| 3     | 26  | Milford        | Campbell, Eleanor Goodhew    | Lunenburg, MA        |
| 3     | 28  | Milford        | Salisbury, Phyllis Evelyn    | Concord, NH          |
| 4     | 3   | Milford        | Newman, Maurice Joseph       | Nashua, NH           |
| 4     | 4   | Milford        | Bello, Salvatore H           | West Boylston, MA    |
| 4     | 9   | Milford        | Varney, Scott Edward         | Wilton, NH           |
| 4     | 13  | Milford        | Saraceno, Agnes Cocharan     | Riverside Cemetery   |
| 4     | 18  | Milford        | Ring, Helen Livemore         | Wilton, NH           |
| 4     | 19  | Milford        | Veilleux, Joseph Florian     | Manchester, NH       |
| 4     | 20  | Milford        | Harvey, Eva E                | Merrimack, NH        |
| 4     | 22  | Milford        | Bruce, Muriel Velma          | Riverside Cemetery   |
| 5     | 4   | Milford        | Jackson, Elizabeth           | Amherst, NH          |
| 5     | 5   | Milford        | Nichols, Myrtle Sophia       | Riverside Cemetery   |
| 5     | 17  | Milford        | Grasso, Susie Mary           | Riverside Cemetery   |
| 5     | 25  | Milford        | Patterson Jr, Horace Putnam  | Wilton, NH           |
| 5     | 26  | Milford        | Frye, Margaret Agnes         | Wilton, NH           |
| 5     | 27  | Milford        | Miles, Hibbert Vaughn        | Amherst, NH          |
| 5     | 29  | Milford        | Kolodji, Brendon Antone      | Tranquility, NJ      |
| 5     | 30  | Milford        | Trainor, Dorothy Mary        | Concord, NH          |
| 6     | 1   | Milford        | Carpenter, Miriam Louise     | Riverside Cemetery   |
| 6     | 6   | Milford        | Watson, Cynthia              | Concord, NH          |
| 6     | 8   | Milford        | Batchelder, Gertrude L       | Riverside Cemetery   |
| 6     | 20  | Milford        | Maker, John Harold           | Danforth, ME         |
| 6     | 20  | Milford        | Reeves Jr, Ancel Warren      | Riverside Cemetery   |
| 6     | 26  | Milford        | Downing Jr, Darroll Mortimer | Concord, NH          |
| 7     | 18  | Milford        | Park, Ronald Joseph          | Concord, NH          |
| 7     | 22  | Milford        | Johnston, Lester A           | Worcester, MA        |
| 7     | 23  | Milford        | McKinnon, Evaline            | Manchester, NH       |
| 7     | 27  | Milford        | Clark, James E               | Cambridge, MA        |
| 8     | 8   | Milford        | Economopoulos, Evelyn Jean   | Nashua, NH           |
| 8     | 9   | Milford        | Ross, Dalphine Elaine        | Worcester, MA        |
| 8     | 11  | Milford        | Quinn, Joseph Anthony        | Riverside Cemetery   |
| 8     | 22  | Milford        | Vonlderstine, Donald Charles | Riverside Cemetery   |
| 8     | 30  | Milford        | Marshall, Louise Hattie      | Brookline, NH        |
| 9     | 2   | Milford        | Campbell, John W             | Windsor, CT          |
| 9     | 3   | Milford        | Joseph, George Danielus      | Nashua, NH           |
| 9     | 8   | Milford        | Wanat, Delia M               | Manchester, NH       |
| 9     | 12  | Milford        | Fogliani, Rose               | Riverside Cemetery   |
| 9     | 15  | Milford        | Law, Alexandre G             | Manchester, NH       |

|    |    |         |                           |                     |
|----|----|---------|---------------------------|---------------------|
| 9  | 18 | Milford | Penrod, Alice             | Nashua, NH          |
| 9  | 23 | Milford | Rivard, Frances C         | Riverside Cemetery  |
| 9  | 24 | Milford | McEntee, Daniel J         | Riverside Cemetery  |
| 9  | 26 | Milford | Bourgeois, Roland G       | Manchester, NH      |
| 10 | 3  | Milford | Lorden, Barbara Elizabeth | Riverside Cemetery  |
| 10 | 4  | Milford | Sadrozinske, William C    | Manchester, CT      |
| 10 | 7  | Milford | Bergstedt, Ruth Ehn       | Weston, MA          |
| 10 | 9  | Milford | Williams, Carle Ellsworth | Riverside Cemetery  |
| 10 | 9  | Milford | Long, Muriel Frances      | Mont Vernon, NH     |
| 10 | 14 | Milford | Osborne, Natalie E        | Cambridge, MA       |
| 10 | 15 | Milford | Shaw, Michael Patrick     | Lowell, MA          |
| 10 | 26 | Milford | Day, Helen                |                     |
| 10 | 30 | Milford | Fischer, Robert Albert    | Hollis, NH          |
| 10 | 31 | Milford | Hicks, Gregory Paul       | Hudson, NH          |
| 11 | 1  | Milford | Cabbe, Jon Alfred         | Concord, NH         |
| 11 | 12 | Milford | Case, Helen Donna         | North Yard Cemetery |
| 11 | 18 | Milford | Duchesne, Ronald Robert   | Concord, NH         |
| 11 | 23 | Milford | Naegeli, Lenora Marjorie  | Hudson, NY          |
| 11 | 24 | Milford | Hoyt, Warren G            | Berlin, NH          |
| 12 | 1  | Milford | Hall, Helen Reid          | Riverside Cemetery  |
| 12 | 8  | Milford | Wright, Constance Irene   | Riverside Cemetery  |
| 12 | 11 | Milford | O'Connell, Mary Elizabeth | Amherst, NH         |
| 12 | 22 | Milford | Bridges, Helen Elizabeth  | Brookline, NH       |



# Deaths - Away

| MONTH | DAY | PLACE OF DEATH     | NAME                      | BURIED             |
|-------|-----|--------------------|---------------------------|--------------------|
| 1     | 6   | Nashua, NH         | Bruce, Wallace R          |                    |
| 2     | 6   | Merritt Island, FL | Chapman, Stanley C        | Riverside Cemetery |
| 2     | 13  | Dover, NH          | Salisbury, Madeline H     | Riverside Cemetery |
| 2     | 14  | Nashua, NH         | Dutton, Clara V           |                    |
| 3     | 1   | Laconia, NH        | MacIvor, Patricia A       |                    |
| 3     | 5   | Vero Beach, FL     | Fisk, Owen                | Riverside Cemetery |
| 3     | 10  | Nashua, NH         | Thompson Jr., Malvern J   | Riverside Cemetery |
| 3     | 13  | Nashua, NH         | Goucher, Robert J         |                    |
| 3     | 16  | Nashua, NH         | Grasso, Rosario J         | Riverside Cemetery |
| 3     | 19  | Merrimack, NH      | Riccitelli, Melio J       | Riverside Cemetery |
| 3     | 27  | Stoughton, MA      | Sullivan, Anne G          | Riverside Cemetery |
| 3     | 28  | Nashua, NH         | Shea, George R            | Riverside Cemetery |
| 4     | 1   | Nashua, NH         | Merrithew, Lillian S      |                    |
| 4     | 2   | Merrimack, NH      | Smith, Robert E           |                    |
| 4     | 4   | Nashua, NH         | Canter, Sydel P           |                    |
| 4     | 6   | Nashua, NH         | Wright, Norma             |                    |
| 4     | 16  | Nashua, NH         | Belanger, Virginia M      |                    |
| 4     | 20  | Merrimack, NH      | Von Iderstine, Rita A     | Riverside Cemetery |
| 4     | 22  | Goffstown, NH      | Amirotto, Elva A          |                    |
| 4     | 29  | Warner, NH         | Stevenson, Marie P        |                    |
| 5     | 24  | Nashua, NH         | Stetson, Richard B        |                    |
| 5     | 31  | Nashua, NH         | Hart, Doris F             |                    |
| 7     | 18  | Manchester, NH     | Hermandering, Frances H   |                    |
| 7     | 21  | Nashua, NH         | Hume, Evelyn E            |                    |
| 7     | 23  | Amherst, NH        | Maki, Kirsten             |                    |
| 8     | 1   | Nashua, NH         | Wilson, Eugene A          |                    |
| 9     | 3   | Nashua, NH         | Crisafulli, Salvatore     |                    |
| 9     | 8   | Marietta, GA       | Merrill, Anne L           | Riverside Cemetery |
| 9     | 16  | Merrimack, NH      | Wilmot, Laura V           |                    |
| 9     | 16  | Nashua, NH         | Chouinard, Ida M          |                    |
| 9     | 18  | Manchester, NH     | Davis, Wayne G            | Riverside Cemetery |
| 10    | 2   | Peterborough, NH   | Blanchette, Roland Joseph | Riverside Cemetery |
| 10    | 8   | Merrimack, NH      | Wilcox, Benjamin T        | Riverside Cemetery |
| 10    | 11  | Albuquerque, NM    | Villane, Gerald Arthur    | Riverside Cemetery |
| 10    | 16  | Portland, ME       | Brooks, Alton Junior      | Riverside Cemetery |
| 10    | 22  | Merrimack, NH      | Harmon, Helen H           |                    |
| 10    | 31  | Nashua, NH         | Swett, Frederick E        | Riverside Cemetery |
| 11    | 10  | Manchester, NH     | Boyer, Mona               |                    |
| 11    | 15  | Nashua, NH         | Adams, Leontina E         | Riverside Cemetery |
| 11    | 20  | Merrimack, NH      | Philbrick, Doreen         | Riverside Cemetery |
| 11    | 24  | Peabody, MA        | Galli, Marie Silvia       | Riverside Cemetery |
| 11    | 28  | Nashua, NH         | O'Brien, Mary G.          | Riverside Cemetery |
| 12    | 6   | Nashua, NH         | Doucet, Stewart V         |                    |
| 12    | 16  | Manchester, NH     | Nichols, Edward F         |                    |







**~VOLUNTEER APPLICATION~**

**NAME** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**TEL #** \_\_\_\_\_

In order to make my contribution to the growth and welfare of the Town of Milford, I am willing to volunteer to serve on the following Boards(s) and/or Committees(s). My preference is indicated by 1, 2, 3, etc.

\_\_\_\_\_ **Conservation Commission**

\_\_\_\_\_ **Planning Board - Regular**

\_\_\_\_\_ **Parks & Recreation Commission**

\_\_\_\_\_ **Planning Board - Alternate**

\_\_\_\_\_ **Board of Adjustment - Regular**

\_\_\_\_\_ **Budget Committee - Town**

\_\_\_\_\_ **Board of Adjustment - Alternate**

\_\_\_\_\_ **Budget Committee - School**

\_\_\_\_\_ **Emergency Management**

\_\_\_\_\_ **Any Committee as needed**

**Attach a brief statement as to why you feel qualified to serve as indicated above.**

**MAIL TO:**     **Selectmen's Office**  
                  **Town Hall**  
                  **1 Union Square**  
                  **Milford, NH 03055-4240     117**

~NOTES~



**2002**

**TOWN MEETING**

**WARRANT & FINANCIALS**

To the inhabitants of the Town of Milford in the County of Hillsborough, in the State of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified that the Annual Meeting of the Town of Milford will be held, in accordance with "Senate Bill 2"(RSA 40:13), at the Milford Middle School Gymnasium in said Milford, with the first (deliberative) session on Tuesday the 5<sup>th</sup> (Fifth) day of February 2002, at six thirty (6:30 PM) in the evening, to transact all business other than voting, and on the 12<sup>th</sup> (Twelfth) day of March 2002, in the same location, for the second session for voting by official ballot at the polls on all matters in the warrant as well as officers and other matters to be voted on. The polls will be open on the 12<sup>th</sup> (Twelfth) of March at 6:00 AM and will not close earlier than 8:00 PM.

*In accordance with the Americans With Disabilities Act, the services of an interpreter will be provided as requested. Such requests must be received in the Milford Board of Selectmen's Office, Town Hall, One Union Square, Milford, NH 03055-4240, at least two (2) calendar weeks prior to the event. The Town will attempt to honor any requests received after this time period.*

## **ARTICLE 1 – ELECTION OF OFFICERS**

To choose all necessary officers for the following year.

## **ARTICLE 2 – BALLOT VOTE – ZONING CHANGES**

To vote on Planning Board proposed zoning changes and amendments.

### **BALLOT VOTE NO. 1**

1. Are you in favor of the adoption of Amendment #1 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

*AMENDMENT #1 (Replace the words “Town Meeting” with “Town vote” in Article I Section 1.030 Amendments, replace the words “Cluster Open Space Development” with “Open Space and Conservation Zoning District” in Article I Section 1.050 Other Regulations, Ordinances and Statutes and replace “ the Town Meeting” with “Town vote” in Article III Section 3.010 Districts.)*

## **ARTICLE I – INTRODUCTION**

### **1.030 AMENDMENTS**

This ordinance may be amended by a majority vote of any legally constituted Town vote when such amendment has received public notices and hearings in accordance with the procedure established in Chapter 31, NH RSA, 1955 as amended.

### **1.050 OTHER REGULATIONS, ORDINANCES AND STATUTES**

In addition to complying with the regulations established herein, the applicant shall comply with all other applicable regulations, ordinances and statutes of the Town, the State of New Hampshire, and the United States Government, particularly but not limited to the Zoning Ordinance, Open Space and Conservation Zoning District, Wetland Conservation District, Flood Plain Management Ordinance, Subdivision Regulations, Road Specifications, Non-Residential Site Plan Review Regulations, Building Codes and Permits, and the State of New Hampshire Statutes and Regulations relating to land sales and pollution.

## **ARTICLE III – ZONING MAP – ZONING DISTRICT CHANGES**

### **3.010 DISTRICTS**

For the purpose of this Ordinance, the Town of Milford is hereby divided into districts located and bounded as shown on a map entitled “1997 Official Zoning Map, Town of Milford, New Hampshire”, copies of which are on file and may be obtained in the Town offices. The official zoning map, with all accompanying explanatory material, is hereby made a part of this Ordinance. The official zoning map shall be revised by the Planning Board to incorporate such amendments as may be made by Town vote. This official zoning map shall be the final authority as to the current zoning status of land in the Town.”

**The Planning Board SUPPORTS this amendment.**

### **BALLOT VOTE NO. 2**

2. Are you in favor of the adoption of Amendment #2 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows;

*AMENDMENT #2 (Add new section in Article II – General Provisions that allows a property owner to seek an “equitable waiver” from physical layout or dimensional requirements under certain criteria.)*



## ARTICLE II - GENERAL PROVISIONS

### 2.060       EQUITABLE WAIVER OF DIMENSIONAL REQUIREMENTS

2.061       When a lot or other division of land, or structure thereupon, is discovered to be in violation of a physical layout or dimensional requirement imposed by the Town of Milford Zoning Ordinance, enacted pursuant to NH RSA 674:16, the Zoning Board of Adjustment shall, upon application by and with the burden of proof on the property owner, grant an equitable waiver from the requirement, if and only if the Board makes all of the following findings:

- A. That the violation was not noticed or discovered by any owner, former owner, owner's agent or representative, or municipal official, until after a structure in violation had been substantially completed, or until after a lot or other division of land in violation had been subdivided by conveyance to bona fide purchase for value;
- B. That the violation was not an outcome of ignorance of the law or ordinance, failure to inquire, obfuscation, misrepresentation, or bad faith on the part of any owner, owner's agent or representative, but was instead caused by either a good faith measurement or calculation made by an owner or owner's agent, or by an error in ordinance interpretation or applicability made by a municipal official in the process of issuing a permit over which that official had authority;
- C. That the physical or dimensional violation does not constitute a public or private nuisance, nor diminish the value of other property in the area, nor interfere with or adversely affect any present or permissible future uses of any such property; and
- D. That due to the degree of past construction or investment made in ignorance of the facts constituting the violation, the cost of correction so far outweighs any public benefit to be gained, that it would be inequitable to require the violation to be corrected.

2.062       Waivers shall be granted under this section only from physical layout, mathematical or dimensional requirements, and not from use restrictions. An equitable waiver granted under this section shall not be construed as a nonconforming use, and shall not exempt future use, construction, reconstruction, or additions on the property from full compliance with the ordinance. This section shall not be construed to alter the principle that owners of land are bound by constructive knowledge of all applicable requirements. This section shall not be construed to impose upon Town officials any duty to guarantee the correctness of plans reviewed by them or property inspected by them.

**The Planning Board SUPPORTS this amendment.**

### **BALLOT VOTE NO. 3**

3. Are you in favor of the adoption of Amendment #3 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT #3 (Amend Article IV – Definitions by adding definitions for “Assisted Living Facility”, “Congregate Care Facility”, “Drive Aisle”, “Frontage”, “Independent Senior Housing Units”, “Lot line, front”, “Recreation, active”, “Recreation, passive”, “Right-of-way”, “Roadway” and “Usable Land”; and replacing and/or revising definitions for “Driveway”, “Driveway, common commercial/industrial”, “Driveway, common residential”, and “Road”).***

### **ARTICLE IV – DEFINITIONS**

Assisted Living Facility - units for persons 62 years of age and older where rooms, meals, personal care and supervision of self-administered medication are provided. Other services may be provided as an accessory use only, such as recreational activities, financial services, and transportation.

Congregate Care Facility – units for persons 62 years of age and older where communal dining facilities and services such as housekeeping, organized social and recreational activities, transportation services, and other support services appropriate for the residents are provided.

Drive Aisle – the traveled passageway by which vehicles enter and depart parking spaces.

Driveway – a vehicular passageway providing access between a road and a parcel of land.

Driveway, common commercial/industrial – a single driveway that provides access between a road and two or more conforming commercial and industrial lots.

Driveway, common residential – a single driveway that provides access between a road and not more than two conforming residential lots.

Frontage – the side or sides of a lot abutting a road.

Independent Senior Housing Units – dwelling units for persons 62 years of age and older.

Lot line, front – the lot line of record separating a lot from a road.

Recreation, active – leisure time activities, usually of a formal nature and often performed with others, requiring equipment and taking place at prescribed places, sites, or fields.

Recreation, passive – leisure time activities that involve relatively inactive or less energetic activities such as walking, sitting, picnicking, card games, chess, checkers, or similar table games.

Right-of-way – a section of land acquired by easement, reservation, dedication, prescription, or condemnation, duly recorded in the Hillsborough County Registry of Deeds, and intended to be occupied by a road, crosswalk, railroad, utility lines, and/or other similar uses; and furthermore, the right to pass over the property of another.

Road – any vehicular right-of-way that: (1) is an existing federal, state, Town, or privately owned and maintained roadway; (2) is shown upon a plan approved pursuant to NH RSAs; (3) is shown on a plan duly filed and recorded in the Office of the Hillsborough County Registry of Deeds; or (4) is approved by any other official action of the Town of Milford. A road contains all the land within the right-of-way.

Roadway – the traveled portion of a road within a right-of-way.

Usable land – land that does not consist of wetland and slopes over 15%.

**The Planning Board SUPPORTS this amendment.**

#### **BALLOT VOTE NO. 4**

4. Are you in favor of the adoption of Amendment #4 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT #4 (Delete in its entirety Article VII, Supplementary Standards, Section 7.070 Elderly, retirement, and Assisted Living Development and replace with new Section 7.070 Senior Housing Development).***

#### **ARTICLE VII - SUPPLEMENTARY STANDARDS**

##### **7.070 SENIOR HOUSING DEVELOPMENT (2002)**

##### **7.071 PURPOSE:**

- A. To provide standards for the location and development of appropriate sites within the Town for:



1. Independent senior housing units
  2. Assisted living facilities
  3. Congregate care facilities.
- B. To serve the needs of persons 62 years of age or older.
  - C. To regulate the intensity and mix of the different types of dwelling units required to meet the needs of seniors.
  - D. To provide ample outdoor and livable space.
  - E. To retain a sense of personal identity, intimacy, and human scale within the development;
  - F. To provide meeting rooms, function rooms and recreational facilities.
  - G. To regulate the bulk, height, and spacing of buildings and the traffic circulation and parking pattern within the development.
  - H. To insure adequate light, air, privacy, landscaping, and open space for passive and active recreation are provided within the development.
  - I. To define an “overlay” zone, the standards of which shall supersede conflicting standards in zoning districts in which a senior housing development is listed as a permitted use.
  - J. To institute the policy that Senior Housing Developments shall be an “acceptable use” in the following zoning districts:
    1. Residence “B”
    2. Commercial “C”
    3. Limited Commercial “L-C”
  - K. To institute the policy that Senior Housing Developments may be allowed in the following zoning districts by “Special Exception:”
    1. Residence “A”
    2. Integrated Commercial-Industrial “ICI”

#### **7.072 USES PERMITTED WITHIN SENIOR HOUSING DEVELOPMENTS**

- A. Independent Senior Housing Units
- B. Assisted Living Facilities
- C. Congregate Care Facilities
- D. Ancillary Facilities As Accessory Uses

#### **7.073 OCCUPANCY ELIGIBILITY FOR LIVING UNITS WITHIN SENIOR HOUSING DEVELOPMENTS**

- A. Occupancy within a Senior Housing Development is restricted to persons 62 years of age or older, or disabled as defined by state and federal regulations.
- B. Occupancy for assisted living facilities and congregate care facilities as determined by state and/or federal regulations.

#### **7.074 MINIMUM STANDARDS FOR DEVELOPMENT**

The following standards are the minimum standards for any senior housing development. These standards may be modified by the Planning Board only if necessary to accommodate the specific demands of a particular site or proposal; however, the Planning Board shall not grant exceptions to the minimums of the underlying zoning district.

- A. Minimum lot size:
  1. On lots served by both municipal water and sewer systems: one (1) acre (43,560 sq. ft.) or larger.
  2. On lots **NOT** served by both municipal water and sewer systems: two (2) acres (87,120 sq. ft.) or larger, depending on soil and slope conditions, as may be necessary to sustain development according to state lot-size standards.
- B. Minimum lot frontage: as allowed in the underlying zoning district.
- C. Minimum unit size:
  1. One (1) bedroom independent senior housing units: 550 square feet
  2. Two (2) bedroom independent senior housing units: 700 square feet

- D. Minimum unit size for assisted living facilities and congregate care facilities shall be determined by state and/or federal regulation.

#### **7.075 DENSITY**

- A. On property serviced by municipal sewer and water systems: 30 bedrooms per acre of usable land
- B. On property **NOT** serviced by municipal sewer and water systems: four (4) bedrooms per acre of usable land
- C. There shall be no more than two (2) bedrooms per dwelling unit.
- D. Minimum spacing between buildings:
  - 1. one (1) story structures: 20 feet
  - 2. two (2) or more stories: 35 feet.

#### **7.076 SETBACKS**

- A. Any structure shall be set back at least 30 feet from the front lot line.
- B. Any structure shall be set back at least 30 feet from the side and rear property lines.

#### **7.077 BUFFERS**

The purpose of the buffer zones is to provide a transition area between adjoining land uses.

- A. A minimum fifteen (15) foot wide landscaped area shall serve as a buffer on sides and rear.
- B. There shall be a ten (10) foot wide landscaped area along the public right of way.
- C. The buffer area shall contain year round screening. Screening may consist of shrubs, trees, fencing, as directed by the Planning Board during Site Plan Review.

#### **7.078 OPEN SPACE**

Open space shall consist of a minimum of thirty (30) percent of the property. No wetlands or slopes over fifteen (15) percent shall be included in the minimum.

#### **7.079 ANCILLARY FACILITIES AS ACCESSORY USES**

Ancillary facilities, usually associated with the living needs for comfort, health, safety and welfare of seniors shall be provided to meet the need of the proposed population of the development. The floor area of such ancillary facilities shall not be less than five (5) percent of the total floor area of the building(s). These facilities may include dispensaries, common dining, group recreation or other similar or related facilities solely for the support of the residents of the development.

#### **7.080 OUTDOOR RECREATION FACILITIES**

Outdoor recreation facilities shall be required and may be active and/or passive in nature. Outdoor recreation facilities may be incorporated in the minimum Open Space. Allowable impermeable surface for these facilities within the Open Space shall not exceed ten (10) percent of the Open Space requirement.

- A. Active Recreation shall be defined as leisure time activities, usually of a formal nature and often performed with others, requiring equipment and taking place at prescribed places, sites, or fields.
- B. Passive Recreation shall be defined as activities that involve relatively inactive or less energetic activities such as gardening, walking, sitting, picnicking, card games, chess, checkers or similar table games. Passive recreation can also mean open space for nature walks and observation.

#### **7.081 ON-SITE PARKING**

- A. Minimum parking space requirement shall be one (1) space per bedroom.
- B. Additional parking of one (1) space for every four (4) bedrooms shall be required.
- C. Garages shall **NOT** be used to satisfy minimum parking requirements.
- D. Covered parking spaces that cannot be used for or converted to storage or additional living space by the user/owner may be included in the calculation for required parking for the development.



## **7.082 CHANGE OF USE**

If any structure erected in accordance with this section ceases to be used exclusively for senior housing, then the full zoning requirements in the underlying zone must be met for the new use. Failure to comply with the zoning ordinance shall result in a revocation of the site plan approval and/or any certificate of occupancy for the structure.

## **7.083 EXPIRATION**

If within one (1) year after the signing of site plan approval by the Planning Board construction has not commenced, then such approval shall become null and void. This one (1) year limit may be extended with the approval of the Planning Board.

## **7.084 OTHER REQUIREMENTS**

- A. Minimum safety standards: The development shall meet all applicable building codes and life safety codes that have been adopted by the Town of Milford, as well as other state and federal statutes and regulations.
- B. All site plans shall be reviewed by emergency service providers.
- C. Roads shall be built in accordance with Town of Milford road specifications and requirements.
- D. Drive aisles, access to parking areas, driveways, and secondary access drives, must provide sufficient width for safe and efficient one-way or two-way vehicular movement, in accordance with accepted design and engineering practice.
- E. Sidewalks and/or suitable walkways shall be provided throughout the development depending upon the type of development and/or number of dwelling units within the development.
- F. The Planning Board, upon the recommendations of the town transportation and traffic master plan, may require the applicant to provide fair-share contributions towards or construction of off-site road and/or sidewalk and pedestrian improvements that become necessary due to the development.
- G. There shall be a maximum of two (2) access points from existing or proposed public roads to the development, depending upon the type of development and/or number of dwelling units within the development. One (1) of the access points may be restricted for emergency access only, upon review of the fire department, providers of emergency services and approval by the Planning Board.
- H. Where retained as private roads, standard road signs shall be posted at the expense of the developer.
- I. The Planning Board shall require such covenants or legal restrictions they deem necessary to insure the intent of the ordinance and compliance with state and federal regulations.
- J. A performance bond as well as other legal data shall be submitted as required by the Planning Board to insure the completion of roads, buffers, and amenities in accordance with the accepted plans and the Site Plan Regulations of the Town of Milford as adopted or hereafter amended.

## **7.085 DEFINITIONS**

**ASSISTED LIVING FACILITY:** Units for persons 62 years of age and older where rooms, meals, personal care and supervision of self-administered medication are provided. Other services may be provided as an accessory use only such as recreational activities, financial services and transportation.

**CONGREGATE CARE FACILITY:** Units for persons 62 years of age or older where communal dining facilities and services such as housekeeping, organized social and recreational activities, transportation services, and other support services appropriate for the residents are provided.

**INDEPENDENT SENIOR HOUSING UNITS:** Dwelling units for persons 62 years of age or older.

**USABLE LAND:** Land that does not consist of wetland and slopes over 15%.

**The Planning Board supports this Amendment.**

## **BALLOT VOTE NO. 5**

5. Are you in favor or the adoption of Amendment #5 as proposed by the Milford Planning Board for the Town of Milford Zoning Ordinance as follows:

***AMENDMENT #5 (New Article XI: Impact Fees; with the intent to provide the enabling legislation necessary to develop and assess impact fees for certain capital improvements as identified in the Capital Improvements Plan.)***

**ARTICLE XI                      IMPACT FEES**

**1000.00                      General**

1000.01                      Authority. This ordinance is established pursuant to NH RSA 674:21 (V).

1000.02                      Intent and Purpose. This ordinance is intended to:

Implement and be consistent with the Town of Milford's Master Plan. Allocate a fair and equitable share of the cost of public facilities, (including school construction) to new development, (exclusive of existing impact fee regulations that relate to sewer and water facilities enacted pursuant to NH RSA 38 and NH RSA 149-I, currently in place); and

Require new development to contribute its proportionate share of funds necessary to accommodate its impact on such public facilities, which is reasonably related to the capital needs created by development and to the benefits accruing to the development. It is the intent of this ordinance to apply to all forms of development identified in NH RSA 674:21 (V), other than the sewer and water facilities identified above.

1000.03                      Findings.

The Town of Milford is responsible for and committed to the provision of public facilities and services at levels necessary to support residential and non-residential growth and development.

Such facilities and services have been and will be provided by the Town utilizing funds allocated via the Capital Improvements Program as regularly updated pursuant to New Hampshire NH RSA 674:5.

The rate of growth experienced by the Town in recent years, as well as projected growth rates, would necessitate an excessive expenditure of public funds in order to maintain adequate facility standards.

New development enabled through this zoning ordinance will create a need for the construction, equipping or expanding of public capital facilities.

The imposition of impact fees is one of the available methods of ensuring that public expenditures are not excessive, and that new development bears a proportionate share of the cost of public capital facilities necessary to accommodate such development. This must be done in order to promote the public health, safety and welfare.

The fees established by the Impact Fee Schedules for the categories identified below are derived from, based upon, and do not exceed the costs of:

Providing additional public capital facilities necessitated by the new development for which the fees are levied; or

Compensating the Town of Milford for expenditures made for existing public facilities that were constructed in anticipation of new growth and development.

1000.04                      Definitions. The following definitions shall apply to the Impact Fees for New Development section, and shall not be affected by the provisions of any other ordinance of the Town of Milford:



**Applicant.** A person applying for the issuance of a building permit, permit for manufactured home installation, subdivision, site plan or other local land use decision, permit or approval.

**Dwelling Unit.** A single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation.

**Gross Living Area.** The effective area of a residential unit as indicated in the assessment files. It includes finished space that is heated, but excludes heated garages and outbuildings which do not include living quarters.

**New Development.** Any building activity which results in:

- The creation of a new dwelling unit or dwelling units;
- The conversion of a non-residential use to a dwelling unit or dwelling units;
- Construction of new non-residential facilities;
- The creation of an accessory apartment located within a dwelling unit.

New Development does not include:

- The reconstruction of a structure that has been destroyed by fire or natural disaster, provided that there is no change in the size and density of the structure;
- The replacement of a manufactured home;
- The construction of any accessory structure that would not increase the demand for facilities by the principal structure and/or use.

**Public Capital Facilities.** Assets, facilities, and equipment which are owned and operated by the Town of Milford, the Milford School System, or cooperatively with other municipalities and which have a useful life of no less than five years. Public capital facilities do not include the costs associated with the operation, maintenance, repair of such facilities, or with facility replacements that do not increase the capacity or level of service, but does include reasonable costs for planning, engineering, design, land acquisition, and other reasonable costs associated with such facilities.

## **1001.00 Off Site Improvement/Exaction.**

An improvement that is required by the Planning Board for either a site plan or subdivision that is necessary, in the judgment of the Planning Board, for the project to operate properly on the day that it opens shall be considered to be an Off-Site Improvement or Exaction. Off site improvements for site specific applications shall be assessed on a case by case basis and shall be in addition to other impact fees imposed pursuant to this ordinance. In a case in which it is determined that such an improvement is necessary for the proper operation of the project, the Planning Board shall so notify the applicant and the applicant shall be required to present to the Board a study which identifies the proportionate share of the cost of such improvement that the applicant's project necessitates. The Board may, at the expense of the applicant, refer such study to a consultant of its own to determine the reliability of the findings which shall be considered by the board to arrive at a resolution of this issue. The applicant shall be assessed their proportionate share for the need for the project. In cases where it is determined that an improvement is necessary for the proper functioning of a site plan or subdivision, but the applicant, for whatever reason is determined to contribute more than its proportionate share to the improvement under this section, and, therefore, that the improvement will also accommodate other future development, the Town, at the request and expense of the applicant, may establish a separate, project related impact fee that assesses other future site plans or subdivisions for their proportionate share of the improvement to reimburse the applicant for such disproportionate contribution. Such future impact fees shall provided for the payment to the original applicant, with any interest.

Any person, who after the effective date of ordinance, seeks to undertake new development within the Town of Milford, New Hampshire, by applying for a building permit who is not vested under RSA 674:39, is hereby required to pay an impact fee in the manner set forth in this Ordinance, in accordance with any Impact Fee Schedule adopted by the Board of Selectmen.

No new building permit for an activity requiring payment of an impact fee pursuant to this Ordinance shall be issued unless and until the impact fees hereby required have been determined.

Computation of Impact Fees.

a. Amount of Impact fees and type of facilities: The amounts of the impact fees shall be determined using the values contained in the Impact Fee Schedules for the following types of facilities:

- storm water, drainage and flood control facilities
- public road systems and rights-of-way
- municipal office facilities
- public school facilities
- the municipality's proportional share of capital facilities of a cooperative or regional school district of which the municipality may be a member or any other cooperative joint governmental venture
- public safety facilities
- solid waste collection, transfer, recycling, processing and disposal facilities
- public library facilities
- public recreational facilities not including public open space.

Sewer and water facilities are excluded from this list due to the fact that the impacts on these facilities, as well as fees relating to the same, are addressed elsewhere in regulations arising out of NH RSA 38 and NH RSA 149-I.

b. Impact Fees Schedules shall be established and reviewed as set forth in Section 1005.00 below. In the case of change of use, redevelopment, or expansion or modification of an existing use which constitutes new development, the impact fees shall be based upon the net positive increase in the impact fee for the new use as compared to the previous use.

c. Assessment and Payment of Fees. All impact fees imposed pursuant to this ordinance shall be assessed prior to, or as a condition for, the issuance of a building permit or other appropriate permission to proceed with development. Impact fees shall normally be collected as a condition for the issuance of a certificate of occupancy.

d. Appeals. If an applicant elects to dispute the amount of the impact fee, the applicant may prepare and submit to the Planning Board an independent fee calculation study for the new development activity which is proposed. The Planning Board shall review such study and render a decision. All cost incurred by the Town for the review of such study shall be paid by the applicant.

The decision of the Planning Board may be appealed to the Superior Court as provided by NH RSA 677.15.

Administration and Custody of Funds Collected.

All funds collected shall be properly identified by and promptly transferred for deposit in the appropriate Impact Fee accounts, and used solely for the purposes for which it was collected. Impact fee accounts shall be special revenue fund accounts and under no cir-



cumstances will impact fee revenues accrue to the General Fund. Each fee collected under a specific Impact Fee Schedule shall not be commingled with other impact fee accounts or any other funds.

The Town Treasurer shall have custody of all accounts, and shall pay out the same only upon written orders of the Board of Selectmen.

At the end of each fiscal year, the Town Treasurer shall make a report, giving a particular account of all impact fee transactions during the year.

1002.03      Refund of Fees Paid.

The current owner of property on which impact fees have been paid may apply for a full or partial refund of such fees, together with any accrued interest.

The refund shall be owed when the Town has failed, within the period of six (6) years from either the payment of such fee or the last installment payment, to expend or encumber such fees on public capital facilities intended to benefit the development which paid the fees. In event that a refund is due, the Board of Selectmen shall notify the owner of record by certified mail return receipt requested.

In the event that the owner elects to apply for a refund, such application shall be submitted in writing to the Board of Selectmen within one (1) year from the date of receiving notice from the Board of Selectmen.

1002.04      Credits in Exchange for Public Capital Facilities.

The Board of Selectmen may grant a credit in exchange for public capital improvements. Said public capital improvements may be offered by the applicant as total or partial payment of the required impact fee. Such credit shall be determined to represent an identifiable dollar value computed in a manner acceptable to the Planning Board. The Board of Selectmen shall act on a request for credit only after receipt of a recommendation on the request provided by the Planning Board.

Any claim for credit must be made prior to the Planning Board vote on subdivision/site plan approval. The applicant shall indicate that such credit will be requested at the conceptual subdivision application stage of the development review process.

Credits shall not be transferable, and run only with a specific subdivision or site plan approval.

Credits shall not be transferable from one type of impact fee to any other impact fee.

Determination by the Planning Board pursuant to the credit provision of this section may be appealed to the Superior Court in accordance with NH RSA 677:15.

Under no circumstances shall this section imply that the Planning Board has an obligation to accept any credit offer that is proposed.

**1003.00 Additional Assessments.**

Payment of an impact fee does not restrict the Town or the Planning Board from requiring other payments from the applicant, including such payments relating to the cost of the extensions of water and sewer mains or the construction or improvement of roads or streets or other infrastructure and facilities specifically benefiting the development which are required by the subdivision or site plan review regulations or as otherwise permitted by law.

**1004.00 Premature and Scattered Development.**

Nothing in this Ordinance shall be construed so as to limit the existing authority of the Milford Planning Board to provide against development which is scattered or premature, requires an excessive expenditure of public funds, or otherwise violates the Town of Milford's Site Plan Review Regulations, Subdivision Regulations, or Zoning Ordinance.

**1005.00 Establishment, Review and Termination of Impact Fees.**

**1005.01 Establishment Procedure.**

In order to establish an impact fee, the Capital Improvements Plan Committee shall identify and recommend projects eligible for impact fee funding to the Planning Board. The Planning Board may then prepare an Impact Fee Schedule, in accordance with NH RSA 674:21, and this Ordinance. If the Planning Board prepares an Impact Fee Schedule, the Planning Board shall conduct a public hearing on the proposed schedule, and shall consider all comments received prior to finalizing the Schedule. The Planning Board, upon such finalization, shall then submit the Schedule to the Board of Selectmen for their consideration. The Board of Selectmen at a regular meeting shall either accept or reject the proposed schedule. The Impact Fee Schedule shall be in effect when a majority of the Board of Selectmen approves the schedule. Should the Board of Selectmen fail to approve the schedule, it shall state its reason for doing so in writing and shall forward these comments to the Planning Board which may reconsider the adoption of such a schedule.

**1005.02 Impact Fee Schedule.**

The Impact Fee Schedule shall be prepared in accordance with NH RSA 674:21, and shall be calculated using the following factors, based upon the most recent data available or a reasonable estimate:

A determination of the size of the capital facility.

An estimate of the proportion of users from future Milford establishments or households subject to the impact fee that will use the facility when it has reached its capacity.

Projections of future users based upon new building permit projections.

Estimates of the cost of the facility to the Town of Milford, including financing and excluding non-municipal funding sources;

Credits subtracted from a base fee accounting for property taxes paid by the proportion of the project to be financed by impact fees.

A fee assessed per establishment or housing unit based upon the gross usable area of the establishment or unit.

A determination of the number of building permits that will need to be issued in order to finance the impact fee.

An accounting of the number of permits issued, with a maximum number of permits to be assessed an impact fee prior to the fee's termination.

Exemptions, if any.

In developing the impact fee schedule, the Planning Board shall use the most recent data available in order to calculate the fee.



1005.03

Review of Impact Fees.

The Planning Board shall review an established Impact Fee Schedule on an annual basis, based upon a recommendation of the Capital Improvements Plan Committee. The Planning Board shall modify the Impact Fee Schedule if it finds that new data is available that will refine the schedule. This may include the replacement of figures used in the Impact Fee Schedule with more accurate or recent projections, data and figures. The Planning Board shall submit the Impact Fee Schedule to the Board of Selectmen if modifications are recommended. The Board of Selectmen shall vote to affirm the modifications within sixty (60) days. If the Board of Selectmen fail to affirm the modifications, the impact fee schedule in effect shall remain in place.

1005.04

Termination of Impact Fees.

Impact fees shall terminate in accordance with the Impact Fee Schedule, which shall set forth the number of building permits to be issued prior to its obsolescence.

The Board of Selectmen may also by majority vote terminate an impact fee schedule in effect. This may be done only after soliciting recommendations from the Planning Board, and after conducting a public hearing. The Planning Board shall be given sixty (60) days to produce written recommendations to the Board of Selectmen.

1006.00

Severability.

If any section, phrase, sentence or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

1007.00

Effective Date.

This Ordinance shall become effective on the date of its passage, subject to the limitations imposed by NH RSA 676:12

**The Planning Board SUPPORTS this amendment.**

**BALLOT VOTE NO. 6**

**ZONING PETITION AMENDMENT**

Pursuant to RSA 675:4 we the registered voters of the Town of Milford, New Hampshire, respectively petition to retain the existing Article 7.070 Elderly, Retirement, and Assisted Living Development (1999) of the Town of Milford's Zoning Ordinance and amend said existing Article 7.070 as follows:

1. Amend Article 7.074 Minimum Standards for Development, Section C. Allowable densities, by adding:
  3. On lots in the A, B, C, L-C and ICI Zoning Districts and served by both municipal water and sewer, the allowable density shall be a maximum of twenty-four (24) units per acre, with a maximum of forty-eight (48) bedrooms per acre, provided that those households shall have all individuals, except as provided in Article 7.073, B & D, sixty-two (62) years of age or over.
2. Amend Article 7.074 Minimum Standards for Development, by adding the following new Section:

Elderly Single Family Homes – On sites where water and sewer service is available, single Family, detached housing units shall be allowed at a maximum density of four units per acre. Lots of 6,000 square feet shall be allowed at a maximum density of four units per acre. Lots of 6,000 square feet shall be allowed,

with the setback of 0 being allowed along one property line, and a 10 foot minimum setback being required for the other lot lines.

## **The Planning Board DOES NOT SUPPORT this Petition Amendment.**

### **ARTICLE 3 – New Police Station**

To see if the Town will vote to raise and appropriate the sum of \$2,995,000 (Two Million, Nine Hundred Ninety-Five Thousand Dollars) for the construction and equipping thereof of a new Milford Police Station, to be located on the Town-owned land that the current police station is on, and to authorize the Selectmen to raise this appropriation by borrowing not more than \$2,995,000 under the Municipal Finance Act, (RSA 33) and to issue bonds, bond anticipation notes, or notes therefor, and to determine the rate of interest thereon, to be repaid from general taxation, and to authorize the Selectmen to contract for and expend any Federal or State aid that may be available for this project and to authorize the Selectmen to take all other necessary action to carry out this project. The Board of Selectmen supports this Article. The Budget Committee supports this Article. This is a Special Article IAW RSA 32.

NB: (As this is a bond issue, this vote requires, under new State law, sixty (60%) percent affirmative vote to pass.) This is a 15-year bond issue and this Article has an estimated tax impact of 46 cents in 2003.

### **ARTICLE 4 – Town Hall Auditorium Air Conditioning**

To see if the Town will vote to raise and appropriate the sum of \$140,000 (One Hundred Forty Thousand Dollars), for the purpose of installing air conditioning in the Town Hall Auditorium, and accept a generous donation from THARC in the amount of \$65,000, and a generous donation from Kaley Foundation of \$40,000 as outlined in letter dated 25 January 2002, with the balance of \$35,000 to be raised by general taxation, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Committee does not support this Article. This is a Special Article IAW RSA 32. This Article has an estimated tax impact of 5 cents.

### **ARTICLE 5 – Conservation Commission Land Fund**

To see if the Town will vote to raise and appropriate the sum of \$25,000 (Twenty-Five Thousand Dollars) to be added to the established "Conservation Land Fund" created IAW RSA 36-A, this appropriation only to be added to the aforementioned fund if during calendar year 2002 the Conservation Commission is the recipient of a State of New Hampshire Land Conservation Heritage Investment Program Grant, which the Town has applied for and is a finalist for, said fund together with any future additions thereto to be allowed to accumulate from year to year and be available for the acquisition of property or other RSA 36 conservation purposes as the Town may direct IAW the provisions of RSA 36-A, or take any other action relative thereto. By request of the Conservation Commission. (FYI-Money in the Land Fund can only be expended by the Conservation Commission after a public hearing & approval of the Board of Selectmen. ) The Board of Selectmen supports this Article. The Budget Committee supports this Article. This Article has an estimated tax impact of 3 cents. The Land Fund has an estimated balance of \$49,651.

### **ARTICLE 6 – West Street /Osgood Road Sidewalk**

To see if the Town will vote to raise and appropriate the sum of \$106,000 (One Hundred Six Thousand Dollars), said funding to consist of \$44,800 of Federal Transportation Enhancement Funds and the balance \$61,200 to be raised by general taxation to accomplish the following project:

1. Excavate and install a new 6 foot wide asphalt sidewalk from the High School parking lot entrance to the intersection of Osgood Road for approximately 1520 LF to include gravel, paving, loam and landscaping;
2. Excavate and install a new paved parking area from the High School parking lot entrance to just beyond the football field fence, approximately 694 LF, to include gravel, granite curb, drainage and paving; and



3. Excavate and install a new 6 foot wide asphalt sidewalk from the Middle School parking lot entrance to the intersection of West Street approximately 810 LF, to include gravel, paving, loam and landscaping.

(It is the intent of the Selectmen to have DPW construct this project. It is designed for head-in, angle and parallel parking to be determined as construction/drainage work allows.) The Board of Selectmen supports this Article. The Budget Committee supports this Article. This is a Special Article IAW RSA 32. This Article has an estimated tax impact of 8 cents.

**(NB: The Article for this sidewalk passed last year at Town Meeting but the work was not accomplished as the conditions placed on its approval at the Deliberative Session could not be met in that the Article was amended to require that the work not be done unless the Town received \$84,800 of Federal funding for this project. These funds were not received, thus no work was done on this sidewalk. The actual money appropriated \$21,200, but not expended, has lapsed and will be used to offset the next tax rate.)**

#### **ARTICLE 7 - Wastewater Treatment Operating Budget**

To see if the Town will vote to raise and appropriate the sum of \$1,357,954 (One Million, Three Hundred Fifty-Seven Thousand, Nine Hundred Fifty-Four Dollars) to operate and maintain the Wastewater Treatment Facility and the Sanitary Sewer Collection System, said appropriation to be offset by income received from sewer users charges, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Committee supports this Article. This is a Special Warrant Article IAW RSA 32.

#### **ARTICLE 8 - Water Department Operating Budget**

To see if the Town will vote to raise and appropriate the sum of \$920,118 (Nine Hundred Twenty Thousand, One Hundred Eighteen Dollars) to operate and maintain the Water Department, said appropriation to be offset by income received from the water users charges of an equal amount, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Committee supports this Article. This is a Special Warrant Article IAW RSA 32.

#### **ARTICLE 9 – Fire Engine Number 2**

To see if the Town will vote to authorize the Board of Selectmen to enter into a five (5) year lease purchase agreement for the purpose of lease purchasing for the Fire Department a 2002 Pump Truck, to raise and appropriate the sum of \$82,491 (Eighty-Two Thousand, Four Hundred Ninety-One Dollars) for the first year's payment for that purpose, and to further authorize the trade-in or sale of the current Engine 2, a 1980 Mack engine, or take any other action relative thereto. By request of the Board of Firewards. The Board of Selectmen supports this Article. The Budget Committee supports this Article. This is a Special Article IAW RSA 32. This Article has an estimated tax impact of 11 cents. The purchase price of this vehicle is \$375,000. The lease purchase agreement will have an "escape" clause for the Town's protection. If this Article passes, year 2,3,4 and five payments will be included in the operating budget.

#### **ARTICLE 10 – Financial/Administrative Computer System**

To see if the Town will vote to authorize the Board of Selectmen to enter into a three (3) year lease purchase agreement for the purpose of acquiring new PC based software and appropriate hardware (server(s) & printers) to replace the current system that ceases to exist on 31 December 2002, and to raise and appropriate the sum of \$89,610 (Eighty-Nine Thousand, Six Hundred Ten Dollars) (consisting of approximately \$66,610 1<sup>st</sup> year's lease payment, \$20,000 1<sup>st</sup> year's support, \$3,000 misc. software and legal review) for the first year's payment for this purpose, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Committee supports this Article. This is a Special Article IAW RSA 32. This Article has an estimated tax impact of 12 cents. (The current software runs on an obsolete server and the software will not be serviceable after 2002). The purchase price for this new system is \$195,000. The lease purchase agreement will have an "escape" clause for the Town's protection. If this Article passes, year 2 and 3 payments will be included in the operating budget.



## **ARTICLE 11 – Solid Waste Handling Equipment – Bid Price**

To see if the Town will vote to authorize the Board of Selectmen to enter into a three (3) year lease purchase agreement for the purpose of lease purchasing a 2002 backhoe, with solid tires and other appropriate equipment, for use at the Solid Waste Transfer Station and to raise and appropriate the sum of \$35,392 (Thirty-Five Thousand, Three Hundred Ninety-Two Dollars) for the first year's payment for this purpose, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Committee supports this Article. This is a Special Article IAW RSA 32. This Article has an estimated tax impact of 5 cents. The total cost of this equipment is \$101,200. The lease purchase agreement will have an "escape" clause for the Town's protection. If this Article passes, year 2 and 3 payments will be included in the operating budget.

## **ARTICLE 12 – DPW Dump Truck Replacement**

To see if the Town will vote to authorize the Board of Selectmen to enter into a three (3) year lease purchase agreement for the purpose of lease purchasing a 2002 Dump Truck with plow and sander for the Highway Department which will replace a 1983 International Dump Truck with plow and sander and to raise and appropriate the sum of \$32,280 (Thirty-Two Thousand, Two Hundred Eighty Dollars) for the first year's payment for this purpose, further to authorize the disposition of the 1983 International Dump Truck by sale or other means as the Selectmen may determine, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Committee supports this Article. This is a Special Article IAW RSA 32. This Article has an estimated tax impact of 4 cents. The total cost of this equipment is \$92,301. The lease purchase agreement will have an "escape" clause for the Town's protection. If this Article passes, year 2 and 3 payments will be included in the operating budget.

## **ARTICLE 13 – Athletic Fields Rehabilitation/Improvements – Year 2 Improvement Project**

To see if the Town will vote to raise and appropriate the sum of \$74,600 (Seventy-Four Thousand, Six Hundred Dollars) for rehabilitation/improvements to Town fields as follows; Keyes Field Baseball fencing \$21,300, Keyes Baseball Bleachers (2) \$6,500, Adams Field Bleacher \$3,300, Adams Field Fencing \$3,200, Keyes Soccer Bleacher \$3,300, Keyes Softball North Infield Surface \$16,000, Keyes Softball South Infield Surface \$16,000 Keyes Design and Construction Plans \$5,000, or take any other action relative thereto. By request of the Parks and Recreation Commission as this is the second year initiative of a five year plan as developed by a joint Town and School Fields Study Committee. The Board of Selectmen supports this request. The Budget Committee does not support this funding but supports funding at \$31,000. This is a Special Article IAW RSA 32. This Article has an estimated tax impact of 10 cents.

## **ARTICLE 14 - Operating Budget**

Shall the Town of Milford raise and appropriate, as an operating budget not including appropriations by Special Warrant Articles and other appropriations voted separately, the amounts set forth on the budget posted with the Warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$9,000,000. Should this Article be defeated, the operating budget shall be \$8,443,900 which is the same as last year, with certain adjustments required by previous actions of the Town, or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only.

The Board of Selectmen supports this 2002 Operating Budget Article. The Budget Committee does not support this Operating Budget Article.

NB: The budget contains the following additional positions: 1 Police Officer, 1 Ambulance EMT-I, Fire Department Clerk from part time (34 hours) to full time (40 hours). This Article has an estimated tax impact of 59 cents

(The listing below is for your budget review process. It is depicted in the Town Warrant and Report for your information but will not be on the March Ballot.)



| DEPARTMENT                   | 01APP            | 01EXPND          | 002REQ           | 002BudCom        |
|------------------------------|------------------|------------------|------------------|------------------|
| Board of Selectmen           | 102,100          | 112,328          | 81,618           | 81,618           |
| Administration               | 446,580          | 398,427          | 187,692          | 186,560          |
| Legal Services               | 0                |                  | 125,905          | 125,905          |
| Finance Administration       | 22,600           | 20,342           | 166,343          | 166,343          |
| Information Systems          | 119,042          | 116,110          | 144,600          | 139,375          |
| Elections and Registrations  | 13,575           | 9,006            | 15,425           | 15,425           |
| Assessing                    | 112,077          | 120,848          | 133,171          | 132,671          |
| Town Clerk/Tax Collector     | 142,021          | 134,922          | 158,967          | 158,967          |
| Police Dept                  | 1,521,970        | 1,411,914        | 1,614,814        | 1,588,776        |
| Fire Department              | 342,356          | 340,168          | 367,654          | 367,654          |
| Emergency Management         | 1,750            | 1,448            | 1,750            | 1,750            |
| Building Inspection          | 106,482          | 100,326          | 111,548          | 111,548          |
| Other Public Safety          | 298,613          | 298,793          | 299,853          | 299,853          |
| DPW Administration           | 67,719           | 73,357           | 70,540           | 70,540           |
| Highways/Streets             | 0                |                  | 760,993          | 748,087          |
| Highways/Streets Summer      | 408,529          | 374,878          | 0                | 0                |
| Highways/Streets Winter      | 261,661          | 280,467          | 0                | 0                |
| Drain Maintenance            | 15,608           | 19,977           | 0                | 0                |
| Other Highway/Streets        | 77,800           | 67,779           | 77,800           | 77,800           |
| Planning                     | 111,968          | 111,251          | 115,565          | 115,565          |
| Zoning Board of Appeals      | 2,900            | 2,943            | 2,675            | 2,675            |
| Other Planning & Development | 11,857           | 11,857           | 37,212           | 37,212           |
| Ambulance Service            | 355,214          | 352,193          | 397,442          | 397,442          |
| Welfare Department           | 73,781           | 108,191          | 91,664           | 91,664           |
| Other Human Services         | 30,515           | 30,515           | 27,215           | 20,483           |
| Town Buildings               | 136,800          | 162,822          | 157,088          | 152,378          |
| Cemeteries                   | 82,760           | 90,324           | 88,856           | 88,856           |
| Parks Maintenance            | 78,965           | 83,168           | 86,750           | 86,750           |
| Parks Recreation             | 145,786          | 147,217          | 144,903          | 144,903          |
| Library                      | 493,628          | 517,791          | 545,667          | 539,667          |
| Conservation Commission      | 14,078           | 13,668           | 14,443           | 14,443           |
| Patriotic Purposes           | 0                |                  | 5,500            | 5,500            |
| Other Culture & Recreation   | 19,100           | 17,740           | 13,500           | 11,500           |
| Transfer Station             | 703,303          | 777,884          | 754,123          | 754,123          |
| Debt Service/Fees            | 1,010,132        | 994,758          | 908,173          | 908,173          |
| Fringe Benefits/Costs        | 1,089,657        | 1,012,317        | 1,203,778        | 1,191,778        |
| Insurance                    | 78,378           | 95,100           | 86,773           | 86,773           |
| <b>TOTAL</b>                 | <b>8,499,305</b> | <b>8,410,829</b> | <b>9,000,000</b> | <b>8,922,757</b> |

(UNAUDITED)

## ARTICLE 15 – North River Road Fields (MCAA)

To see if the Town will vote to authorize the Board of Selectmen to enter into a long-term lease (10 + years), IAW RSA 41:11-a, with an automatic renewal of same, except for cause, with the Milford Community Athletic Association (MCAA) of the Town-owned playing fields on North River Road (Map 08, Lot 11), traditionally used by the MCAA for athletic events, said long-term lease to be on such terms and conditions as the Selectmen deem appropriate, including a reverter clause back to the Town, should the MCAA cease to function or no longer need these North River Road Fields, and further to authorize the Selectmen to execute any and all documents necessary to carry out the purpose of this Article . The Board of Selectmen supports this Article. The Budget Committee supports this Article.

## ARTICLE 16 – Planning and Engineering Technician

To see if the Town will vote to raise and appropriate the sum of \$34,368 (Thirty-Four Thousand, Three Hundred Sixty-Eight Dollars) for the purpose of hiring (estimated to be in July) a full-time Planning and Engineering Technician that will provide field/site review and plan analysis to both the Department of Planning and Community Development & the Public Works Department, and to authorize placement of the costs associated with this position into the budget as an annual expenditure, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Committee supports this Article. This is a Special Article IAW RSA 32. This Article has an estimated tax impact of 5 cents.

(NB: the annual salary of \$45,500 plus benefit costs has an estimated 2003 tax impact of 8 cents.)

|                                                |          |
|------------------------------------------------|----------|
| Salary based on \$45,500 annually for 6 months | \$22,750 |
| Dues, mileage and conference                   | 500      |
| Recruitment                                    | 700      |
| Furniture                                      | 2,000    |
| Fringe Benefits                                | 8,418    |

## **ARTICLE 17 – Town-Owned Property Lease**

To see if the Town will vote to authorize the Board of Selectmen to enter into a multi-year lease, IAW RSA 41:11-a, with renewal options, for the Town-owned antenna mast located on the easterly portion of the Town Hall roof and a portion of the Town Hall attic for storage of related electronic equipment, said lease to be on such terms and conditions, with a company or companies, and on such time frames as the Selectmen deem appropriate for this type of activity, further to authorize the Selectmen to negotiate such financial remuneration as they deem appropriate, and to authorize the Selectmen to execute any and all documents necessary to carry out the purpose of this Article, or take any other action relative thereto. The Board of Selectmen supports this Article. The Budget Committee supports this Article.

## **ARTICLE 18 – Heritage Commission Established**

To see if the Town will vote to establish, IAW RSA 673:1, 673:4-a, & RSA 674:44-a, a Heritage Commission for the proper recognition, use, and protection of resources, tangible and intangible, primarily man-made, that are valued for their historic, cultural, aesthetic, or community significance within their natural, built, or cultural contexts and to further raise and appropriate the sum of \$1,000 (One Thousand Dollars) for use by said Commission. The Commission shall consist of not less than 3 members and not more than 7 members who shall be appointed by the Board of Selectmen, who shall be qualified IAW RSA 673:4-a, paragraph II and III. The Board of Selectmen supports this Article. The Budget Committee supports this Article. This is a Special Article IAW RSA 32. This Article has a tax impact of less than 1 cent.

NB: This Article does not establish a Historic District Commission which would have to be established IAW RSA 673:4.

## **ARTICLE 19 – Fire Works**

To see if the Town will vote to raise and appropriate the sum of \$10,500 (Ten Thousand, Five Hundred Dollars) for the purpose of providing a fireworks display at the 4<sup>th</sup> of July festivities. By request of the Parks and Recreation Commission. The Board of Selectmen supports this Article. The Budget Committee supports this Article. This is a Special Article IAW RSA 32. This Article has a tax impact of 1 cent.

## **ARTICLE 20 – Prospect Street**

To see if the Town will vote to raise and appropriate the sum of \$13,000 (Thirteen Thousand Dollars) for the construction of a hammerhead-type turn around at the southern end of Prospect Street, said work to be performed by the Department of Public Works, or take any other action relative thereto. The Board of Selectmen supports the Article. The Budget Committee supports this Article. This is a Special Article IAW RSA 32. This Article has an estimated tax impact of 2 cents.

## **ARTICLE 21- Fire Department Vehicle Radios**

To see if the Town will vote to raise and appropriate the sum of \$60,000 (Sixty Thousand Dollars) for the acquisition of Fire Department Radio equipment to support departmental communication and be placed in existing appara-



tus, and to authorize the withdrawal of \$37,000 from the Capital Reserve Fund created for that purpose. The balance of \$23,000 is to come from general taxation. By request of the Board of Fire Wards. The Board of Selectmen supports this Article. The Budget Committee supports this Article. This is a Special Article IAW RSA 32. This Article has a tax impact of 3 cents. (This Capital Reserve Account has an estimated balance of \$38,000).

## **ARTICLE 22 – Petition Article - Elderly Exemption**

Shall we modify the elderly exemptions from property tax in the Town of Milford, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years of age, \$70,000; for 75 years of age up to 80 years, \$90,000; for a person 80 years of age or older \$120,000.

To qualify, the person must have been a New Hampshire resident for at least 5 years, own property individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition the taxpayer must have net income of not more than \$24,400 or, if married, a combined net income of less than \$34,400; own net assets not in excess of \$75,000 excluding the value of the persons residence. (Ballot Vote) Article by Petition. The Board of Selectmen does not support this Article. The Budget Committee does not support this Article. This Article has an estimated tax impact of an additional 6 cents over the current exemption.

(FYI – current exemption data is as follows; 65 to 74 years of age \$20,000; 75 to 79 years of age \$30,000; 80 years of age and over \$40,000. Net income is now \$18,400, married net income is now \$26,400 and assets are now not in excess of \$35,000.)

## **ARTICLE 23 – Petition Article – Keyes Field Playground Equipment**

To see if the Town will vote to raise and appropriate the sum of \$25,000 (Twenty-Five Thousand Dollars) for the replacement of playground equipment at Keyes Field, said appropriation to be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until a like amount (\$25,000) of donations are raised by private sources through a fundraising effort or by 31 December 2007, whichever is sooner. Article by Petition. The Board of Selectmen supports this Article. The Budget Committee does not support this Article. The Recreation Commission supports this Article. This is a Special Article IAW RSA 32. This Article has a tax impact of 3 cents.

## **ARTICLE 24 – Petition Article – Land Transfer for Recreation**

To see if the Town will vote to authorize the Board of Selectmen to sell, for recreation purposes, to the Milford Community Athletic Association (MCAA) and the Souhegan Valley Boys and Girls Club, up to seventeen (17) acres of land/lots of the Town-owned BROX property currently zoned Residential "R", said sale to be on such terms, conditions, disclosure and knowledge, and on such time frames as the Selectmen deem appropriate for this sale, including a reverter clause if the land were ever to be sold, MCAA and/or Souhegan Valley Boys and Girls cease to exist/function, or the land is no longer used for recreation purposes, further to authorize the Selectmen to negotiate such financial remuneration as they deem appropriate and to authorize the Selectmen to execute any and all documents necessary to carry out the intent of this Article, and to have the authority granted by passage of this Article expire at Midnight, 31 December 2003, or take any other action relative thereto. Article by Petition. The Board of Selectmen supports this Article. The Budget Committee supports this Article.

## **ARTICLE 25 – Deficit Reduction**

To see if the Town will vote to raise and appropriate the sum of \$0 for the purpose of reducing the General Fund deficit pursuant to RSA 41:9, V. The Board of Selectmen supports this Article. The Budget Committee supports this Article. This is a Special Article IAW RSA 32. This Article has a tax impact of 0 cents.

NB: The total tax impact of these Warrant Articles, when you take into account the aggregate of appropriations, revenue and taxable land and building value increases, equals 81 cents.

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

## BUDGET OF THE TOWN/CITY

OF:           MILFORD          

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2002 to December 31, 2002

or Fiscal Year From                                  to                                 

### IMPORTANT:


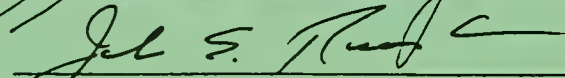

Please read RSA 32:5 applicable to all municipalities.


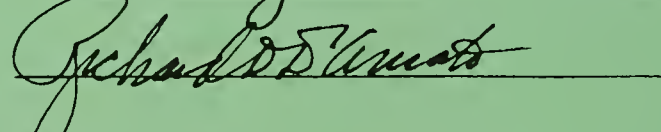
1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the above address.

DATE:           February 7, 2002          

### GOVERNING BODY (SELECTMEN)

*Please sign in ink.*

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT



1

2

PURPOSE OF APPROPRIATIONS  
(RSA 32:3,V)

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| GENERAL GOVERNMENT      |                                  |                |                                                    |                                      |                                               |                                                   |  |
|-------------------------|----------------------------------|----------------|----------------------------------------------------|--------------------------------------|-----------------------------------------------|---------------------------------------------------|--|
| Acct.#                  |                                  | WARR.<br>ART # | Appropriations<br>Prior Year As<br>Approved by DRA | Actual<br>Expenditures<br>Prior Year | APPROPRIATIONS<br>ENSUING FY<br>(RECOMMENDED) | APPROPRIATIONS<br>ENSUING FY<br>(NOT RECOMMENDED) |  |
|                         |                                  |                | XXXXXXXXXX                                         | XXXXXXXXXX                           | XXXXXXXXXX                                    | XXXXXXXXXX                                        |  |
| 4130-4139               | Executive                        | 26             | 350,130                                            | 352,519                              | 269,309                                       |                                                   |  |
| 4140-4149               | Election,Reg.& Vital Statistics  |                | 84,586                                             | 76,467                               | 94,909                                        |                                                   |  |
| 4150-4151               | Financial Adminlstration         | 10             | 423,719                                            | 422,500                              | 613,208                                       |                                                   |  |
| 4152                    | Revaluation of Property          |                |                                                    |                                      | -                                             |                                                   |  |
| 4153                    | Legal Expense                    |                | 124,560                                            | 85,499                               | 125,905                                       |                                                   |  |
| 4155-4159               | Personnel Administration         |                | 1,089,657                                          | 1,012,317                            | 1,203,778                                     |                                                   |  |
| 4191-4193               | Planning & Zoning                |                | 126,725                                            | 125,051                              | 190,820                                       |                                                   |  |
| 4194                    | General Government Buildings     | 16, 18         | 135,149                                            | 162,822                              | 297,088                                       |                                                   |  |
| 4195                    | Cemeteries                       | 4              | 80,966                                             | 90,324                               | 88,856                                        |                                                   |  |
| 4196                    | Insurance                        |                | 78,378                                             | 95,100                               | 86,773                                        |                                                   |  |
| 4197                    | Advertising & Regional Assoc.    |                |                                                    |                                      |                                               |                                                   |  |
| 4199                    | Other General Government         |                |                                                    |                                      |                                               |                                                   |  |
|                         |                                  |                | XXXXXXXXXX                                         | XXXXXXXXXX                           | XXXXXXXXXX                                    | XXXXXXXXXX                                        |  |
| PUBLIC SAFETY           |                                  |                |                                                    |                                      |                                               |                                                   |  |
| 4210-4214               | Police                           |                | 1,518,948                                          | 1,411,914                            | 1,614,814                                     |                                                   |  |
| 4215-4219               | Ambulance                        |                | 355,214                                            | 352,193                              | 397,442                                       |                                                   |  |
| 4220-4229               | Fire                             | 21             | 342,366                                            | 340,168                              | 427,654                                       |                                                   |  |
| 4240-4249               | Building Inspection              |                | 106,482                                            | 100,326                              | 111,548                                       |                                                   |  |
| 4290-4298               | Emergency Management             |                | 1,750                                              | 1,448                                | 1,750                                         |                                                   |  |
| 4299                    | Other (Including Communications) |                | 298,613                                            | 298,793                              | 299,853                                       |                                                   |  |
|                         |                                  |                | XXXXXXXXXX                                         | XXXXXXXXXX                           | XXXXXXXXXX                                    | XXXXXXXXXX                                        |  |
| AIRPORT/AVIATION CENTER |                                  |                |                                                    |                                      |                                               |                                                   |  |
| 4301-4309               | Airport Operations               |                |                                                    |                                      |                                               |                                                   |  |
|                         |                                  |                | XXXXXXXXXX                                         | XXXXXXXXXX                           | XXXXXXXXXX                                    | XXXXXXXXXX                                        |  |
| HIGHWAYS & STREETS      |                                  |                |                                                    |                                      |                                               |                                                   |  |
| 4311                    | Administration                   |                |                                                    |                                      |                                               |                                                   |  |
| 4312                    | Highways & Streets               | 6, 20          | 770,112                                            | 748,679                              | 950,533                                       |                                                   |  |
| 4313                    | Bridges                          |                | -                                                  | -                                    | -                                             |                                                   |  |
| 4316                    | Street Lighting                  |                | 77,800                                             | 67,779                               | 77,800                                        |                                                   |  |
| 4319                    | Other                            |                | -                                                  | -                                    | -                                             |                                                   |  |
|                         |                                  |                | XXXXXXXXXX                                         | XXXXXXXXXX                           | XXXXXXXXXX                                    | XXXXXXXXXX                                        |  |
| SANITATION              |                                  |                |                                                    |                                      |                                               |                                                   |  |
| 4321                    | Administration                   |                | -                                                  | -                                    | -                                             |                                                   |  |
| 4323                    | Solid Waste Collection           |                | -                                                  | -                                    | -                                             |                                                   |  |
| 4324                    | Solid Waste Disposal             |                | 701,354                                            | 777,884                              | 764,123                                       |                                                   |  |
| 4325                    | Solid Waste Clean-up             |                | -                                                  | -                                    | -                                             |                                                   |  |

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1  
Acct.#

2  
PURPOSE OF APPROPRIATIONS  
(RSA 32:3,V)

3  
WARR.  
ART. #

4  
Appropriations  
Prior Year As  
Approved by DRA

5  
Actual  
Expenditures  
Prior Year

6  
APPROPRIATIONS  
ENSURING FY  
(RECOMMENDED)

7  
APPROPRIATIONS  
ENSURING FY  
(NOT RECOMMENDED)

## SANITATION cont.

|           |                                  |  |  |            |            |            |            |
|-----------|----------------------------------|--|--|------------|------------|------------|------------|
| 4326-4329 | Sewage Coll. & Disposal & Other  |  |  |            | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
|           | WATER DISTRIBUTION & TREATMENT   |  |  |            |            |            |            |
| 4331      | Adminlstration                   |  |  | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4332      | Water Services                   |  |  |            |            |            |            |
| 4335-4339 | Water Treatment, Conserv.& Other |  |  |            |            |            |            |
|           | ELECTRIC                         |  |  | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4351-4352 | Admin. and Generation            |  |  |            |            |            |            |
| 4353      | Purchase Costs                   |  |  |            |            |            |            |
| 4354      | Electric Equipmnet Maintenance   |  |  |            |            |            |            |
| 4359      | Other Electric Costs             |  |  |            |            |            |            |
|           | HEALTH                           |  |  | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4411      | Administration                   |  |  |            |            |            |            |

## 4414 Pest Control

|           |                                  |  |  |            |            |            |            |
|-----------|----------------------------------|--|--|------------|------------|------------|------------|
| 4415-4419 | Health Agencies & Hosp. & Other  |  |  | 30,515     | 30,515     | 27,215     |            |
|           | WELFARE                          |  |  | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4441-4442 | Administration & Direct Assist.  |  |  | 73,781     | 108,191    | 91,664     |            |
| 4444      | Intergovernmental Welfare Pymnts |  |  |            |            |            |            |
| 4445-4449 | Vendor Payments & Other          |  |  |            |            |            |            |
|           | CULTURE & RECREATION             |  |  | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |

## 4520-4529 Parks &amp; Recreation

|           |         |  |        |         |         |         |  |
|-----------|---------|--|--------|---------|---------|---------|--|
| 4550-4559 | Library |  | 19, 23 | 222,956 | 230,385 | 267,153 |  |
|           |         |  |        | 493,628 | 517,791 | 545,667 |  |

## 4583 Patriotic Purposes

|      |                            |  |  |        |        |        |  |
|------|----------------------------|--|--|--------|--------|--------|--|
| 4589 | Other Culture & Recreation |  |  | 6,000  | 6,015  | 5,500  |  |
|      | CONSERVATION               |  |  | 13,100 | 11,725 | 13,500 |  |

## 4611-4612 Admin.&amp; Purch. of Nat. Resources

|           |                        |  |   |        |        |        |  |
|-----------|------------------------|--|---|--------|--------|--------|--|
| 4619      | Other Conservation     |  | 5 | 25,524 | 25,114 | 39,443 |  |
| 4631-4632 | REDEVELOPMNT & HOUSING |  |   |        |        |        |  |

## 4651-4659 ECONOMIC DEVELOPMENT

|      |                                  |  |  |            |            |            |            |
|------|----------------------------------|--|--|------------|------------|------------|------------|
| 4711 | DEBT SERVICE                     |  |  | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX | XXXXXXXXXX |
| 4721 | Princ.- Long Term Bonds & Notes  |  |  | 694,506    | 690,657    | 599,615    |            |
| 4723 | Interest-Long Term Bonds & Notes |  |  | 315,626    | 304,100    | 303,958    |            |
|      | Int. on Tax Anticipation Notes   |  |  |            | -          | 4,600      |            |





## \*\*SPECIAL WARRANT ARTICLES\*\*

| <b>article.</b> |                                                          |                |                                                 |                                      |                                               |                                                   |  |  |  |
|-----------------|----------------------------------------------------------|----------------|-------------------------------------------------|--------------------------------------|-----------------------------------------------|---------------------------------------------------|--|--|--|
| <b>1</b>        | <b>2</b>                                                 | <b>3</b>       | <b>4</b>                                        | <b>6</b>                             | <b>6</b>                                      | <b>7</b>                                          |  |  |  |
|                 | PURPOSE OF APPROPRIATIONS<br><small>(RSA 32:3,V)</small> | WARR.<br>ART.# | Appropriations<br>Prior Year As Approved by DRA | Actual<br>Expenditures<br>Prior Year | APPROPRIATIONS<br>ENSUING FY<br>(RECOMMENDED) | APPROPRIATIONS<br>ENSUING FY<br>(NOT RECOMMENDED) |  |  |  |
| Acct#           |                                                          |                |                                                 |                                      |                                               |                                                   |  |  |  |
| 4130            | Deficit Appropriation                                    | 26             |                                                 | -                                    |                                               |                                                   |  |  |  |
| 4160            | Financial/Administrative Software                        | 10             |                                                 | 89,610                               |                                               |                                                   |  |  |  |
| 4191            | Planning/Engineering Technician                          | 16             |                                                 | 34,368                               |                                               |                                                   |  |  |  |
| 4191            | Heritage Commission                                      | 18             |                                                 | 1,000                                |                                               |                                                   |  |  |  |
| 4194            | Town Hall Auditorium Air Conditioning                    | 4              |                                                 | 140,000                              |                                               |                                                   |  |  |  |
| 4220            | Fire Department Radios                                   | 21             |                                                 | 60,000                               |                                               |                                                   |  |  |  |
| 4312            | West Street Sidewalk                                     | 6              |                                                 | 106,000                              |                                               |                                                   |  |  |  |
| 4312            | Prospect Street                                          | 20             |                                                 | 13,000                               |                                               |                                                   |  |  |  |
| 4620            | Fire Works                                               | 19             |                                                 | 10,600                               |                                               |                                                   |  |  |  |
| 4620            | Keyes Field Playground Equipment                         | 23             |                                                 | 26,000                               |                                               |                                                   |  |  |  |
| 4611            | Conservatino Land Fund                                   | 6              |                                                 | 26,000                               |                                               |                                                   |  |  |  |
| 4901            | Athletic Field Rehab./Improvements                       | 13             |                                                 | 74,600                               |                                               |                                                   |  |  |  |
| 4903            | Police Station                                           | 3              |                                                 | 2,996,000                            |                                               |                                                   |  |  |  |
| 4902            | Fire Engine #2                                           | 9              |                                                 | 36,392                               |                                               |                                                   |  |  |  |
| 4602            | Solid Waste Handling Equipment                           | 11             |                                                 | 82,491                               |                                               |                                                   |  |  |  |
| 4602            | Dump Truck Replacement                                   | 12             |                                                 | 32,280                               |                                               |                                                   |  |  |  |

|       | 1                         | 2 | 3              | 4                                | 5                            | 6                                      | 7 |
|-------|---------------------------|---|----------------|----------------------------------|------------------------------|----------------------------------------|---|
|       | PURPOSE OF APPROPRIATIONS |   | Appropriations | Actual                           | APPROPRIATIONS<br>ENSUING FY | APPROPRIATIONS<br>ENSUING FY           |   |
| Acct# | (RSA 32:3,V)              |   | WARR.<br>ART.# | Prior Year As<br>Approved by DRA | Expenditures<br>Prior Year   | (RECOMMENDED)<br><br>(NOT RECOMMENDED) |   |
|       |                           |   |                |                                  |                              |                                        |   |

[illegible]



1 2 3 4 5 6

| Acct.#    | SOURCE OF REVENUE                         | WARR.<br>ART.# | Estimated Revenues<br>Prior Year | Actual<br>Revenues<br>Prior Year | ESTIMATED<br>REVENUES<br>ENSUING YEAR |
|-----------|-------------------------------------------|----------------|----------------------------------|----------------------------------|---------------------------------------|
| TAXES     |                                           |                |                                  |                                  |                                       |
| 3120      | Land Use Change Taxes                     |                | 215,330                          | 257,330                          | 215,330                               |
| 3180      | Resident Taxes                            |                |                                  |                                  |                                       |
| 3185      | Timber Taxes                              |                | 16,000                           | 18,604                           | 15,000                                |
| 3186      | Payment in Lieu of Taxes                  |                | 11,000                           | 12,911                           | 12,700                                |
| 3189      | Other Taxes                               |                |                                  |                                  |                                       |
| 3190      | Interest & Penalties on Delinquent Taxes  |                | 262,000                          | 290,115                          | 295,900                               |
|           | Inventory Penalties                       |                |                                  |                                  |                                       |
| 3187      | Excavation Tax (\$.02 cents per cu yd)    |                | 2,500                            | 3,881                            | 4,000                                 |
| 3188      | Excavation Activity Tax                   |                |                                  | 1,419                            |                                       |
|           | LICENSES, PERMITS & FEES                  |                | xxxxxxx                          | xxxxxxx                          | xxxxxxx                               |
| 3210      | Business Licenses & Permits               |                | 350                              | 420                              | 350                                   |
| 3220      | Motor Vehicle Permit Fees                 |                | 1,780,000                        | 1,815,096                        | 1,700,000                             |
| 3230      | Building Permits                          |                | 55,000                           | 69,272                           | 60,000                                |
| 3290      | Other Licenses, Permits & Fees            |                | 55,000                           | 56,886                           | 49,900                                |
| 3311-3319 | FROM FEDERAL GOVERNMENT                   |                | 576,000                          | -                                | 44,800                                |
|           | FROM STATE                                |                | xxxxxxx                          | xxxxxxx                          | xxxxxxx                               |
| 3351      | Shared Revenues                           |                | 126,015                          | 229,462                          | 230,000                               |
| 3352      | Meals & Rooms Tax Distribution            |                | 352,699                          | 352,699                          | 300,000                               |
| 3353      | Highway Block Grant                       |                | 222,080                          | 222,080                          | 222,000                               |
| 3354      | Water Pollution Grant                     |                | 180,134                          | 174,174                          | 173,643                               |
| 3355      | Housing & Community Development           |                |                                  |                                  |                                       |
| 3356      | State & Federal Forest Land Reimbursement |                | 2,833                            | 2,833                            | 2,800                                 |
| 3357      | Flood Control Reimbursement               |                |                                  |                                  | 2,200                                 |
| 3359      | Other (Including Railroad Tax)            |                | 2,057                            | 2,057                            | 2,201                                 |
| 3379      | FROM OTHER GOVERNMENTS                    |                |                                  |                                  |                                       |
|           | CHARGES FOR SERVICES                      |                | xxxxxxx                          | xxxxxxx                          | xxxxxxx                               |
| 3401-3406 | Income from Departments                   |                | 513,200                          | 544,442                          | 606,650                               |
| 3409      | Other Charges                             |                |                                  |                                  |                                       |
|           | M'SCELLANEOUS REVENUES                    |                | xxxxxxx                          | xxxxxxx                          | xxxxxxx                               |
| 3501      | Sale of Municipal Property                |                | 68,500                           | 68,568                           | -                                     |
| 3502      | Interest on Investments                   |                | 140,000                          | 184,026                          | 180,000                               |
| 3503-3509 | Other                                     |                | 12,950                           | 20,141                           | 12,950                                |







**~TOWN OF MILFORD, NH~**

**~MUNICIPAL SERVICES~**

|                                     |          |                              |          |
|-------------------------------------|----------|------------------------------|----------|
| Ambulance (Business) . . . . .      | 673-1087 | Selectmen's Office. . . . .  | 673-2257 |
| Assessing. . . . .                  | 672-0525 | Tax Collector. . . . .       | 673-3403 |
| Building/Health. . . . .            | 673-7964 | Town Administrator. . . . .  | 673-2257 |
| Conservation Commission. . . . .    | 672-1070 | Town Clerk. . . . .          | 673-3514 |
| Data Operations Technician. . . . . | 672-1068 | Transfer Station. . . . .    | 673-8939 |
| Finance. . . . .                    | 672-1069 | Wastewater Facility. . . . . | 673-9441 |
| Fire (Business). . . . .            | 673-3136 | Welfare Office. . . . .      | 673-3735 |
| Host Homes. . . . .                 | 672-1069 | Zoning Board. . . . .        | 673-7964 |
| Library. . . . .                    | 673-2408 |                              |          |
| Mediation. . . . .                  | 672-2711 |                              |          |
| Planning/Econ. Devel. . . . .       | 673-7964 |                              |          |
| Police (Business). . . . .          | 673-7717 |                              |          |
| Public Works. . . . .               | 673-1662 |                              |          |
| Recreation. . . . .                 | 672-1067 |                              |          |

**Schools**

|                             |          |
|-----------------------------|----------|
| Supt.'s Office. . . . .     | 673-2202 |
| High School. . . . .        | 673-2401 |
| Middle School. . . . .      | 673-5221 |
| Elementary Schools. . . . . | 673-1811 |

**~EMERGENCY NUMBERS~**

|                                   |                |
|-----------------------------------|----------------|
| Ambulance /Fire/ Police . . . . . | 911            |
| Emergency Management. . . . .     | 673-0635       |
| Poison Control. . . . .           | 1-800-562-8236 |

**~TOWN OFFICE HOURS~**

|                                                              |                    |
|--------------------------------------------------------------|--------------------|
| All Offices – Monday through Friday. . . . .                 | 8:00 AM to 4:30 PM |
| Town Clerk./Tax Collector – Monday through Friday. . . . .   | 8:00 AM to 4:00 PM |
| Town Clerk/Tax Collector – Last Monday of the Month. . . . . | 8:00 AM to 7:00 PM |

**~TRANSFER STATION HOURS~**

|                    |                    |
|--------------------|--------------------|
| Tuesday. . . . .   | 8:00 AM to 8:00 PM |
| Wednesday. . . . . | 8:00 AM to 3:00 PM |
| Thursday. . . . .  | 8:00 AM to 3:00 PM |
| Friday. . . . .    | 8:00 AM to 12:00PM |
| Saturday. . . . .  | 8:00 AM to 4:00 PM |

**CLOSED:** Sundays, Mondays & Holidays

**~WADLEIGH MEMORIAL LIBRARY HOURS~**

|                                     |                    |
|-------------------------------------|--------------------|
| Monday, Tuesday, Wednesday. . . . . | 9:30 AM to 8:30 PM |
| Thursday, Friday, Saturday. . . . . | 9:30 AM to 5:00 PM |
| Sunday . . . . .                    | 1:00 PM to 5:00 PM |

**Summer Hours (July & August)**

|                   |                    |
|-------------------|--------------------|
| Saturday. . . . . | 9:30 AM to 1:00 PM |
| Sunday. . . . .   | CLOSED             |

**Visit us on our web site at: [www.ci.milford.nh.us](http://www.ci.milford.nh.us)**